

Oak Park Conservancy District
Board of Directors
4230 Portage Place
Jeffersonville, IN 47130

May 7, 2013
6:00pm

The April 23, 2013 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, at 6:00 p.m., with the following persons present:

Bruce Herdt - Chairman
Charlie Milburn – Vice Chairman
Marshall Johnson – Director
Bryan Wallace – Superintendent of Storm Water Operations
Keith Ingram – Superintendent of Wastewater and Operations
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on April 23, 2013 were approved as submitted by a 3-0 vote.

Mr. Herdt requested old business. The roof is on the new office building and the interior walls have been laid out. The framing is ready to begin. The Chemical Building is coming along also and may be ready to roof next week.

Ms. Curtis attended the OSHA training on April 26, 2013.

Mr. Gillenwater has reviewed the changes to the Wastewater Regulation for Residential, Industrial and Commercial. There were no issues found with the changes. Mr. Ingram will be working on making the proposed changes to the Regulations for review and adoption by the board.

Mr. Herdt requested the Wastewater Treatment Report. Mr. Wallace and Mr. Ingram met with Mr. Dixon from Clark County regarding the bridge project at Lancassange Creek. That project is planned to start possibly in October.

The MRO report was presented and ready for signing by Mr. Milburn. For the month of April there was 99% removal of Suspended Solids and CBOD, and there were no violations during the month of April.

The suspended solids numbers are beginning to drop as a result of the double shifts that are currently being worked by the operational personnel.

The drier for the compressed air system has failed. Mr. Ingram met with a representative from Air Systems and Ingersoll Rand on Wednesday the 1st, concerning that piece of equipment and the location of the air compressor. Their recommendation was to relocate the air compressors to a less contaminated location. Mr. Ingram received a quote for replacing the unit on Tuesday the 7th, as this is as a critical piece of equipment Mr. Ingram will be moving forward with ordering this item. The cost will be approximately \$4200.00.

During the month of April there was 393,000 gallons of sludge wasted. 114.79 tons of solids sent to Corydon Regional.

Purchases for the rehab work on Beechwood Road were submitted to Layne Inliner on April 25, 2013. The work will be scheduled to begin around the 20th, of May.

On Thursday the 2nd, Mr. Ingram met with Mr. Hubbard, CONCO Solutions, regarding two manholes on the trunk line that show signs of infiltration and may need to be lined. Mr. Ingram will be working on methods of accessibility to those locations to allow the work to be performed.

Jeffersonville has completed the work around our sewer line at Lancassange Station. There is no indication that our system was affected by the work. Mr. Ingram will continue to watch for any unexplained changes to our influent at the plant.

The new ladder for Lancassange station was picked up on Wednesday the 1st. The ladder was installed on May 7, 2013.

Mr. Ingram and Mr. Wallace met with a representative from Bailey Safety to discuss the findings of their walk through at the plant and the interviews that were recently conducted. A confined space entry safety audit was also performed during their visit. Capitol Hills Station should not require a confined space entry, but the use of the gas meter was a good safety measure. It was noted that the Allison Lane Station has a possible fall hazard. Safer entry practices will be researched. A training schedule is needed.

On May 4th, the OPCD on-call personnel received a call reporting a SSO at 154 Forest Drive. The blockage was in the main line. It appears that there is no back flow prevention device for this residence. Mr. Ingram reported the SSO as required and a letter will be sent to the customer to explain the requirements for a back flow prevention device.

On April 24, Krons Fire Protection Services performed the annual service on all fire extinguishers at the plant.

On May 7th, Mr. Wallace and Mr. Ingram attended a seminar at Stantec in Louisville. The topic was micro monitoring of flow rates within sewer systems. This type of testing would be a valuable tool in determining what areas of the collection system are suffering from infiltration. Mr. Ingram stated that it may be more economical for OPCD to purchase the equipment and do studies in-house. Mr. Ingram will be researching further.

Mr. Herdt requested the Storm Water Report. Mr. Thompson emailed the stormwater report to the Directors since Mr. Wallace was on vacation the week before the meeting. Mr. Wallace presented the report.

On 4-25-13, Mr. Wallace and Mr. Thompson attended the IDEM Illicit Discharge Detection & Elimination (IDDE) Audit for OPCD's Stormwater Program in Clarksville. The State Coordinator was pleased with the OPCD presentation and efforts. Mr. Thompson has completed an electronic version of the presentation materials at her request.

Updated storm drain markers were installed throughout the entire Fields of Lancassange subdivision (with the exception of five-more markers will need to be ordered) on 4-22-13 and 4-29-13. This is a component of the OPCD IDDE program.

On 5-2-13, Mr. Thompson found that blanket herbicide has been applied to the rear drainage ditch at 924 Pennsylvania Avenue. This allowed the soil to erode down into the concrete-bottomed ditch. A notice was sent out to the resident and the Stormwater Department plans to reseed the area during the week of 5-6-13.

On 4-23-13, Mr. Wallace and Mr. Thompson removed over 2 tons of debris from the Fields of Lancassange ditch. The debris was hauled to Nugent Organics (a subsidiary of Nugent Sand & Gravel) on Utica Pike. This location is less than 5 minutes from the plant and

will serve as a site to haul the debris from the OPCD maintenance projects. An account has been set up with them.

On 4-24-13, Mr. Thompson was approached by the resident at 913 Assembly Lane while conducting project inspections. The Customer stated that holes were developing over the storm sewer pipe in his yard and was very concerned because school children load onto the bus in that area. Mr. Thompson put a safety cone over the hole immediately. Mr. Wallace and Mr. Thompson returned to the site on 4-26-13 to further evaluate and determined that the hole is in the street right-of-way. Mr. Wallace contacted the City of Jeff and informed them of the issue. Holes over the same pipe exist in the rear of the property and OPCD has plans to make repairs.

On 4-26-13, Mr. Thompson responded to a concern about a hole in the yard of 3405 Pennsylvania Avenue. Using the pole mount camera system, it was determined that the hole was caused by the storm sewer pipe at that address. Efforts to repair the pipe are planned for the week of 5-6-13 and will be conducted by OPCD.

On 4-30-13, Mr. Thompson responded to call from the resident at 307 Amelie Drive. Mr. Wallace has had work planned for a headwall structure in the rear of this property for some time, but, at the request of the resident, has waited for the resident to remove some wood from the area. The area is now accessible and Mr. Thompson met onsite with Cristiani Excavating to discuss repair options. The existing infrastructure is a headwall set about 3 feet below the ground level and is a liability due to not having any cover. A catch basin has been planned to be installed to improve both the functionality of the system and safety of the area.

Bramble Excavating completed repairs of the main catch basin in "dog alley" (Pennsylvania Avenue) on 5-2-13.

Mr. Wallace and Mr. Thompson attended a meeting at Clark County SWCD regarding the development of a Rain Garden program in the area.

FEMA has approached the City of Jeffersonville regarding the intent to add approximately 100 homes to the floodplain; this decision will be up for comment in the near future. After discussion between Mr. Wallace and the City Engineer Mr. Andy Crouch, it was decided that the City will be moving forward with a new floodplain study of the Lancassange Creek floodplain. This analysis will be conducted immediately and submitted to FEMA within the comment period.

Mr. Herdt requested the Secretary/Treasurer's Report. Mr. Ralph Lee contacted Mrs. Burton regarding the First Christian Church SSF. They plan on adding a sprinkler system for grass and wanted to see if the Board would consider charging on an average monthly charge rather than based on water usage since the sprinkler water would not affect the sanitary sewer flow. Their average water usage is 8,000 gallons per month. The church will be billed at the 8,000, however; the Board will review the actual monthly usage annually to determine if the service fee is fair.

Bethel AME and Cook Memorial Churches both have an average usage of 1000 gallons or less per month. Billing is normally \$4.95 per month. Mrs. Burton suggested moving these two Churches to an annual billing like what is done with the Fire Department and School in the amount of \$60.00 (rounded to \$5 per month) per year to save on sending out bills each month. Water usage will be reviewed annually. The Board agreed to annual billing.

Due to the inability of Riverside Water to provide the needed readings on a timely basis, and by Customer request, an estimated bill will be sent monthly to the Oak Park Car Wash. Any difference in actual usage will be billed at the end of the year. Water usage will be reviewed annually. It was suggested for OPCD personnel to gain approval from the water companies to check meters for usage. Mr. Ingram will contact Riverside for permission.

Bank Statements for April have been balanced at this time.

Due to lack of tax revenue, the Sewer Department borrowed funds from the CIF fund for daily operations in the amount of \$48,598.00.

Mr. Milburn moved to approve the claims as submitted. Motion carried 3-0.

The renewal rates for the health insurance premiums have been received from Preferred Benefits. Humana had a cheaper rate (\$991.21 increase from current rate) but the out of pocket for families would increase to \$10,000.00 per year. The Anthem renewal of the current plan was approximately \$580.00 more than the Humana plan. It was recommended to keep the current plan due to the decrease in benefits associated with the Humana plan. The Board agreed.

Mrs. Burton will be working on preparation for the 2014 Budget line items.

Mr. Herdt requested any new business. Mr. Ingram reported that the computer that Mrs. Burton uses has been having some issues and is not equipped to handle the workload. The Board agreed that Mr. Ingram should move forward in purchasing a new computer for Mrs. Burton.

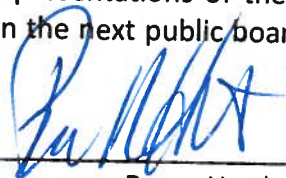
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on April 23, 2013 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Charlie Milburn, Vice Chairman



Marshall Johnson, Board Member