

Oak Park Conservancy District
Board of Directors
Regular Meeting
4230 Portage Place
Jeffersonville, IN 47130

May 6, 2014
6:00pm

The May 6, 2014 Regular Board Meeting for the Oak Park Conservancy District was called to order by the Vice Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Charlie Milburn – Chairman
Bruce Herdt – Vice Chairman
Marshall Johnson - Board Member
Jay Thompson – Interim Superintendent of Stormwater Operations
Keith Ingram – Superintendent of Wastewater and Operations
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on April 23, 2014 were approved as submitted by a 2-0 vote.

Mr. Herdt requested old business. The Board agreed to leave the % of health insurance cost at the 5% of the premiums at this time.

An Executive Session was advertised to take place immediately following this regular meeting to discuss resumes for the Stormwater Superintendent position.

Mr. Herdt requested the Wastewater Treatment Report. Mr. Ingram posted the open wastewater position through Work One on the Indiana Career Connection website. So far, there have been 16 on-line responses.

On the morning of April 28th, Mr. Ingram was informed that sparks were observed falling from the transformers that power the plant. Duke Energy was contacted and the wire was repaired.

The Wastewater Treatment Report for the month of April was presented for approval and signature by Mr. Milburn. There was a 98% removal of both Suspended Solids and CBOD. There were no violations during April.

During the rain event on April, 4th, the manhole lid at 1907 Hunters Trace lifted due to Lancassange Creek. Mr. Ingram contacted Excel Excavating to install a bolt down lid at this location. This work was completed on May 1st.

On April 30th, Excel Excavating repaired the lateral line from 228 Longview Drive. The damaged area was close to the main sewer line and required a road cut due to the location of the break in relationship to the water transmission that is in the road way easement also.

On April 21st, Mr. Ingram received an email from the residents at 521 Webster Blvd. regarding wastewater and stormwater issues. Mr. Ingram responded to the email on the following day to determine what the concerns were regarding wastewater issues. Mr. Ingram inspected the site and

observed there were three large trees growing in the front yard that most likely are causing root infiltration in the home's lateral line.

Bailey Safety conducted a training on Working in Hot Weather on April 22nd. Prior to the training, a site inspection audit was performed by Bailey Safety. Bailey Safety also held training on April 30th over Traffic Safety and Blood Borne Pathogens.

Mr. Milburn requested the Storm Water Report. Riverside Elementary: On 4-21-14, Mr. Thompson took educational materials to the school to be distributed to the entire 2nd grade class for Earth Day. Mr. Thompson also assisted Clark County Solid Waste in presentations to three classes (K-2nd) on 4-25-14.

On 4-24-14 Mr. Thompson attended a Clark-Floyd Green Infrastructure Alliance meeting regarding the planning of the 4-H Rain Barrel Contest and a Rain Garden Workshop scheduled for June 28.

On 5-1-14 Mr. Thompson completed the monthly Pollution Prevention Inspection for the plant. Mr. Richey joined me to better become aware of what is being looked at during this inspection. A copy of this has been provided to Mr. Ingram.

On 5-2-14 Mr. Thompson placed a notice on the door of 302 Fairwood Drive regarding tree limbs and fence boards in the ditch of the rear easement. Since no action has been taken yet, a Notice of Violation will be mailed to the property owner this week.

On 4-22-14 Mr. Thompson opened up a pipe that had been uncovered by the resident at 306 Longview in the rear easement of 304 Longview. This pipe drains water from the Throckmorton Park into the Riverside Ditch and also provides drainage for the ditch on the 300 block of Longview. Improvements to this infrastructure are planned to promote stabilization at the outlet and to allow for better drainage to the inlet.

On 4-28-14 Mr. Thompson conducted inspections of critical areas and recent construction after the rain event. Several calls came in regarding flooding issues.

On 4-30-14 Mr. Thompson responded to a complaint forwarded on to me from the City. The resident at 907 Washington Way has noticed holes developing in their back yard. Pipe joint failure is suspected in three separate areas of the pipe. This site has been added to the in-house construction list.

Walford Manor: Construction on hold. Plans underway to locate utilities in conflict. Mr. Herdt suggested to talk to the property owners one more time to see if they would grant an easement for the work. This option would be a great savings in cost of the project.

City of Jeffersonville: The City plans to move forward with the Lancassange Stream Study.

On 4-23-14 Mr. Thompson met with the resident of 1117 West Walford Drive. Mr. Thompson answered questions regarding adding fill dirt for a patio.

Mr. Thompson visited 914 Sierra Court on 4-29-14 regarding standing water around the house. Considering that the downspout had no end on it, Mr. Thompson suggested that a downspout pipe be connected to drain it away from the house.

On 4-29-14 Mr. Thompson received a complaint of a basketball goal blocking a catch basin on the street at 2911 North Walford Drive. This issue was forwarded to City Code Enforcement.

On 4-22-14 the Colorado was hit by a vehicle backing out onto Longview Drive. The Colorado was parked with safety cones around it and the rooftop LED flasher on. Mr. Thompson was outside of the vehicle talking with the resident of 38 Longview regarding Throckmorton Park. The driver of the vehicle stated that she saw the truck but thought she could get past it. An accident report was filed and will be turned into our insurance. The Board agreed that Mr.

Thompson should take the vehicle to Gray and Wells to have the repairs done since it will not cost the District anything for these repairs.

On 4-30-14 Mr. Thompson attended trainings for Traffic Safety and Blood Borne Pathogens, and also Hot Weather Operations conducted by Bailey Safety.

Mr. Herdt suggested that a Stormwater newsletter be sent out soon and a thank you to Mr. Eby should be included for his assistance in finding the drain pipe that is alleviating the standing water from Throckmorton Park.

Mr. Herdt mentioned that there is a big log over the creek in Indian Hills by the ravine. Mr. Thompson will be checking this site.

Mr. Johnson mention that the City should try to trench the roadside along Beechwood to help property owners with drainage.

Mr. Milburn requested the Secretary/Treasurer's Report. Mr. Herdt moved to approve the claims as submitted. Motion carried 2-0.

Mrs. Burton has completed the 2014 US Census Survey. This survey is submitted annually. All Bank Accounts have been balance at this time.

Mr. Milburn requested any new business. Mr. Ramer has decided to waive healthcare coverage through OPCD and pick up his Wife's policy through her work. Since OPCD will no longer be providing this benefit for Mr. Ramer, Mr. Herdt moved to give Mr. Ramer the 15% increase of his starting wage to compensate for the savings to the District. Motion carried 3-0.

Mr. Ingram suggested increasing the start pay for the open position in the wastewater department. Mr. Herdt suggested the rate remain the same, however; past experience should be considered when offering a starting rate.

Mr. Ingram is in the process of rebuilding one or possibly both of the monsoon aerators for back-up units. Since OPCD does not possess the proper equipment to make safe repairs, Mr. Ingram asked for the Board's approval to rent space and the use of equipment from GRAMCO at a rate of \$50.00 per hour with anticipation of a total of less than \$500.00. The Board approved this arrangement.

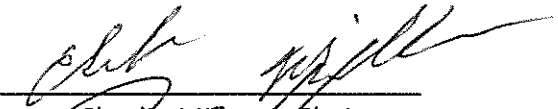
Since no other business was to come before the Board at this time, Mr. Milburn adjourned the meeting.

Respectfully Submitted,

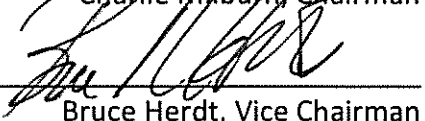


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

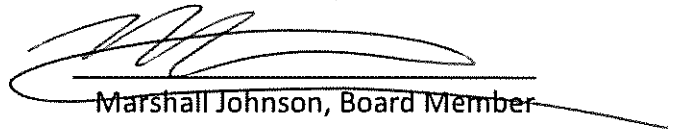
We, the undersigned, have examined the minutes of the Regular Board Meeting held on May 6, 2014 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Charlie Milburn, Chairman



Bruce Herdt, Vice Chairman



Marshall Johnson, Board Member