

Oak Park Conservancy District  
Board of Directors  
Regular Meeting  
4230 Portage Place  
Jeffersonville, IN 47130

March 25, 2014  
6:00pm

The March 26, 2014 Regular Board Meeting for the Oak Park Conservancy District was moved to March 25, 2014 at 6:30pm and was called to order by the Chairman of the Board of Directors, Charlie Milburn, with the following persons present:

Charlie Milburn – Chairman  
Bruce Herdt – Vice Chairman  
Marshall Johnson - Board Member  
Jay Thompson – Interim Superintendent of Stormwater Operations  
Keith Ingram – Superintendent of Wastewater and Operations  
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on March 12, 2014 were approved as submitted by a 3-0 vote. The Minutes for the Executive Session Meeting held on March 15, 2014 were approved as well.

**Mr. Milburn requested old business.** Mr. Ingram is waiting on word back from a bank in Florida regarding the sink hole that has formed at 230 Longview Drive.

Mr. Ingram presented the overtime report to the Board as per their request.

Mr. Thompson presented Resolution 2014-02 which approves the change of ownership from Sellersburg Water to the OPCD of the land known as the Riverside Ponds. Mr. Herdt moved to accept *Resolution 2014-02* as submitted. Motion carried 3-0. The attorney for Sellersburg Water will be writing up a quit claim deed.

**Mr. Milburn requested the Wastewater Treatment Report.** Ms. Curtis was able to open up conversation with the bank that is responsible for the property at 226 Longview Drive. Mr. Ingram will be discussing the need for the repairs with the bank representative.

The Capitol Hills Muffin Monster has had a catastrophic failure and needs replacement. Mr. Ingram is in the process of obtaining pricing. Replacement cost will be approximately \$13,850.00 and has a 3-5 week turnaround time. This equipment has been down for a while. The Lancassange Station Muffin Monster can handle 10 MGD (6900 gpm) of flow and is more than capable of the peak daily flow rates of the plant which is 3 MGD (2100 gpm). The Capitol Hills unit was pulled for assessment on Friday the 21<sup>st</sup>, and was determined to not be repairable by OPCD personnel. Mr. Johnson stated concern about the upcoming rain season.

On Monday the 17<sup>th</sup>, the pump for Lancassange Station was picked up from Spencer Machine and Tool. The repair costs for that pump was \$8911.88. Delta Services was contacted to pull and

reset the pump; that work was completed on Friday the 21<sup>st</sup>. The total cost for the repairs to that station are estimated to be \$11,190.00.

On Monday the 17<sup>th</sup>, Mr. Thompson informed Mr. Ingram of a possible infiltration spot at 904 Presidential Place, OPCD personnel will be dye testing that location on Tuesday the 18<sup>th</sup>.

On Tuesday the 18<sup>th</sup>, OPCD personnel dye tested areas in the district that were thought to be possible infiltration areas. Location #1 was around the manhole at 806 Laurel Dr. no infiltration was found at that spot but due to its location to the manhole, personnel will be preforming a yard repair to fill in sink holes. Location #2 at 904 Presidential Place did not indicate an infiltration after dye testing, however the property owner was aware that a tile drain ran from the back yard to the location of the sink holes in his yard and that that may be the cause of the sink holes.

On Tuesday the 18<sup>th</sup>, Excel Excavating began the repair to the main line on Creek Road. As has been done in the past, with the repair requiring a replacement of the tap to the main line the repair was extended to the edge of the roadway. A section of the homeowners drive way needed to be removed to complete the repair and will be replaced by Oak Park.

The customer at 9 Oak Park Blvd. reported that sewer related backups in the home over the past weeks that may be possibly related to a water repair that had been performed on their property. OPCD personnel have responded to concerns at that location several times over the past few months and have found no issues with our collection lines. Mr. Ingram met with a friend of the home owner on Thursday the 20<sup>th</sup>, and encouraged that the home owners have a plumber check the lines in the home due to the fact that the lateral from the home was not holding water while there was an ongoing backup in the home.

On Friday the 21<sup>st</sup> OPCD received another letter from the residents at 813 Webster Blvd. regarding taxes, and will be available for review at the board meeting.

On Friday the 21<sup>st</sup>, Mr. Nickell contacted Mr. Ingram and asked if his deadline could be extended through the weekend for tapping onto the OPCD system. Cristiani Excavating has not started installing pipe in that area as of yet. Mr. Ingram will be talking with Mr. Jackson on Monday to get an update of the expected schedule for the Carlotia Ave. sewers. The Board agreed to allow Mr. Nickell until the end of the day on Friday, March 28, 2014 to come in a get a tap-in permit. If he is not in the office by that time, he will have to connect to the City Sewers.

Operational personnel have been provided with e-mail contact information for all board members and have been informed of the wish of the board to have concerns submitted to all board members prior to regular meetings so that they may be addressed.

Forklift Operator Training was conducted by Bailey Safety on Friday the 14<sup>th</sup>, seven employees participated in the training and passed the written and operator tests.

Storm Safety training was conducted by Bailey Safety on Wednesday the 19<sup>th</sup>, all personnel participated in the training.

***Mr. Milburn requested the Storm Water Report.*** On 3-17-14, Mr. Thompson performed a site inspection at 423 Parker Place. A Notice of Violation was issued in January, with a second Notice being issued in February, regarding illegal dumping into the Fields of Lancassange Ditch. Cleanup up efforts have been completed and this matter is considered resolved.

On 3-18-14, Mr. Thompson prepared rain barrels for an upcoming contest for Clark County 4-H groups. OPCD is a member of the Clark/Floyd Green Infrastructure Alliance, who is sponsoring the contest.

On 3-20 and 3-21-14, several yard restorations were completed on winter construction projects. Staff from the wastewater department assisted with this work.

Walford Manor Construction is on hold. Plans underway to locate utilities in conflict.

Mr. Thompson met with Mr. Matt Bell on 3-17-14 to discuss Throckmorton Park and the upcoming Lancassange Creek Stream Study. These are both projects that I hope to work on conjunctively with the City. More information will be provided to the Board as it becomes available.

1102 Sandstone: On 3-12-14, I responded to a call regarding trees in a drainage easement. The customer was referred to OPCD by the City. The trees were on the property line, on the top of the drainage ditch that runs through 1102 Sandstone. Mr. Thompson informed the customer that the trees did not affect drainage and that we would have no reason to remove them. Mr. Thompson also told her that this issue would be a matter that would need to be worked out with her neighbor.

904 Presidential: On 3-17-14, Mr. Matt Bell forwarded a complaint received by the City regarding holes in their yard. Due to the close proximity of the holes to OPCD sanitary sewer lines, Mr. Thompson informed Mr. Keith Ingram of this issue. Mr. Thompson assisted wastewater department staff in dye-testing the holes on 3-18-14. Storm sewer lines in the area do not appear to be contributing to the problem. Perimeter drainage pipes installed by the previous homeowner on private property may be causing part or all of the issue.

Mr. Thompson attended trainings conducted by Bailey Safety for Forklift Operation and Safety During Storms on 3-14-14 and 3-19-14, respectively.

Overtime worked in the Stormwater Department: At this time, no overtime is being worked. Any time spent working past the standard 40 hours is considered part of the bonus granted to Mr. Thompson by the Board as Mr. Thompson serves as Interim Superintendent.

**Mr. Milburn requested the Secretary/Treasurer's Report.** Mrs. Burton worked on advertisement for the Superintendent of Stormwater Department position. The notice was posted by several state and local agencies dealing with environmental controls. The Board decided to keep the notice open until April 23<sup>rd</sup>. At that time, the resumes received will be reviewed and interviews will be scheduled. So far, there have been a total of 4 resumes received.

Discussion was held on the sanitary sewer fees for the Riverside School and the Jeffersonville Fire Department. Research will be done on water usage prior to any decision being made on the annual rate to bill.

Mr. Johnson moved to approve the claims as submitted. Motion carried 3-0.

**Mr. Milburn requested any new business.** Mr. Herdt moved to pay Board members for 2 executive sessions and the one special meeting that have been held. Motion carried 3-0.

Discussion was held on increasing the rate that the Directors get paid to \$100.00 per meeting. Mrs. Burton will draft a Resolution for the next meeting.

Mr. Thompson mentioned he would be taking the upcoming week off for vacation. Mr. Ingram will handle any stormwater issues that may arise in Mr. Thompson absence.

Mr. Milburn moved to allow Mr. Thompson to use the Traverse as a take-home vehicle while serving as Stormwater Superintendent. Motion carried 3-0. The take home procedures drafted by Mr. Wallace and Mrs. Burton will be submitted in resolution form for future reference.

Mr. Milburn suggested that Mr. Meyer be hired on a consulting basis to come in quarterly to do inspections of the plant and the sanitary sewer infrastructure. Mr. Johnson stated that he didn't mind coming in and looking things over occasionally.

Since no other business was to come before the Board at this time, Mr. Milburn adjourned the meeting.

Respectfully Submitted,

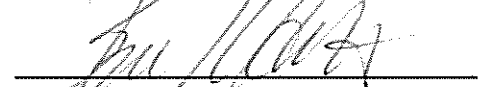


Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on March 25, 2014 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Charlie Milburn, Chairman



Bruce Herdt, Vice Chairman



Marshall Johnson, Board Member