

Oak Park Conservancy District
Board of Directors
4230 Portage Place
Jeffersonville, IN 47130

June 18, 2013
6:00pm

The June 18, 2013 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, at 6:00 p.m., with the following persons present:

Bruce Herdt - Chairman
Charlie Milburn – Vice Chairman
Marshall Johnson – Director (ABSENT)
Bryan Wallace – Superintendent of Storm Water Operations
Keith Ingram – Superintendent of Wastewater and Operations
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on June 4, 2013 were approved as submitted by a 2-0 vote. Mr. Kyle Guthrie, JTL Engineering, was a guest sitting in on the meeting.

Mr. Herdt requested old business. On June 10, 2013 the electrical inspector passed the rough in for the building wiring. The HVAC crew installed the lines for the heat pump system. The insulators foam sprayed the stud cavities and will return later to blow in the insulation in the attic space after the drywall is hung. June 12, 2013, the Drywall crew began hanging the walls.

Mr. Herdt requested the Wastewater Treatment Report. On Wednesday the 5th, Ms. Curtis and Mr. Ingram attended a NetDMR training at IVY Tech. in Sellersburg. The training was hosted by IDEM and was in regards to upcoming changes to the filing method for the DMR reports.

The Wastewater Treatment Report for the month of May has been completed and were signed by Mr. Johnson outside of the meeting. There was a 99% removal for SS and 99% removal for CBOD. There were no violations during the month of May.

During the month of June 143.24 tons of solids were processed from the mixed liquor and sent to Corydon Regional.

IDEM now requires that Stationary Internal Combustion Engines of certain sizes must have operating permits. Mr. Ingram has started the permitting process for the plant generator and will inform the board when the process is completed. Mr. Ingram spoke with Mr. McIver from IDEM and based upon the information that Mr. Ingram had provided, it has been determined that we do not need a Air Quality Permit, however federal regulations require that a maintenance log be maintained for the plant generator which we currently are and will continue doing.

On Wednesday the 12th, the fuel pump in the Jeep Liberty quit working. Bennett Towing recovered the vehicle. On Thursday the 13th, the Liberty was taken to Allison Lane Auto for repairs. The fuel pump was replaced in January and is covered by a 1 year warranty. After picking the Liberty up from Allison Lane Auto, it once again broke down.

On Thursday the 13th, Jacobi Oil topped off all equipment and storage tanks that hold diesel fuel.

The Muffin Monster that handles the influent from Pebble Creek and Capitol Hills lift stations has quit working. Mr. Ingram will be inspecting the unit to determine if it can be repaired or needs

replacement. The influent is currently being diverted through the Lancassange lift station Muffin Monster.

On Friday the 14th, the sealer used for performing the e-coli test quit working. The test sample was sent to Beckmar Laboratory for processing prevent a violation of our IDEM Permit. A replacement sealer was ordered on the 14th, and should be delivered on Monday the 17th.

Mr. Ingram has reviewed the videos from Layne Inliner and have determined that there are 8 locations that require top hats along the Beechwood Road sewer lines that were lined in May. That work will start on Friday the 21st, and will be completed on Friday the 28th. On Friday the 14th, the subcontractor doing the top hat work began prepping the 8 service connections along Beechwood Road.

Storage tanks were ordered for the new chemical building on Tuesday the 11th. There is a 3 to 4 week delivery date for the larger chlorine tank.

During the paving project that Jeffersonville did on Webster Boulevard, one of the manholes that is on the OPCD weekly check list was covered with asphalt. That particular manhole is lower than the grade level of the roadway and needs to be brought to grade level. There was no attempt by Jeffersonville or their subcontractor to contact Oak Park about the manhole. Oak Park wastewater personnel worked for about 2 ½ hours to uncover the manhole lid. Mr. Ingram will be making arrangements to have that manhole lid brought to grade level.

Mr. Herdt requested the Stormwater Report. The week of June 10-15th is the regional "Stormwater Awareness Week". This year, "Don't Litter" signs were placed throughout the District. Mr. Thompson and Mr. Wallace passed out tri-fold brochures regarding pet waste on 6-14-13. On Saturday, the ORSANCO River Sweep was to take place. OPCD newsletter also went out this week.

6-5-13: Mr. Thompson and Mr. Wallace completed a construction project at 913 Assembly Road. A total of four joints of a concrete drainage pipe were repaired at this address.

The Stormwater Department purchased a used 12 inch bucket from Louisville Tractor.

6-7-13: Mr. Thompson and Mr. Wallace completed yard repairs at 3025 Seminole Drive, 700 Webster Blvd., 1006 Allison Lane, 1 Woodland Road, and 1018 Legislative Lane. Dog Ally and the ditch by 3611 Seilo Ridge N. were mowed. Mr. Thompson conducted site inspections.

On 6-7-13, Mr. Thompson and Mr. Wallace met with Mr. Matt Bell, City Water Resources Coordinator and the property owner of 1005 Washington Way. The meeting was regarding the flooding behind the resident's home. Mr. Wallace and Mr. Thompson also met with Mr. Bell and Mr. Joe Eigel regarding the Riverside Drainage Project.

On 6-11-13, Mr. Wallace met with Mr. Bell, regarding a drainage concern at 1006 Allison Lane.

On 6-13-13, Mr. Thompson and Mr. Wallace met with Mr. Bell at 21 Regina Drive regarding a drainage concern and also met at 4 Island View to review a drainage concern.

During the week of 6-10-13, Cristiani Excavating completed a project at 307 Amelie Drive.

3029 Seminole Drive: Mr. Wallace met with the new property owner on 6-13-13 regarding the drainage at their property. Mr. Wallace will be meeting Mr. Bell about their concerns as well.

505 Reba Jackson Road: Mr. Wallace spoke with the property owner on 6-5-13 regarding a concern of standing water behind his home in the concrete bottom ditch in FOL. Mr. Thompson and Mr. Wallace visited this site and found a marginal amount of sediment build up in a few areas; it has been added to the maintenance list for later this year. Mr. Wallace again spoke to the property owner about this on 6-11-13. He was insistent that we come to his property right away to work in the ditch. Mr. Wallace informed him that his concern was important to us, but that it was a very low

priority right now. The property owner stated he would contact the proper politicians to get things resolved.

Mr. Wallace and Mr. Thompson attended the Confined Space Entry and Lock out Tag out training held at the plant by Bailey Safety.

Mr. Wallace and Mr. Thompson conducted an inspection of Aberdeen Woods.

Mr. Herdt requested the Secretary/Treasurer's Report. Bank statements for May, 2013 have been balanced at this time with no corrections to be made.

Mrs. Burton will be attending a Budget workshop on June 28 in Scottsburg. This workshop is being presented by the DLGF.

Documents are ready to be signed to renew the \$600,000.00 line of credit loan. The renewal cost is \$300.00 and the loan interest rate is the same as the past rate of 4.12%. Mr. Milburn moved to allow Mr. Herdt to sign on behalf of the District. Motion carried 2-0. Mr. Herdt signed the necessary documents.

Bond payments are due July 1, 2013 and were in this meetings payouts.

All inter-fund loans from the CIF to the Sewer have been paid back.

Moneys have been deposited into the CIF account for scrap metal that was sold.

All funds in the old Water account/construction account have been used at this time. The \$.16 balance will be transferred to the CIF fund as misc. income.

Resolution 2013-05 was presented to remove "unlimited sick time" from the employee policy list of benefits. Mr. Milburn moved to approve the amendment resolution as it was submitted, motion carried 2-0. (Resolution attached to these minutes)

Resolution 2013-06 was presented to clarify the over-time and compensatory time policy to state that any hours over 40 actual hours worked by hourly employees would have a choice to either be paid for the additional time or bank the time to be taken off at a later date. Mr. Milburn moved to accept the amendment resolution as it was submitted. Motion carried 2-0. (Resolution attached to these minutes)

Mr. Milburn moved to approve the claims as submitted. Motion carried 2-0.

Mr. Herdt requested any new business.

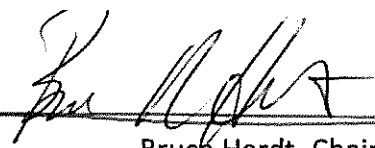
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

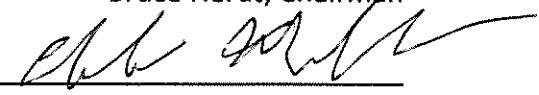


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

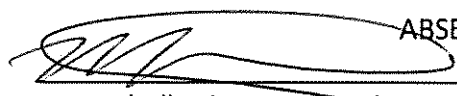
We, the undersigned, have examined the minutes of the Regular Board Meeting held on June 18, 2013 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Charlie Milburn, Vice Chairman



ABSENT

Marshall Johnson, Board Member