

Oak Park Conservancy District  
Board of Directors  
Regular Meeting and Budget Hearing  
4230 Portage Place  
Jeffersonville, IN 47130

September 25, 2013  
6:00pm

The September 25, 2013 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, at 6:00 p.m., with the following persons present:

Bruce Herdt - Chairman  
Charlie Milburn – Vice Chairman  
Marshall Johnson – Director  
Bryan Wallace – Superintendent of Storm Water Operations  
Keith Ingram – Superintendent of Wastewater and Operations  
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on September 11, 2013 were approved as submitted by a 2-0 vote. Mr. Johnson arrived after the approval

**Mr. Herdt requested old business.** The final Budget Hearing for 2014 was held during this meeting. Mr. Herdt asked for any public comment on the 2014 Budget. There were two freeholders of the District present and there were no comments made on the budget. Mr. Milburn moved to approve the submitted budget as **Resolution 2013-09**, motion carried 3-0. The budget folders were signed by all three members.

**Mr. Herdt requested the Wastewater Treatment Report.** On September 13, 2013, Mr. Ingram met with Mr. Elder, Diversified Insurance, regarding the renewal of the plant policy. Westfield Insurance is no longer offering blanket coverage policies. Mr. Ingram provided Diversified an estimated replacement value of the different structures and property owned by OPCD. The current replacement value was estimated considerably lower than what it should have been.

On September 12, 2013, the controller of the Raw Sampler failed. With ongoing issues with both samplers, Mr. Ingram has issued a purchase order for two replacement samplers. The new samplers are designed for outside use and will comply with the OPCD permit requirements.

On September 16, 2013, Mr. Seagraves, 711 Dellinger Drive, called and inquired about the Board's decision regarding a waiver for the backflow prevention device. Mr. Ingram informed Mr. Seagraves that the basement drain would need to be completely removed to eliminate the requirement for a backflow prevention device.

The rehabilitation on the sanitary sewer lines has been completed for this year. Mr. Ingram will evaluate which area of lines will need to be worked on next

**Mr. Herdt requested the Stormwater Report.** Mr. Thompson and Mr. Wallace traveled to the INAFSM conference and received the Stormwater Award on September 12, 2013.

Mr. Thompson and Mr. Wallace attended an 8 hour HAZWOPER course in the Madison area. This course discussed how to safely respond to non-hazardous and hazardous spills.

Mr. Thompson and Mr. Wallace conducted approximately 20% of the outfall dry weather screening.

It is time to start working on renewing OPCD's stormwater permit with the State of Indiana. The Notice of Intent statement has been sent to the Evening News for publication in the legal section of the paper. In approximately a month, the appropriate paperwork will be filed with IDEM. This will be OPCD's third permit cycle.

Mr. Thompson and Mr. Wallace completed a site repair at 908 Capital Hills Drive on September 13, 2013.

Cristiani Excavating completed a repair at 1913 Flintlock Drive and at 20 Regina.

924 Pennsylvania Avenue has been put on the immediate repairs list. A complete pipe replacement will be scheduled.

City representatives are working to rehabilitate the drainage pipe adjacent to Allison Lane. Mr. Wallace and Mr. Thompson met with Mr. Rod Pate and Mr. Matt Bell several times regarding this pipe.

Mr. Wallace presented information on purchasing a (used) bigger dump truck. After an in-depth conversation, it was decided to upgrade the dump truck currently owned by OPCD by purchasing new springs. This may be re-evaluated in a year or so if the truck still does not fulfill the needs of the stormwater dept.

**Mr. Herdt requested the Secretary/Treasurer's Report.** The DE and Bio-solid bids will be due in the office no later than November 20, 2013 at 4:00pm with bid opening being held that same day at 6:00pm at the meeting.

A training was held for all OPCD employees regarding the upcoming healthcare changes. The required documents were given to each employee prior to the October 1, 2013 deadline.

Mr. Milburn moved to approve the claims as submitted. Motion carried 3-0.

**Mr. Herdt requested any new business.** Mr. Herdt recommended that Mr. Ingram receive a \$1000.00 annual salary increase since he had not received an increase since May of 2012 and since he handled the construction project so well. Mr. Herdt moved to approve the recommendation of increase to Mr. Ingram's salary, motion carried 3-0. Mr. Ingram's new annual salary will be \$57368.00.

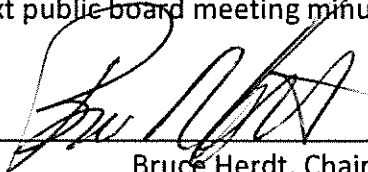
Mrs. Burton will be getting information together for Board review of Mr. Wallace's past increases for consideration as well.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,


Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on September 25, 2013 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



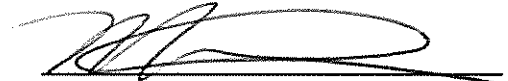
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Bruce Herdt, Chairman



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Charlie Milburn, Vice Chairman



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Marshall Johnson, Board Member