

Oak Park Conservancy District
Board of Directors
Regular Meeting
4230 Portage Place
Jeffersonville, IN 47130

May 21, 2014
6:00pm

The May 21, 2014 Regular Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Charlie Milburn, with the following persons present:

Charlie Milburn – Chairman
Bruce Herdt – Vice Chairman
Marshall Johnson - Board Member
Jay Thompson – Superintendent of Stormwater Operations
Keith Ingram – Superintendent of Wastewater and Operations
Amy Burton – Secretary / Financial Clerk

The minutes for the regular meeting and the executive session held on May 6, 2014 were approved as submitted by a 3-0 vote.

Mr. Carl Estep, 24 Longview was present to express his concerns of drainage issues in his neighborhood. After discussing the issue, there are really not many options to alleviate standing water in this area. Mr. Bell with the City will be contacted to attend the next meeting to see if a joint solution between the City and OPCD can be used.

This meeting also served as a public hearing on the proposed increase to the Directors' compensation. Mr. Wayne Storz was present and asked if this proposed increase would be retroactive. The rate will not be retroactive, it will begin as of the approved date of the court order. Since there were no other comments, the Board passed Resolution 2014-03 as presented with a 3-0 vote. The directors fees up to this date will be paid out at the next meeting and the new rate will take affect after the Court Order is approved.

Mr. Milburn requested old business. Two interviews have been conducted to fill the laborer position in the Wastewater Department. The Board agreed that the position may be filled at \$12.00 per hour provided the routine checks come back satisfactory.

Mr. Thompson has been informed that the Quit Claim Deed for the Riverside ponds should be ready this week. Mr. Thompson recently mowed the area.

Mr. Milburn requested the Wastewater Treatment Report. On Monday the 12th, a call was received from the Jeffersonville Wastewater Department regarding the properties at 21 McBride Drive and 3707 Utica Pike. Both properties are required to attach to the Jeffersonville Collection System. The property at 21 McBride had attached to the OPCD Collection System on February 7, 2013. The property at 3707 Utica Pike belongs to Mr. Taylor and after reviewing the sewer files associated with Mr. Taylor, we were unable to find any record of a request to connect to the OPCD collection system for Mr. Taylor's personal property; only Riverwalk Courtyard which is the lot beside Mr. Taylor's. The Board agreed to give Mr. Taylor 90 days to tap on and he will need a waiver

from the City of Jeffersonville. If not tapped on within that time, he will be forced on the City sewer system.

On Thursday, May 15th, Mr. Ingram attended an OSHA Compliance seminar in Louisville.

On Saturday, May 10th, localized storms resulted in brief power outages that resulted in on-call personnel being required to reset equipment and alarms at the plant and at Lancassange Lift Station.

On Friday, May 9th, a letter was sent to Mr. Ashack regarding the sewer services at 204 Pawnee Drive. As discussed in previous meetings the letter indicates that Mr. Rogers will be responsible for any and all costs that are generated for transferring the sewer service at that address from Oak Park to Jeffersonville Wastewater.

On Friday, May 9th, Bailey Safety conducted Working Alone and Plant Safety training for OPCD personnel.

Mr. Milburn requested the Storm Water Report. Notices of Violation were sent out to the following:

311 Hawthorne Drive on 5-5-15 for placing tree limbs in Pampaw Ditch.

506 Webster Boulevard on 5-14-14 for placing leaves in the rear easement.

302 Fairwood Drive on 5-14-15 for placing limbs and fence boards in the rear ditch.

On 5-8-14 Mr. Thompson attended a Clark./Floyd Green Infrastructure Alliance meeting at Earth First regarding the raingarden workshop planned for 6-28-14.

On 5-13-14 Mr. Thompson attended the annual MS4 meeting in Indianapolis.

On 5-14-14 Mr. Thompson spoke with a representative from Staples regarding our newsletter. The newsletter is planned to be distributed during the first week of June.

Mr. Thompson conducted field inspections of critical areas and recent complaints on 5-9-14, 5-12-14, and 5-15-14.

Walford Manor: Mr. Thompson has called in utility locates. Mr. Thompson plans on hydro-excavating areas of possible conflict with other utilities (gas, water) to get pipe elevations.

City of Jeffersonville: Mr. Thompson spoke with Matt Bell about making drainage improvements in Throckmorton Park. The City is willing to do grade work in the field of the park to promote better drainage.

Mr. Thompson met with Mr. Bell on 5-7-14 and spoke with him afterwards regarding several issues within the District. Areas mentioned include:

700 Webster Blvd- Erosion in street right-of-way (ROW).

3407 Pennsylvania Ave- Trees in Lancassange Creek.

15 Redbud- Standing water in ditch (street ROW).

24 Longview Dr- Standing water in rear lot.

1410 Allison Ln- Flooding in street.

3305 Castlewood Dr- Standing water in rear easement.

3029 Seminole Dr- Drainage issues from street and in rear ditch.

On 5-8-14 Mr. Thompson spoke with the resident at 1307 Windmill Drive regarding an upcoming project to install a privacy fence. Mr. Thompson asked him to keep the fence out of the easement and ditch located on his property.

On 5-9-14 Mr. Thompson attended a Working Alone/Plant Security training conducted by Bailey Safety.

On 5-12-14 the Chevrolet Colorado was taken to Gray & Wells Body shop to be repaired from a recent accident. It was finished and picked up on 5-15-14.

Mr. Milburn requested the Secretary/Treasurer's Report. The Consumer Confidence Report has been received from Watson Water.

Mrs. Burton has been training Ms. Curtis on the Quickbooks payroll system.

The Board asked Mrs. Burton to contact Mr. Gillenwater's office regarding the billed instances regarding Mr. Rogers. Mr. Rogers is responsible for any and all charges associated with being removed from the OPCD sanitary sewer system.

Leann Scott from Your Community Bank has contacted Mrs. Burton regarding an upgrade on the company credit cards.

Mrs. Scott also discussed the Line of Credit loan that the District currently has. This loan has an annual fee of \$250 and has not been used in many years. The Board decided to drop the loan at this time and if needed, we can reapply at a later date.

New signature cards will also be needed to remove Mr. Wallace from the bank accounts and Mr. Thompson can be added.

Mr. Herdt moved to approve the claims as submitted. Motion carried 2-0.

Mr. Milburn requested any new business. After discussion, the Board appointed Mr. Jay Thompson the full time Superintendent of Stormwater. With this position, Mr. Thompson will be paid on a salary basis at a rate of \$47,000.00 annually. Mr. Herdt commented that he does not want Mr. Thompson to hire any current employees for the stormwater laborer position as it may create a hardship on the sewer department.

Since no other business was to come before the Board at this time, Mr. Milburn adjourned the meeting.

Respectfully Submitted,

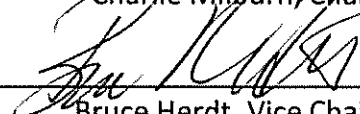


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District


We, the undersigned, have examined the minutes of the Regular Board Meeting held on May 6, 2014 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Charlie Milburn, Chairman



Bruce Herdt, Vice Chairman



Marshall Johnson, Board Member