

Oak Park Conservancy District
Board of Directors
Regular Meeting
4230 Portage Place
Jeffersonville, IN 47130

November 19, 2014
6:00pm

The November 19, 2014 Regular Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Charlie Milburn, with the following persons present:

Charlie Milburn – Chairman
Bruce Herdt – Vice Chairman
Marshall Johnson - Board Member
Keith Ingram – Superintendent of Wastewater and Operations
Christiana Adkins- Stormwater
Amy Burton – Secretary / Financial Clerk

The minutes for the regular meeting held on November 5, 2014 were approved by a 3-0 motion and were signed as submitted.

Mr. Herdt declared the closing of accepting bids for the 2015 DE Contract and quotes for the 2015 Bio-solid Contract.

Mrs. Burton opened the DE bid from Chemical Resources which reflected \$10.20 per 50lb bag. No other bids were received.

Mrs. Burton opened the Bio-Solid quote from Corydon Regional which reflected \$425.00 per haul on solids and \$0.11 per gallon on liquids. Estes Waste quoted \$500.00 per haul on solids.

All submissions were taken under advisement pending further review.

Mr. Milburn requested old business. Renaissance Design Build will be doing the survey work for the Capitol Hills-Senate ditch. Pictures were presented.

Pictures were also presented for the Dogwood-Laurel project. A meeting is scheduled for November 20, 14 with Andrew Roberts (USACE), Matt Bell and Andy Crouch (City of Jeffersonville). Mr. Ingram and Ms. Adkins will be attending the meeting on-site.

Mr. Milburn requested the Wastewater Treatment Report. Personnel evaluations were conducted on November 7, 2014. Copies were emailed to the Directors.

On November 4, 2014, Jacobi Oil topped off the diesel fuel for the plant, portable generators, and other support equipment.

The MRO and DMR for the month of October have been filed electronically. The report reflects a 98% removal for both CBOD and suspended solids. There were no violations for this month. A copy of the report was submitted for review by the Board.

On November 10, 2014, OPCD personnel made repairs to the exhaust system for the plant generator.

Also on November 10, 2014, Cummings Crosspoint began performing the annual maintenance to the diesel equipment throughout the plant.

Mr. Jeffrey Smith has completed his first 90 days of employment with the District and has begun working in the weekend rotation. Mr. Ingram requested Mr. J. Smith receive a \$0.25 increase per hour. Mr. Johnson moved to accept the recommendation for increase, motion passed 3-0.

Mr. Milburn requested the Stormwater Report. On November 10, 14, Mr. Jones at 2915 Browning Place reported that there were still bare spots in his yard following the stormwater work that was performed on his property. OPCD personnel once again applied soil, grass seed and straw to the area. Mr. Herdt recommended a patch of sod if the spots continue to be an issue.

On November 13, 14, Mr. Ingram met with Mr. Schmidt, Layne Inliner, to discuss the lining of some stormwater pipes. Mr. Schmidt will be providing a price matrix to assist with comparing the cost of lining to the cost of replacing the pipes.

Ms. Adkins attended the SWAC meeting on November 13, 2014. The main topic of discussion was on the upcoming IDEM audit. Reggie Korthals was present to discuss expectations of the audit. She plans on beginning as soon as January 2015. This area could be the first area or last area to be audited. Ms. Adkins has continually updated the material for the audit according to Ms. Korthals outline of recommendations.

SWAC is planning on purchasing training videos for the participating communities to use. The portion of the cost for OPCD to pay would be approximately \$3.00. Although OPCD has some training videos on hand, it was decided to support the purchase through SWAC.

A link to the SWAC stormwater survey has been added to the OPCD website.

Ms. Adkins and Mrs. Burton have been working on hand-out items for the Riverside Elementary Environmental Club. Their next meeting will be held in December and the Stormwater Department has been invited to make a presentation. Extra items were also purchased to be used on Earth Day at the school.

Ms. Adkins conducted storm sewer inspections in FOL on November 5, Seilo Ridge on November 7, and Capitol Hills on November 13. A problems/project list is being compiled based on the findings of these inspections.

Mr. Milburn requested the Secretary/Treasurer's Report. Mrs. Burton has been working on the sewer files to match parcels with the new tax id numbers provided by the Auditor's office.

Mr. Johnson moved to approve the claims as submitted. Motion carried 3-0.

Mr. Milburn requested any new business. One of the property owners of 400-402 Parker Place has contacted Mr. Ingram regarding a gravel driveway between the two properties. The owner was told by past employees, that OPCD would install the driveway to access a check valve pit that is located behind the properties. After discussion, the Board agreed that there is minimal benefit to the District by installing the drive since there is other access to the check valve pit in the rear utility easement; therefore, the District should not pay for the gravel drive.

Since no other business was to come before the Board at this time, Mr. Milburn adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

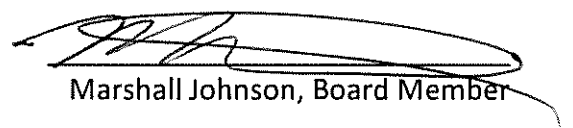
We, the undersigned, have examined the minutes of the Regular Board Meeting held on November 19, 2014 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Charlie Milburn, Chairman



Bruce Herdt, Vice Chairman



Marshall Johnson, Board Member