

Oak Park Conservancy District  
Board of Directors  
4230 Portage Place  
Jeffersonville, IN 47130

February 12, 2013  
6:00pm

The February 12, 2013 Board Meeting for the Oak Park Conservancy District was called to order by the Vice Chairman of the Board of Directors, Charlie Milburn, at 6:00 p.m., with the following persons present:

Charlie Milburn – Vice Chairman  
Marshall Johnson – Director  
Bryan Wallace – Superintendent of Storm Water Operations  
Keith Ingram – Superintendent of Wastewater and Operations  
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on January 29, 2013 were approved as submitted by a 2-0 vote.

**Mr. Milburn requested old business.** Construction on the Office Building began on 2/4/2013. Delta and Duke have been working on the Electrical Utilities on the plant. To speed up the process, a new telephone pole was purchased and installed; an existing pole was removed to make room for the construction project. Three electrical meters have been removed by consolidating and upgrading wiring.

**Mr. Milburn requested the Wastewater Treatment Report.** The Annual Sludge DMR was presented. Mr. Herdt will sign prior to submittal.

The Wastewater Treatment Report for the month of January has been completed and was signed by Mr. Milburn. There was a 99% removal for SS and 99% removal for CBOD. There were no violations during the month of January.

On January 28<sup>th</sup>, the older Generac portable generator was taken to EVAPAR due to excessive white smoke coming from the unit while performing weekly checks. The valves were adjusted by the EVAPAR service technician correcting the issue.

On Friday the 1<sup>st</sup>, Mr. Ingram spoke with Mr. Jackson from Dan Cristiani Excavating in regards to the boring project under OPCD lines and was informed that due to red tape, that part of the project would be moved back at least a month.

Delta has completed running the alternate power lines that are required due to the construction project. The lab and lift station are complete. The service to the back barn is on hold waiting for Duke to disconnect the power to that building.

The homeowner at 21 McBride connected to the OPCD collection system on Thursday the 7<sup>th</sup>.

Mr. Ingram and Mr. Wallace will be meeting with Mr. Gillenwater to discuss the property mapping issues with the District boundaries.

**Mr. Milburn requested the Storm Water Report.** Mr. Wallace attended a regional Stormwater Advisory Committee (SWAC) meeting on 2-7-13. Plans were made for an upcoming IDEM audit in April, along with ideas for Stormwater Awareness Week in June.

Mr. Wallace will be speaking at the Purdue Stormwater Conference (LTAP) on 2-14-13 discussing the green infrastructure in our region. Some projects to be discussed include our rain garden, stream restoration, and Riverside Ditch project.

The surveying is underway for the Riverside Ditch Project, Phase II.

On 2-6-13, Mr. Wallace worked with Mr. Ramer, Mr. Dickey, and Mr. Barton in the District in the afternoon. They cleaned up all of dog alley (limbs, leaves, trash etc.) in Capitol Hills.

On 2-5-13, Mr. Wallace attended a City Drainage Board subcommittee meeting relating to the City Stormwater Master Plan. Tentative plans were made on where to start with regards to the numerous recommendations made in the plan. Mr. Wallace attended the City Drainage Board meeting later that evening.

**21 Carlotta Drive:** Mr. Wallace has spoken with the property owner on multiple occasions about the possibility of tapping into the OPCD sanitary sewer system. He also owns property along Pampaw Lane, and Mr. Wallace answered questions for him about that area as well.

**508 Webster Blvd:** Mr. Ingram and Mr. Wallace visited the property owner 1-30-13 about a drainage concern in the rear of his lot. We have done work behind his property in the past, and he was dissatisfied that we had not come back to do more work. He also had concerns about drainage on a property adjacent to his that was not in OPCD. Mr. Wallace contacted Rod Pate; he, along with the City Code Enforcement also came to the site due to other non-drainage related concerns he had. Due to his hostile nature, the City Code Enforcement (Planning and Zoning Director) contacted the Jeffersonville Police Department for assistance. After considerable discussion, the property owner calmed down and Code Enforcement was able to review the issues in question.

**Mr. Milburn requested the Secretary/Treasurer's Report.** Mrs. Bizer has asked to be put on the agenda for the February 26, 2013 meeting to discuss receiving a W-2 for payments made to her from OPCD. According to the IRS, OPCD is required to report funds paid to the Bizers on form W-2 unless proof is received that those moneys are in fact, used to purchase health insurance.

Bank Statements for January 2013 have been balanced at this time.

Mrs. Burton has been working on the Annual SBA report that is due to be submitted before March 1, 2013.

Advertisement for additional appropriations were printed in the February 9, 2013 News and Tribune. A hearing date is scheduled for February 26, 2013 during the Board Meeting. \$90,000.00 is advertised to be spent on the construction project from the CIF fund and \$85,000.00 is advertised to be spent on the construction project from the remaining funds in the Water fund.

Mr. Johnson moved to approve the claims as submitted. Motion carried 2-0.

**Mr. Milburn requested any new business.** Since no other business was to come before the Board at this time, Mr. Milburn adjourned the meeting.

Respectfully Submitted,



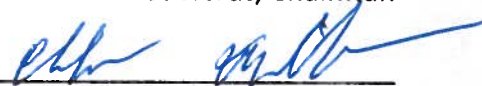
Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on January 29, 2013 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

ABSENT


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Bruce Herdt, Chairman



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Charlie Milburn, Vice Chairman



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Marshall Johnson, Board Member