

Oak Park Conservancy District
Board of Directors
4230 Portage Place
Jeffersonville, IN 47130

December 4, 2013
6:00pm

The December 4, 2013 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, at 6:00 p.m., with the following persons present:

Bruce Herdt - Chairman
Charlie Milburn – Vice Chairman
Marshall Johnson – Director
Bryan Wallace – Superintendent of Storm Water Operations
Keith Ingram – Superintendent of Wastewater and Operations
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on November 20, 2013 were approved as submitted by a 3-0 vote.

Mr. Herdt requested old business. Mr. Ingram recommended that Chemical Resources be awarded the DE Contract for 2014, and Corydon Regional be awarded the Bio-Solid Contract for 2014. Motion was made and carried with a 3-0 vote. Mrs. Burton will contact the companies and inform them of the Board's decision.

There was a discussion held between The Board Members regarding the money amount no longer being included in the meeting minutes. The motion was approved 3-0.

Mr. Herdt requested the Wastewater Treatment Report. On Friday the 15th, the new samplers were delivered. The new raw sampler has been relocated as requested by Mr. Smith and brought back on line on Monday the 18th.

During the week of the 25th, the entry gates to the plant were replaced with swinging gates. This will provide a more safe entry for personnel without compromising on the plant security.

On Tuesday the 26th, Mr. Ingram was informed that the slurry mixer for vac #2 was not operating properly. Upon further inspection it was found that the unit was original equipment and is in need of replacement. The replacement mixer was ordered on Wednesday the 27th.

The Wastewater Treatment Report for the month of November has been completed and is ready to be signed by Mr. Johnson. There was a 99% removal for the SS and CBOD's. There were no violations during the month of November.

On Tuesday the 19th, Mr. Wallace brought to Mr. Ingram's attention a sink hole in the ditch line at 502 Creek Road that had been reported on Friday the 15th. OPCD personnel dye tested the hole and confirmed infiltration, then later TV'ed the sewer line at that location and found damage to

the point of connection in the main line providing service to that location. Excel Excavating has been contacted to make the repair to the main line.

Mr. Ingram informed the Board of Directors of his desire to increase the wage compensation of Mr. Swinney. Mr. Swinney has proven himself to be a valuable asset to the operations of my department as he has assumed the maintenance role for the sewer department. It has been the practice in the past to create or assign a position to justify such a request. That practice created an unbalanced workforce, too many supervisors, and a limited number of laborers; therefore I do not wish to assign a position along with the increase. The motion was approved on a 3-0 vote.

Ms. Curtis has been working with Ms. Bailey scheduling safety trainings for the next few months. After the dates and times are confirmed a list will be available upon request should the board members wish to attend any of the trainings?

Mr. Herdt requested the Stormwater Report. Mr. Thompson and Mr. Wallace attended a Stormwater Advisory Committee (SWAC) meeting on 11-21-13. A discussion was held regarding the potential stormwater rule changes in 2014 by the EPA and what projects we wished to pursue next year.

On 11-25-13, Mr. Thompson and Mr. Wallace completed the fall Stream Visual Assessment Protocol (SVAP) for the District. Each community in the SWAC is in the process of comparing its own results since 2010, and they will be working with Stantec on a report of the water quality in this region.

Mr. Wallace and Mr. Thompson worked on many projects that included:

- *923 Senate Avenue:* We completed two pipe joint repairs at this site during the week of November 18th;
- On 11-26-13, Mr. Thompson and I removed a metal structure (prevents scouring in the stream) that had broken off a storm sewer pipe in Lancassange Creek, which was located adjacent to the Allison Lane Animal Clinic. We removed it so it would not come completely free during the next major storm event and lodge against the OPCD sanitary sewer force main creek crossing behind the Harris building;
- On 11-27-13, site inspections were completed in preparations for upcoming projects.

Cristiani Excavating completed a construction project at 924 Pennsylvania Avenue.

On 11-19-13, Mr. Thompson and Mr. Wallace attended a meeting at City Hall regarding work to be completed on stormwater ordinance updates/revisions.

Mr. Thompson and Mr. Wallace met with Mr. Matt Bell on 11-25-13 regarding a hole in the yard of 123 Forest Drive. After investigation, it was determined that this hole was developing where the City Drainage Dept. had completed work last year when installing a new pipe. They will be digging this area up and fixing the problem.

173 Forest Drive: Mr. Wallace spoke to the property owner on 11-22-13 regarding the drainage plan for their area.

Aberdeen Place: ESC measures were installed by Cristiani Excavating for Bob Lynn during the weekend of November 18th. We are monitoring this site to verify that the practices will work properly.

Mr. Herdt requested the Secretary/Treasurer's Report. Only one nomination has been received for Area 3 Director, Mr. Johnson. Mrs. Burton will contact Mr. Gillenwater to file the necessary documents with the Circuit Court to dispense with the Election and declare sole nominee, director.

Mrs. Burton will be contacting the companies that were awarded the DE and bio solid contracts.

The HSA reimbursements will be paid out of this pay period.

Mr. Herdt requested any new business. Mr. Ingram proposed to start the discussion for the possible cost of living increase that would take effect in the 2014 calendar year. Mr. Herdt requested that a proposal be submitted to the board members prior to the next meeting for consideration.

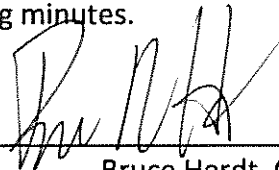
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.


Respectfully Submitted,

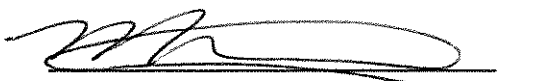


Amy Curtis,
Acting as Secretary of the Board,
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Board Meeting held on December 4, 2013 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

Charlie Milburn, Vice Chairman

Marshall Johnson, Board Member