

Oak Park Conservancy District
Board of Directors
Regular Meeting
4230 Portage Place
Jeffersonville, IN 47130

December 17, 2014
6:00pm

The December 17, 2014 Regular Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Charlie Milburn, with the following persons present:

Charlie Milburn – Chairman
Bruce Herdt – Vice Chairman
Marshall Johnson - Board Member
Keith Ingram – Superintendent of Wastewater and Operations
Amy Burton – Secretary / Financial Clerk

The minutes for the regular meeting held on November 19, 2014 were approved by a 3-0 motion and were signed as submitted.

Mr. Milburn requested old business. By motion, the DE contract was rewarded to Chemical Resources and the Bio-solid contract was rewarded to Corydon Regional, this motion passed 3-0. Mr. Milburn signed the contracts on behalf of the board.

Capitol Hills/Senate Ditch project- Renaissance Design Build is still collecting numbers on this project.

It has been determined by the Army Corp of Engineers that the drainage ditch located at Dogwood and Laurel may be maintained without permitting by using the one-step method for sediment removal.

Mr. Milburn requested the Wastewater Treatment Report. Mrs. Burton and Mr. Ingram have been reviewing employee insurance options for the 2015 calendar year. On Wednesday December 10th, Mr. Ingram met with Ms. Reeves from Preferred Benefits to discuss the current insurance options and based on our conversation it is not in our best interest to make changes to our insurance policy at this time. The policies will be reviewed again in March so that a quote can also be obtained from Humana.

On Wednesday December 10th, Mr. Smith from IDEM performed an inspection of the lab, plant operations and the collection system. The inspection went smoothly and no concerns were found. Mr. Ingram had a copy of the emailed report for the board to review.

On Tuesday November 25th, Mr. Ingram met with representatives from American Pump Repair and Service to obtain a quote for repairs or replacement of the grit removal system at the head-works. That piece of equipment was installed in August of 1988 and has been showing its age for several years now.

The MRO and DMR Reports have been filed for the month of November. There was 98% removal of both suspended solids and CBOD's. There were no violations during the month November. A copy of the reports will be available for signing and review at the meeting.

Duke's Root Control treated 4312 lineal feet of sewer line throughout the district. These areas will have a 3 year warranty for blockage due to root growth.

On Tuesday November 25th, OPCD personnel cleaned the pumps at Beechwood Station. The pumps were obstructed with rags and a towel.

On Thursday December 11th, POCD personnel removed a sizeable accumulation of debris from the exposed sewer line behind the Harris Building. The estimated 2000 pounds of debris was taken to Nugent Organics for disposal.

Mr. Ingram mentioned that the boom-truck is in bad shape due to the age of the equipment. This may need to be upgraded within the next year or so.

On Friday November 21st, the forced main from 204 Pawnee Drive was disconnected from the Oak Park Collection System as was required for the property owned by Mr. Rogers to be removed from the Oak Park Conservancy District Tax Roll. A letter of compliance will be sent to Mr. Rodgers once acknowledgement is received from the County Auditor's Office. It has been determined that Mr. Rogers has been paying for service in the current year rather than in arrears, therefore; he will not owe an additional year's billing.

Mr. Eric Smith has completed his first 90 days of employment with the District and has begun working in the weekend rotation. Mr. Ingram requested Mr. E. Smith receive a \$0.25 increase per hour. Mr. Johnson moved to accept the recommendation for increase, motion passed 3-0.

All OPCD personnel received COLD WEATHER and TRUCK SAFETY training on Monday November 17th. CPR and AED training for new employees was completed following the group training.

Mr. Milburn requested the Stormwater Report. The city of Jeffersonville has forwarded complaints regarding the property at the intersection of Creek Rd. and Lancassange Dr. to our office. It has been suggested that Oak Park needs to implement a Rule 5 action on the property owner. However the area that the property owner is working on is less than 1 acre and does not meet the minimal requirements to do so. Mr. Ingram, after several attempts, received a recommendation from Mr. Boehm to refer to the MS4 regulations. According to the regulations, Mr. Ingram does not feel the property owner has triggered the Rule 5 enforcements.

Ms. Adkins conducted the SVAP (Stream Visual Assessment) on Wednesday December 3rd with the help of Mr. Swinney.

On Thursday December 4th Ms. Adkins presented a quick power-point presentation about stormwater pollution and storm drains to the Environmental Club at Riverside Elementary and also involved the kids in a hands on activity about stormwater pollution adding different pollutant scenarios to Felicia the Fish's water. They also played Water Conservation Bingo and kids got to take home the OPCD cinch bags with the sunglasses, Frisbee, water bottle, and eraser bracelet.

On November 21st Ms. Adkins removed accumulated leaves from the catch basin and drainage ditch at Dog Alley, 913 Assembly, and the two baskets on the catch basins at 36 Longview.

Ms. Adkins conducted after rain checks on November 21st, December 1st and December 5th and performed storm sewer inspections in Indian Hills, Marquise Meadows, and Aberdeen Place on December 11th and 12th.

Rob Huckaby and Allison Padron with Stantec will be coming to do a tour of the facility sometime this week or next to check items pertaining to the Good Housekeeping audit.

Dogwood/Laurel project- Ms. Adkins met on November 20, 2014 with Andrew Roberts (USACE), Matt Bell, and Andy Crouch regarding this project.

Ms. Adkins is working on the semi-annual newsletter. The board suggested to have an article on the responsibilities of the property owners regarding trash in easements.

Mr. Milburn requested the Secretary/Treasurer's Report. Mrs. Burton has been working on the sewer files to match parcels with the new tax id numbers provided by the Auditor's office.

The meeting scheduled for December 31, 2014 will be moved to December 30, 2014 due to New Year's Eve by a motion and 3-0 vote.

The 2014 tax settlement checks have been received from the Clark County Auditor in the following amounts:

Sewer General- \$606,412.72

Stormwater - \$177,761.06

CIF - \$53521.19

Fields of Lancassange Special Benefits Tax -\$4415.00

The board agreed to pay Mr. Milburn for an additional meeting for signing checks on December 3, 2014.

The sanitary sewer service fees for the Riverside Elementary School and Jeffersonville Fire Department will be billed for 2014 in the same amount as previous years.

Mr. Johnson moved to approve the claims as submitted. Motion carried 3-0.

Mr. Milburn requested any new business. The Christmas holiday time-off/office closing will be moved to Thursday, December 25 and Friday December 26, 2014. Employees will celebrate Christmas at the plant and will work ½ the day on Christmas Eve.

Mr. Ingram mentioned that he will be working on cost of living increases for 2015 in the upcoming meetings.

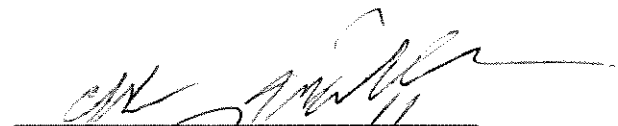
Since no other business was to come before the Board at this time, Mr. Milburn adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on December 17, 2014 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Charlie Milburn, Chairman



Bruce Herdt, Vice Chairman



Marshall Johnson, Board Member