

Oak Park Conservancy District
Board of Directors
4230 Portage Place
Jeffersonville, IN 47130

December 18, 2013
6:00pm

The December 4, 2013 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, at 6:00 p.m., with the following persons present:

Bruce Herdt - Chairman
Charlie Milburn – Vice Chairman
Marshall Johnson – Director
Bryan Wallace – Superintendent of Storm Water Operations
Keith Ingram – Superintendent of Wastewater and Operations
Amy Burton – ABSENT
Amy Curtis—Acting as Secretary / Financial Clerk

The minutes for the meeting held on December 4, 2013 were approved as submitted by a 3-0 vote.

Mr. Wallace asked Mr. Joe Eigel to come to speak to The Board regarding the drainage issues at Throckmorton Park. Mr. Eigel presented three different options to try to resolve the flooding issues. The three options are:

Option #1- Installing a 24 inch storm sewer pipe along with relocation of a sanitary sewer line on Longview Drive at the cost of \$154,000,

Option #2- Installing a 15 inch storm sewer pipe (which goes over the sanitary sewer pipe) at the cost of \$61,000

Option #3- Dewatering with a pump station at the cost of \$42,000

Mr. Herdt asked that Mr. Wallace get with Mr. Matt Bell with The City of Jeffersonville and discuss splitting the cost of option #3. Mr. Herdt would like The City of Jeffersonville to pay half the cost of installation and pay for either the maintenance of the pump or the electric to the pump station.

Mr. Herdt requested old business. Mr. Ingram recommended a averaged cost of living increase for the wastewater department at a 2.5% increase. Mr. Herdt asked that this include Mr. Thompson in the stormwater department and include only hourly paid employees. Mr. Johnson moved to approve the recommendation and Mr. Milburn seconded it. The motion was approved as submitted by a 3-0 vote.

Mr. Herdt also mentioned that salary caps/pay grades will be discussed at a later date.

As previously mentioned in prior meetings the Board would be discussing a raise for Mr. Wallace. Mr. Johnson moved to approve the raise and Mr. Milburn seconded. The motion was approved as submitted by a 3-0 vote.

The appropriate documents have been sent to Mr. Gillenwater to be filed with the Circuit Court to elect Mr. Marshall Johnson as the Area 3 Board Member. Mr. Johnson will be sworn in at the January 15, 2014 meeting.

The DE and Biosolids Contracts were signed and witnessed by the present board members.

Mr. Herdt requested the Wastewater Treatment Report. On Monday, December 9th OPCD received the November inspection from IDEM. Mr. Ingram will have a response letter ready for review by the board members at the next board meeting

On Tuesday, December 10th Mr. Ingram attended the IRWA Conference in Columbus, Indiana. It was much to his surprise that he was presented the 2013 Operator of the Year Award.

Mr. Ingram has ordered a new pump for the skimming pit. The pump is being ordered through American Pump Repair.

On Thursday, December 12th Rudder Electric installed the meter box required by Duke Energy and the City of Jeffersonville for the new office building. We have received a certificate of occupancy.

On Monday, December 9th while videoing the sewer line that connects East Walford Drive to Allison Lane it was discovered that there is a severely damaged area in that section of the sewer line. The damaged area is in line with a light pole that has been in place for several years. I have contacted Duke Energy regarding the pole and have been informed that the pole will be removed so that a safe repair can be made to the sewer line.

Mr. Ingram informed the Board Members of upcoming Safety Trainings that Bailey Safety will be instructing and the dates and times the training will take place. The trainings are as followed:

- i) Dec. 20 (Friday) @ 1:00 pm- Chlorine Safety/Chemical Storage/Diesel & Gas Safety
- ii) Jan. 8 (Wed.) @ 1:00 pm- Fall Prevention
- iii) Jan. 31 (Friday) @ 1:00 pm- Safety Shower/Eyewash
- iv) Feb. 12 (Wed.) @ 1:00 pm- Mechanical Equipment Safety
- v) Mar. 7 (Fri.) @ 1:00 pm- Working Alone/Treatment Plant Security
- vi) Mar. 19 (Wed.) @ 1:00 pm- Safety During Storms
- vii) Apr. 11 (Fri.) @ 1:00 pm- Working in Hot Weather
- viii) Apr. 30 (Wed.) @ 1:00 pm- Maintenance of Traffic

Mr. Herdt requested the Stormwater Report. Mr. Wallace presented a quick over view of this year:

Audits: OPCD received a perfect audit of our Illicit Discharge Detection and Elimination (IDDE) portion of our stormwater program in April from IDEM;

Recognitions: During the year, we received one award and three recognitions from IDEM;

Savings: Mr. Thompson and I estimate that we have saved the District approximately \$32,500, with one-time expenses of approximately \$9,000;

Easements: We review the locates that come to OPCD and speak with the property owners that want to build a fence or structure in the drainage easement. We have worked with 21 property owners this year to prevent access being blocked.

On December 5, 2013 Mr. Thompson, Mr. Milburn, and Mr. Wallace spoke to the Riverside Elementary School Environmental Club after school. We used the Clark County Soil and Water Conservation District "Enviroscape" model to teach them about water quality.

Mr. Wallace informed the board of a few drainage projects that have been taking place. Mr. Thompson and Mr. Wallace:

3409 Congress Ct: Repaired another pipe joint on 12-9 / 12-10-13;

2608 Bennett Ave: On 12-11-13, worked on repairing a pipe joint. The project was turned over to Cristiani Excavating due a major electrical line being discovered during excavation. It was improperly marked by the line marking company.

Fields of Lancassange Section I: It has been discovered that several sections of pipe in FOL were improperly installed during the original construction; numerous issues are starting to occur. We are in the process of having an entire section of line completely replaced due to a significant amount of failure. I will have more information for the Board regarding this at the Board meeting.

Mr. Joe Eigel will be attending this meeting to briefly update us on his findings at Throckmorton Park on Beechwood / Longview Road. More information will be available at the Board meeting.

On Friday, December 13th Mr. Wallace attended a seminar in Louisville.

Mr. Herdt requested the Secretary/Treasurer's Report. On Tuesday, December 17th, OPCD received a letter from the IRS regarding our 941 3rd quarter tax payment. Mr. Ingram investigated the problem and found that they received the payment a week late, but OPCD didn't have to pay any penalties for the mistake.

Mr. Ingram requested that Ms. Curtis receive Secretary and Financial Clerk pay for this meeting. Ms. Curtis has taken over the duties since Mrs. Burton has been out on medical leave. Mr. Johnson approved the motion and Mr. Milburn seconded. The motion was approved as submitted by a 3-0 vote.

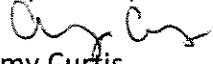
Mr. Johnson made the motion to approve the bills and Mr. Milburn seconded. The motion was approved as submitted by a 3-0 vote.

Mr. Herdt requested any new business. Mr. Ingram asked that we move the 2014 December meeting dates to December 10th and December 31st per Mr. Johnson's request. The dates were approved and the resolution will be reformed.

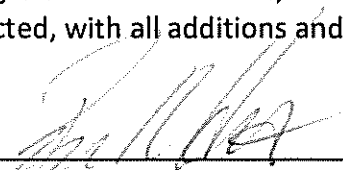
Mr. Herdt asked that Mr. Ingram receive a bonus for being awarded the 2013 Operator of the Year Award. Mr. Johnson approved the motion and Mr. Milburn seconded. The motion was approved as submitted by a 3-0 vote.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

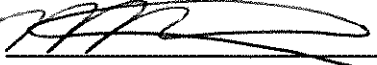
Respectfully Submitted,


Amy Curtis,
Acting as Secretary of the Board,
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Board Meeting held on December 4, 2013 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.


Bruce Herdt, Chairman


Charlie Milburn, Vice Chairman


Marshall Johnson, Board Member