

Oak Park Conservancy District
Board of Directors
Regular Meeting
4230 Portage Place
Jeffersonville, IN 47130

December 30, 2014
6:00pm

The December 30, 2014 Regular Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Charlie Milburn, with the following persons present:

Charlie Milburn – Chairman
Bruce Herdt – Vice Chairman
Marshall Johnson - Board Member
Keith Ingram – Superintendent of Wastewater and Operations
Christina Adkins – Stormwater Technician
Amy Burton – Secretary / Financial Clerk

The minutes for the regular meeting held on December 17, 2014 were approved by a 3-0 motion and were signed as submitted.

Mr. Milburn requested old business. Capitol Hills/Senate Ditch project- Renaissance Design Build is still collecting numbers on this project.

No decisions were made on the cost of living raises for the employees.

Mr. Milburn requested the Wastewater Treatment Report. On December 22nd, Mr. Ingram applied for the renewal of the FCC License for the radio tower and call sign WNB418. The OPCD current license is set to expire on January 31, 2015.

The rebuilt RAS pump and new impellers were received from Spencer Machine and Tool on Monday the 22nd.

On Monday the 22nd, Mr. Olson from 24 Portage Place contacted the office regarding a sink hole close to his driveway that needed to be filled in. After inspecting the situation, Mr. Ingram found the area was outside our drainage easement and resulted from runoff from the driveway and needed to be handled by the property owner.

Mr. Milburn requested the Stormwater Report. Ms. Adkins has finished the semi-annual newsletter for the winter season. Topics included: What not to flush, keeping drainage easements clean, winter pollution prevention, Riverside Elementary Environmental Club activity, and SWAC survey.

On December 22nd while inspecting Lancassange Creek for downed trees upstream from the Harris building, Ms. Adkins discovered leaves and cut branches that were dumped in the creek next to The Courtyard Townhomes. We are in the process of finding out who is responsible so that the debris can be removed.

A letter was sent to 3604 Blueberry Way regarding limbs dumped next to the bridge on their property.

After Rain Checks/Inspections on December 24th and 29th.

Mr. Richey and Mr. Swinney removed newly dumped items from the Riverside Pond on December 18th. We are looking into putting a gate/chain across the easement entrance.

Mr. Milburn requested the Secretary/Treasurer's Report. Mrs. Burton continues to work on the sewer files and matching parcels to the list provided by the Auditor.

Mrs. Burton has completed the U.S. Census Annual Survey online.

Mr. Johnson moved to approve the claims as submitted. Motion carried 3-0.

Mr. Milburn requested any new business. Discussion was held on Ms. Adkins attending the meetings but not getting compensated. This is a new situation since Ms. Adkins is paid hourly rather than salary. The Board agreed that Ms. Adkins should be paid for at least an hour for attending meetings and paid actual time if the meeting lasts over one hour.

Since no other business was to come before the Board at this time, Mr. Milburn adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on December 30, 2014 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Charlie Milburn, Chairman



Bruce Herdt, Vice Chairman



Marshall Johnson, Board Member