

Oak Park Conservancy District  
Board of Directors  
Special Meeting  
4230 Portage Place  
Jeffersonville, IN 47130

March 6, 2014  
6:00pm

A Special Meeting of the Board of Directors of the Oak Park Conservancy District was called by two members of the Board as permitted by the Indiana Conservancy District Act to discuss filling the vacated Superintendent of Stormwater Department position and compensation, with the following persons present:

Charlie Milburn – Chairman  
Bruce Herdt – Vice Chairman  
Marshall Johnson – Board Member  
Bryan Wallace- Superintendent of Stormwater Department  
Jay Thompson – Interim Superintendent of Stormwater Department  
Keith Ingram – Superintendent of Wastewater and Operations  
Amy Burton – Secretary / Financial Clerk

A current job description for the position of Superintendent of Stormwater Department was available for all Directors. Mr. Herdt had copies of a revision to discuss. After discussion, it was determined that the starting wage for the open position will begin at \$47,000.00 per year depending on qualifications and experience. Mr. Wallace recommended that Mr. Thompson be promoted to the vacant position since he knows the system and is quite qualified to do the job. Mr. Milburn stated that he felt the Board should promote from within the current staff. The Board agreed that the application process needs to be followed and the position will go to the applicant that is the most qualified for the job.

Mrs. Burton will be preparing an advertisement for the position to be placed online. Once resumes are received, the Board will review the applicants in an executive session to narrow the search to a few top applicants to advance to an interview process that will be held in a second executive session.

The open time frame for collecting resumes will be pending information from the websites with job opportunities listed. Until a permanent replacement for Mr. Wallace is hired, the Board appointed Mr. Thompson as Interim Superintendent of Stormwater Department. The Board will consider a performance “bonus” for the increased responsibilities Mr. Thompson is taking on. Mr. Herdt asked Mr. Thompson to bring quotes to the Board prior to reaching any agreements with contractors for repair projects.

Discussion was held on the Riverside ponds possibly being donated to OPCD. The question at hand was “will it be a problem if we do not take over ownership?” It could cause issues in the future by limiting the access points to certain areas of the District. This will be discussed at the upcoming meeting dated 3/26/2014.

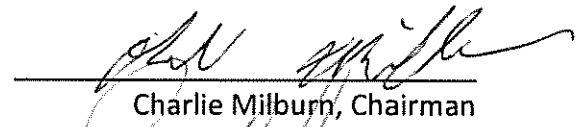
Since no other business was to come before the Board at this time, Mr. Milburn adjourned the meeting.

Respectfully Submitted,



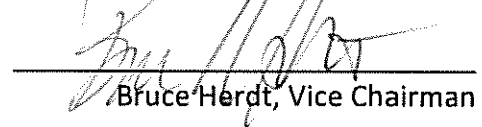
Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Special Board Meeting held on March 6, 2014 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



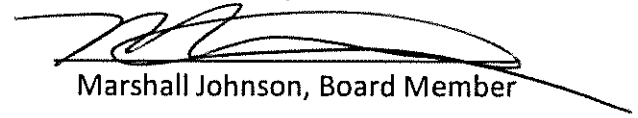
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Charlie Milburn, Chairman



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Bruce Herdt, Vice Chairman



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Marshall Johnson, Board Member