

Oak Park Conservancy District  
Board of Directors  
4230 Portage Place  
Jeffersonville, IN 47130

November 20, 2013  
6:00 pm

The November 20, 2013 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, at 6:00 p.m., with the following persons present:

Bruce Herdt-Chairman  
Charlie Milburn- Vice Chairman  
Marshall Johnson- ABSENT  
Bryan Wallace- Superintendent of Storm Water Operations  
Keith Ingram- Superintendent of Wastewater and Operations  
Amy Burton- ABSENT  
Amy Curtis- Acting as Secretary / Financial Clerk

The minutes for the meeting held on November 6, 2013 were approved as submitted by a 2-0 vote. They were approved by Mr. Milburn.

Mr. Jorge Lanz, with Jacobi, Toombs, and Lanz introduced himself and offered his engineering services. He has previously performed some work for OPCD but wanted to introduce himself to the Board Members and Superintendents.

Mr. Herdt declared the acceptance of the Bio-Solids Removal and D.E. Bids closed at this time. The Bids were received as followed:

**DE**

Chemical Resources at \$8.45 per 50 lb bag  
Imyrs at \$7.75 per 50 lb bag with a \$12.00 per bag delivery charge.  
Chemical Resources doesn't have a set per bag delivery charge, but they do have a fuel surcharge.

**Bio-solids Removal**

Waste Management (Solids Only) \$414.00 per load  
Corydon Regional (Solid & Liquid) Solid \$415.00 per load, Liquid \$0.11 per gallon

All Bids were taken under advisement pending further review by Mr. Gillenwater, Mr. Keith Ingram and the OCPD Board of Directors.

*Mr. Herdt requested old business.* There wasn't any old business to discuss at this time.

*Mr. Herdt requested the Wastewater Treatment Report.* On Monday, November 4, 2013 the OPCD administrative personnel met with a Intuit (QuickBooks) representative from LedgerFix. Ms. Burton is researching any special requirements that the SBOA may have before we make the final decision to purchase this software. Ms. Burton has begun setting up the free QuickBooks account for evaluation.

The Wastewater personnel have begun painting equipment around the plant but the weather hasn't helped us to get this task completed.

On Thursday, November 14, 2013 Mr. Smith from IDEM performed the annual inspection of the

plant. The results should be mailed to us in mid-December, but due to 4 SSO's we will receive unsatisfactory results.

On Tuesday, November 12, 2013 Mr. Ingram, Mr. Wallace and Mr. Thompson attended a joint meeting with Dan Cristiani Excavating regarding the sewer lines that are being installed in Wathen Heights/Ridge.

On Monday, November 4, 2013 Bailey Safety conducted a training for the SDS Global Harmonization program that will replace the current MSDS information program.

On Thursday, November 14, 2013 Bailey Safety conducted Cold Weather Safety training for OPCD personnel as part of their monthly service. Mr. Milburn was present for the training.

**Mr. Herdt requested the Stormwater Report.** On Thursday, November 14, 2013 Mr. Thompson and Mr. Milburn spoke to a classroom at the Riverside Elementary School about reading during the National Week of the Young Reader.

On November 7<sup>th</sup> & 8<sup>th</sup> Mr. Wallace and Mr. Thompson attended a two day workshop in Indianapolis on Fluvial Erosion Hazard mitigation. The workshop was an advanced course on how to determine risks to property from stream erosion.

Mr. Wallace and Mr. Thompson have been working on several Drainage Projects. The projects consist of:

- Hauling debris from Fields of Lancassange Section III ditch on November 6, 2013
- They met with the property owners of 923 Senate on November 12, 2013 and made plans to start the repair during the week of the 18<sup>th</sup>
- On November 12, 2013 they attending a joint meeting with Mr. Ingram and Dan Cristiani Excavating regarding upcoming sewer line installations in the Wathen subdivisions
- On November 13, 2013 Mr. Thompson and Mr. Wallace conducted a confined space entry at 417 Reba Jackson Drive on a storm sewer manhole and sealed several areas that were leaking
- On Sunday, November 17, 2013 Mr. Thompson checked on the District after we received several inches of rain. Several roads in Capital Hills were closed by the City due to flooding from Lancassange Creek.

On October 30<sup>th</sup> and 31<sup>st</sup> vandalism took place in Aberdeen Place. Mr. Wallace emailed the Board of Directors and informed Mr. Gillenwater which was asked of by Mr. Johnson. Mr. Wallace and Mr. Thompson are in the process of ordering several different storm sewer grates to have on hand in case this type of incident occurs again.

On November 12, 2013 Mr. Wallace and Mr. Thompson met with the property owner of 1305 Dogwood Road to discuss the flooding that occurs at their residence. OPCD has been in continual contact with this property owner since our upcoming Riverside Ditch project will help resolve some of his concerns.

On November 13, 2013 Mr. Wallace and Mr. Thompson met with the property owner of 101 Courtyard regarding her concerns about trees hanging over the property line and damaging her roof.

On November 15, 2013 Mr. Thompson met with the property owner of 502 Creek Road regarding a hole forming in the ditch line. Mr. Wallace will be investigating the concern this week.

The issues with Aberdeen Place still continue and were forwarded to Mr. Gillenwater. Mr. Gillenwater contacted Mr. Greg Fifer, Mr. Bob Lynn's attorney regarding this issue. After some correspondence, Mr. Lynn met with Mr. Wallace and Mr. Thompson on Tuesday, November 19<sup>th</sup>.

Mr. Wallace agreed to give him a few more days to take care of things. Mr. Herdt agreed to give him until next Monday and if the issues aren't resolved then Mr. Wallace is to contact Mr. Herdt.

**Mr. Herdt requested the Secretary/Treasurer's Report.** Mr. Ingram presented the **Resolution 2013-10** to be signed. This resolution set the 2014 board meeting dates. The dates were approved by a 2-0 vote.

Mr. Milburn motioned to pay the bills. The motion was carried out 2-0.

**Mr. Herdt requested any new business.** Mr. Milburn presented the topic of giving Mr. Wallace a raise. Mr. Herdt replied with this subject will be discussed at the end of the year.

Mr. Ingram requested that Ms. Curtis be paid for doing the secretary duties at this meeting. Mr. Milburn made a motion to pay Ms. Curtis. The motion was carried out 2-0.

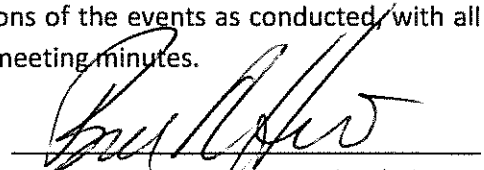
Since no other new business came before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Curtis,  
Acting as Secretary of the Board,  
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on August 28, 2013 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

  
Bruce Herdt, Chairman  
Charlie Milburn, Vice Chairman

ABSENT   
Marshall Johnson, Board Member