

Oak Park Conservancy District
Board of Directors
4230 Portage Place
Jeffersonville, IN 47130

July 17, 2013
6:00 pm

The July 17, 2013 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, at 6:00 p.m., with the following persons present:

Bruce Herdt-Chairman
Charlie Milburn- Vice Chairman
Marshall Johnson- Director
Bryan Wallace- Superintendent of Storm Water Operations
Keith Ingram- Superintendent of Wastewater and Operations
Amy Curtis- Acting as Secretary / Financial Clerk

The minutes for the meeting held on June 18, 2013 were approved as submitted by a 3-0 vote.

Mr. Herdt requested old business. The new building construction project is moving along well. Ms. Burton is currently working on the website, but has been instructed to get with Mr. Herdt before making any changes. Mr. Johnson mentioned that the email link from our website wasn't working properly. Mr. Herdt or Mr. Wallace will be looking into the setup. Layne Inliner has completed the sewer rehab project for 2012.

Mr. Herdt requested the Wastewater Treatment Report. There was a resolution 2013-08 presented at the board meeting that will change the day of the board meetings from Tuesday's to Wednesday's. Mr. Johnson moved to approve this resolution as submitted. The motion carried 3-0. The new dates are as follows:

July 31st
August 14th & 28th
September 11th & 25th
October 9th & 23rd
November 6th & 20th
December 4th & 18th

After careful consideration, it has become apparent that the usage of Compensatory Time-Off creates more of an administrative burden than it benefits the operations of Oak Park Conservancy District. Therefore Mr. Ingram recommended that effective immediately Compensatory Time-Off will no longer be available to the employees of Oak Park Conservancy District. Mr. Johnson moved to approve this resolution as submitted. Mr. Milburn seconded the motion. The motion carried 3-0.

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2013-07 On Thursday the 11th, the DNR released a 30 day notice regarding the bridge crossing Lancassange Creek. There was no official start date for the project.

The Wastewater Treatment Report for the month of June has been completed and was signed by Mr. Herdt. There was a 99% removal for SS and 99% removal for CBOD. There were no violations during the month of June.

During the month of June 92.13 tons of solids were removed through sludge processing and transported to Corydon Regional.

On Tuesday the 9th, Pike, who is contracted out by Duke Energy, replaced the utility pole by the drive through on the sludge building.

On Wednesday the 10th, storms passed through the area and resulted in the loss of power to the plant along with Lancassange and Beechwood Lift Stations. All locations were quickly returned to

operating status by means of our portable and fixed generators. Operational staff performed as would be expected during such conditions. Keeping this situation in mind, as the new office and lab are approaching completion, the original intent was to power the new building with a portable generator. Mr. Ingram received a quote for a portable generator earlier in the year that would not only be used for the new building but could also be used for emergency power at Allison Lane and River Oaks Lift Stations. Mr. Ingram believes it would be best to evaluate the power requirements once the new building has been completed to best determine the actual wattage required for a portable generator.

On Friday the 12th, suspecting that a liquid that had been discharged onto the ground behind the sludge building could possibly pose a health risk to OPCD personnel Mr. Ingram requested that the gravel be removed and properly disposed of. This issue was immediately resolved by the Stormwater Dept.

As of June 22nd, the 8 top hats had been installed on Beechwood Road. The work was performed by BLD's, a subcontractor of Layne Inliner. The data from the Beechwood Lift Station will be closely monitored over the next few months to determine the effect of the rehab work that has been performed.

On Friday the 21st, Steve Sullivan from LBM Construction contacted the office regarding manhole lids that need to be raised along Red Hawk Ridge.

On Monday the 1st, Conco Spray Solutions raised 4 manholes throughout the collection system. The manhole on Webster Blvd. that had been covered by the city repaving project was one of the 4.

At the end of the day on Monday the 1st, the driver of an automobile traveling west on Utica Pike lost control of the vehicle while on the Lancassange Bridge and ran off the road coming to rest in close proximity to the Lancassange Lift Station. The driver of the vehicle reported no injuries when he was asked. Jeffersonville Police responded to the accident.

On Tuesday the 2nd, it was brought to Mr. Ingram's attention that there was a possible exposed lateral line at 123 Forest Drive. Upon further investigation it was confirmed that the exposed line was the lateral from 123 Forest Drive. The lateral was close to the discharge point of the storm drains that Jeffersonville installed in October of 2012. Mr. Wallace contacted Dan Cristiani Excavating who promptly made the repair to the lateral line and at my request the storm drain was extended past the lateral line and a clean out was installed. The customer was very pleased with work that had been performed at her residence.

On June 18th OPCD Employment Personnel were updated on the changes that were made to the employee policy regarding the 2 resolutions that were signed at the previous meeting.

On Tuesday the 18th, Mr. Perkins from Bailey Safety conducted Lock Out/Tag Out along with Confined Space Entry training for operational personnel. Mr. Perkins also reviewed the Confined Space Entry forms that are currently being used by OPCD personnel and had recommended some changes to the entry forms. Mr. Ingram and Ms. Burton were neither present for this training. Mr. Ingram had a prior commitment and Ms. Burton was preparing for the upcoming board meeting.

On Monday the 17th, the sidewalk was poured. The HVAC crew began installing duct work. The interior of the building has been painted. Work began on Tuesday the 2nd, for the drop ceilings. Site preparation began for the asphalt parking area on Monday the 17th. The parking area was paved on Monday the 24th. On Monday the 24th, the asphalt parking area for the new construction was paved. On Wednesday the 19th, OPCD personnel began preparing the new chemical distribution building for chemical storage and operations. Mr. Ingram did had a discussion with Mr. Taylor about the slow progress of the construction project.

Mr. Herdt requested the Stormwater Report. 47 Dogwood Road: A small city water leak was discovered during routine outfall inspections. A Notice of Violation was sent by the City of Jeffersonville to the Riverside Water Company about this leak. Mr. Wallace also informed the Board that Riverside Water Company is in the process of being sold to the Sellersburg Water Company.

6-21-13: Mr. Thompson and Mr. Wallace completed a construction project at 1001 Washington Way.

7-9-13: Mr. Thompson and Mr. Wallace completed a construction project at 706 Acorn Lane.

At this time Mr. Wallace provided The Board Members with a list of projects that he and Mr. Thompson had completed that has saved the company money.

6-25-13: Mr. Thompson and Mr. Wallace mowed a section of the Riverside Ditch.

6-27-13: Mr. Thompson, Mr. Barton, and Mr. Wallace removed / cut up debris near the bridge on Seilo Ridge North. Mr. Wallace contacted the City Street Dept. and they came and got the debris after we moved it to the side of the road.

Site inspections: We received multiple rain events during the end of June/start of July. One event had 4.5 inches of rain at Allison Lane lift station.

7-5-13: Mr. Thompson and Mr. Wallace completed maintenance at several outfalls.

6-25-13: Mr. Thompson and Mr. Wallace met Mr. Matt Bell on Locust Lane (due to 3305 Castlewood Lane concern) to review drainage pipe issues in road.

7-12-13: Mr. Wallace met with Mr. Matt Bell regarding a drainage concern at the Cherry Creek Condos and Forest Park.

During the week of 6-24-13, Cristiani Excavating completed a project at 717 Saratoga Drive.

During the week of 7-1-13, Cristiani Excavating completed a project at 123 Forest Drive.

3305 Castlewood Lane: Mr. Thompson and Mr. Wallace visited this property on 6-24-13 regarding a drainage concern. We are currently researching this area to find a drainage solution.

1903 Flintlock Drive: Mr. Thompson and Mr. Wallace visited this site on 7-11-13 regarding a drainage concern. This site is on the schedule to be repaired.

Aberdeen Place: A follow up ESC Inspection was completed 6-27-13 due to a complaint of mud from the site on the driveway of 908 Marquise Court. These issues, along with additional ESC measures, were completed by the LBM Construction. We have had several conversations with LBM Construction about keeping the measures in place. Mr. Wallace considered putting LBM Construction projects on hold until the issues were resolved. Mr. Herdt told Mr. Ingram to not allow LBM Construction to purchase any more tap-ins until The Board approves them.

Mr. Wallace spoke at the Indiana Water Resources Association meeting on 6-19-13 regarding our efforts in protecting the wellheads along Utica Pike.

Mr. Thompson and Mr. Wallace assisted with the power outage at the OPCD WWTP on 7-10-13.

1 Cypress Drive: Mr. Matt Ramer discovered an illicit discharge in a stormwater catch basin on 6-19-13 and reported it to Mr. Thompson. He made contact with the property owner on 6-20-13 regarding this issue. The property owner was dumping a craft mortar mix and soapy water into the catch basin. A follow up letter was sent to the address.

Mr. Wallace greatly appreciates Mr. Ramer contacting Mr. Thompson about this issue. He recommended that he receive a \$25 gift card for finding this illicit discharge. Mr. Herdt suggested an employee bonus of \$50.00 instead of a gift card. Mr. Milburn moved to approve the bonus of \$50.00 for Mr. Ramer. The motion was carried out 3-0.

Mr. Herdt requested the Secretary/Treasurer's Report. The cash balances have been sent to Mr. Frank Cummings. The line items for departments will need to be submitted for the 2014 Budget. Mr. Cummings recommended no changes.

All bank statements for June, 2013 have been balanced with no corrections to be made.

Oak Park Conservancy District received a certified letter regarding a public notice of work to be performed at the Lancassange Creek Bridge located on Utica Pike. There hasn't been a date set for this project yet.

Mr. Johnson moved to approve the claims as submitted. The motion was carried out 3-0.

Mr. Herdt requested any new business. Mr. Johnson made a motion to pay Ms. Curtis the secretary pay for doing the secretary duties at this meeting. The motion was carried out 3-0.

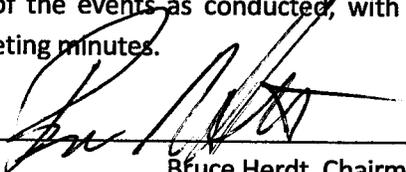
Since no other new business came before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

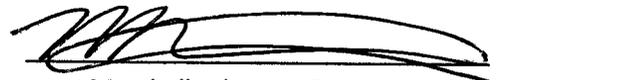


Amy Curtis,
Acting as Secretary of the Board,
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on July 17, 2013 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

Charlie Milburn, Vice Chairman

Marshall Johnson, Board Member