

Oak Park Conservancy District
Board of Directors
Regular Meeting
4230 Portage Place
Jeffersonville, IN 47130

November 6, 2013
6:00pm

The November 6, 2013 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, at 6:00 p.m., with the following persons present:

Bruce Herdt - Chairman
Charlie Milburn – Vice Chairman
(ABSENT) Marshall Johnson – Director
Bryan Wallace – Superintendent of Storm Water Operations
Keith Ingram – Superintendent of Wastewater and Operations
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on October 23, 2013 were approved as submitted by a 2-0 vote.

Mr. Herdt requested old business. DE bids and bio-solid quotes will be opened at the upcoming meeting scheduled for November 20, 2013.

Mr. Herdt requested the Wastewater Treatment Report. The October monthly reports for the wastewater treatment system was presented for signature by Mr. Milburn. The report reflected 99% removal of CBOD and 98% removal of suspended solids. There were no violations to report.

On October 23, 2013, operational personnel began planting evergreen trees along the fence line to mask odors that are generated at the plant. There will be a total of 60 trees planted over the next few weeks.

After evaluating the remaining trees around the plant, Mr. Ingram has determined that there were two trees that posed a possible risk to property and personnel. David and Sons removed the hazardous trees. Other trees around the plant will be trimmed as part of maintenance.

Mr. Rudwell from 200 Longview Drive presented a letter from the City of Jeffersonville granting him permission to attach to the collection system of Oak Park.

On October 24, 2013, Mr. Ramer and Mr. Swinney attended a wastewater nutrient removal and testing methods training seminar in Scottsburg, IN. This was a very informative class and some minor changes have been made in the lab to streamline one of the routine tests that are ran regularly.

Mr. Herdt requested the Stormwater Report. Mr. Thompson and Mr. Wallace have been asked to speak to Riverside Elementary School Environmental Club about water quality and why it is important. They will be doing this on 12-5-13.

Mr. Thompson and Mr. Wallace have also been asked to speak to a classroom at the Riverside Elementary School about reading (during the National Week of the Young Reader) and how reading is used at work. They will be doing this during the week of 11-11-13.

Mr. Wallace and Mr. Thompson have conducted surveying on 10-24-13 at Forest Drive/Wildwood Road. They also repaired three failing storm sewer pipe joints at 812 Allison Lane on 10-28-13, cleaned/hailed debris from the Fields of Lancassange, Section III ditch on 10-29 and 10-31-13, conducted site inspections and maintenance activities at 20 Regina Avenue on 10-30-13, and checked the District for additional vandalism on 11-1-13 and site inspections

Mr. Thompson and Mr. Wallace are planning on conducting repairs to a site on Page Place in Capital Hills on 11-4 & 11-5-13.

As mentioned in my email to the Board of Directors, vandalism occurred in Aberdeen Place on 10-30 or 10-31. A roadside storm sewer catch basin grate was stolen and someone fell in the open hole and was injured. Mr. Johnson asked Mr. Wallace to let Mr. Gillenwater know about this situation.

Aberdeen Place: Mr. Wallace sent a certified letter to Mr. Bob Lynn regarding his pile of topsoil that is left over from the construction of Aberdeen Woods. OPCD has received no response. The Board agreed to turn this matter over to Mr. Gillenwater since there has been no response from Mr. Lynn.

Mr. Herdt requested the Secretary/Treasurer's Report. Further research has found that the 941 Reports are correct. Nothing else is needed on this issue.

Mrs. Burton requested payment of meetings from Jun through the current meeting to be paid out on payroll for November 20, 2013. The Board agreed to pay Mrs. Burton for her services. The Board members will be paid out of the final payroll of the year.

A calendar of proposed meeting dates for 2014 were submitted. A formal resolution will be prepared for the next meeting.

Mr. Lanz, JTL Engineering would like to be at the next Board meeting to introduce himself to the board and to offer his firm's services.

Mr. Milburn moved to approve the claims as submitted. Motion carried 2-0.

Mr. Herdt requested any new business. Mr. Milburn commented that he would like to see that the Safety trainings are not being wasted, but are actually being enforced. Mr. Ingram responded that employees are learning from the trainings and the lessons are being properly used in the works of the plant. Examples of confined space entry and lock-out tag-out were given.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

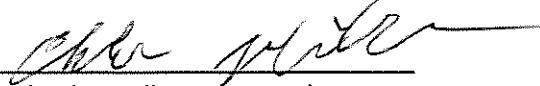


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on November 6, 2013 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Charlie Milburn, Vice Chairman

Absent

Marshall Johnson, Board Member