

Oak Park Conservancy District
Board of Directors
Regular Meeting
4230 Portage Place
Jeffersonville, IN 47130

October 8, 2014
6:00pm

The October 8, 2014 Regular Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Charlie Milburn, with the following persons present:

Charlie Milburn – Chairman
Bruce Herdt – Vice Chairman
Marshall Johnson - Board Member
Keith Ingram – Superintendent of Wastewater and Operations
Christiana Adkins- Stormwater
Amy Burton – Secretary / Financial Clerk

The minutes for the regular meeting held on Sept 24, 2014 were approved by a 3-0 motion and were signed as submitted.

Mr. Milburn requested old business. All required documentation regarding the 2015 Budget has been sent to GFC for submittal.

On Thursday October 2nd, Mr. Ingram contacted AT&T to check on the progress of the damage claim that was submitted in the beginning of September. Ms. White from AT&T informed Mr. Ingram that the claim had been forwarded to Lineal Contracting Inc. for processing around September 15th. A representative of Lineal Contracting will be meeting with Mr. Ingram at the Allison Lane damage site to discuss a settlement.

Mr. Ingram is working on an updated check-off sheet to be used at the plant per Mr. Johnson's request.

The Board agreed with Mr. Milburn that the Scag mower presented by Mr. Ingram was a good price and should be purchased by the Drainage Department. The mower will be used by both departments.

Mr. Milburn requested the Wastewater Treatment Report. OPCD personnel have been clearing the plant growth around the outside perimeter of the fence using the flail mower attachment on the mini excavator.

Root Foaming will be conducted throughout the collection system during the month of November. The areas that are to be treated will have a 3 year service warranty for root related obstructions in the collection lines.

Ms. Curtis took the Wastewater Class I Certification test on Thursday October 2nd. Results should be available in the next 30 days.

On Monday September 29th, Bailey Safety conducted "Confined Space Training". All personnel that weren't in attendance during the June training were present.

On Friday September 26th, OPCD personnel made the repairs to the discharge end of the pipe coming from Throckmorton Park.

On Monday September 29th, the Traverse was taken to Allison Lane Auto Care to access the needed repairs to the fuel system (gas level gauge does not work). The estimate cost was \$700.00. It was suggested that gas and mileage be closely tracked at this time rather than fixing the repair since it is not a safety or driving issue.

On Tuesday September 30th, OPCD personnel cleared debris from the downstream side of the Riverside Ditch. There were obstructions that may have been impeding the flow of stormwater and resulting in perception that the pipe under Laurel Drive is the primary choke point with the drainage along that area. Some of the debris was used to try and reduce further erosion along the banks of the ditch that needed it.

On Wednesday October 1st, OPCD personnel cleared obstructions from the drainage ditch that runs behind the properties along Acorn Ave and emptying into the Riverside Ditch. Mr. Ingram has contacted the Army Corps of Engineers to determine at what level OPCD may perform maintenance in that area without applying for a permit. Mr. Herdt added that he read permits are not required when repairs are made on "drainage ditches" and recommended that Mr. Ingram find out what criteria is necessary to deem the area a "drainage ditch".

On Thursday October 2nd, OPCD personnel performed maintenance work in the riverside ditch. Stormwater discharging from the headwall behind 222 Webster Blvd. was eroding the bank on the side adjacent to the headwall and in the bottom of the ditch line. The area was filled in with rip rap.

On Monday October 6th, Ms. Adkins performed after rain checks and took pictures.

Mr. Milburn requested the Stormwater Report. Ms. Adkins conducted dry weather screenings on outfalls in the district on the 19th, 24th, 25th, 29th, and 30th of September. All checked out.

Ms. Adkins did a pre-rain check on 10-2 and post-rain check on 10-3 and 10-6.

While doing a dry weather inspection at the outfall next to the bridge at 317 Lancassange Dr., Ms. Adkins discovered two large holes in the front yard above the storm pipe. The area was roped off and Matt Bell was contacted. The city had made a repair on the pipe in the past year.

On Friday 9-26 Mr. Swinney and Mr. Ingram used the mini excavator to make a repair on the pipe feeding into Riverside Ditch from Throckmorton. 10 feet of the clay pipe was replaced by corrugated HDPE pipe.

On 9-24 Mr. Jeffrey Smith, Mr. Eric Smith and Ms. Adkins trimmed around outfalls with weed-eaters.

On 9-30 Mr. Richey, Mr. Jeffrey Smith and Ms. Adkins cleaned up limbs and trash and hauled them off in Riverside Ditch downstream from Laurel Dr.

On 10-1 Mr. Richey, Mr. Swinney, Mr. Jeffrey Smith, and Ms. Adkins cleaned up downed trees and trash and hauled it away from the wetland parallel with Laurel Dr.

On 10-3 Mr. Richey, Mr. Swinney and Ms. Adkins put rip rap at the outfall behind 322 Longview in Riverside Ditch where rushing water was eroding the bank.

On 9-30, resident at 728 Saratoga called about water standing in the rear easement between Saratoga and Dellinger. After inspection by Mr. Ingram, it was determined to be a water leak, not collected rain water. Ms. Adkins developed a letter informing residents along the easement to check for leaks possibly coming from their property and have it fixed. The letters were delivered 10-2.

On 10-2 resident at 924 Pennsylvania called about the grass not growing where Christiani made a repair on a pipe beside her home. Mr. Swinney, Mr. Jeffrey Smith, and Ms. Adkins tilled up the area, put down new topsoil, reseeded, and laid straw. The customer called to thank the staff for taking care of the situation.

Mr. Milburn requested the Secretary/Treasurer's Report. Mrs. Burton has been working on updating the Access database of OPCD customers by comparing the list to the most recent list of freeholders from the Clark County Auditor's office. So far, it has been noted that there are 16 lots in the Fields of Lancassange that have not been on the OPCD special benefits tax roll, however; they were listed on the FOL special assessment list. Mrs. Burton is working with the Auditor's office to figure out if the properties were taken off the list for some reason, or if they were never added on. If they were never added on, these property owners will be assessed a back-tax. There are also a few properties in the Riverwalk Courtyards and Aberdeen Place that are not listed as well.

Mrs. Burton has been working on the DE bids and Bio-solid quotes for the 2015 contracts. The bid opening meeting will be held on November 19, 2014 at the regular business meeting.

All Bank accounts have been balanced through the beginning of October.

Time Warner Cable came to the plant and switched out the modems being used for internet service to the office computers. This is a free upgraded through TWC.

Mr. Johnson moved to approve the claims as submitted. Motion carried 3-0.

Mr. Milburn requested any new business.

Since no other business was to come before the Board at this time, Mr. Milburn adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

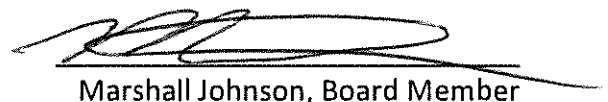
We, the undersigned, have examined the minutes of the Regular Board Meeting held on October 8, 2014 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Charlie Milburn, Chairman



Bruce Herdt, Vice Chairman



Marshall Johnson, Board Member