

Oak Park Conservancy District
Board of Directors
Regular Meeting
4230 Portage Place
Jeffersonville, IN 47130

August 13, 2014
6:00pm

The August 13, 2014 Regular Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Charlie Milburn, with the following persons present:

Charlie Milburn – Chairman
Bruce Herdt – Vice Chairman
Marshall Johnson - Board Member
Keith Ingram – Superintendent of Wastewater and Operations
Amy Burton – Secretary / Financial Clerk

The minutes for the regular meeting held on July 30, 2014 were approved as submitted by a 3-0 vote.

Mr. Milburn requested old business. The Board agreed that the budget line items are ready to be submitted to the DLGF.

Mr. Cummins has advertised the budget in the evening news twice. The hearing dates for the budget will be held on September 10 and 24 during the regular board meetings. The amounts were advertised the same as last year, If the Board wishes to lower the amounts during the hearings they may do so, they just cannot increase any of the amounts.

Mr. Milburn requested the Wastewater Treatment Report. On Friday, August 1st, one of the open laborer positions was offered to and accepted by Mr. Jeffrey Smith. Mr. Smith started work on Monday, August 04, 2014 at the current board approved starting rate of pay.

On the morning of August 8, 2014 Mr. Ramer informed Ms. Curtis that he was resigning his position with OPCD effectively immediately. Mr. Ingram will also be hiring someone to fill this open laborer position.

On Tuesday the 29th, Delta Services attempted to reset the Capitol Hills Muffin Monster. It was found that there have been some physical changes to the equipment that will require the muffin monster to be relocated at the head-works.

The Wastewater Treatment Report for the month of July has been completed and has been signed by Mr. Milburn. There was a 99% removal of SS and a 98% removal for CBOD. There were no violations during the month of July. Electronic submission for these reports is now available. If this method is used, the Board would need to authorize Ms. Curtis to use an electronic signature code.

All annual inspections have been completed for the clarifiers. Planned repairs have been completed to the scum arm on clarifier #3 and it is back in operation.

On Tuesday the 29th, Delta Services reset and connected the #2 pump at Lancassange Station. The station is now back to its normal operating condition.

On Monday, August 04, 2014 Mr. Swinney assisted EIC in removing the grease from the lift stations.

From Monday August 4, 2014 to Wednesday August 6, 2014 Layne Inliner performed some CIPP work on Forest Drive-Wildwood, Willow-Beechwood, and Mockingbird Circle-Beechwood.

On Wednesday, August 6, 2014 Mr. Ramer got called out to Allison Lane on a zone 7 alarm exists. After another callout later that night for the same reason Mr. Richey was contacted and they entered the station. The pumps were pulled on the station on the following work day.

On Friday the 8th, Mr. Richey responded to high level alarms at Lancassange Station. Float issues may be responsible for the occurring alarms

On July 25, 2014, Ms. Curtis sent a letter to the homeowner of 713 Dellinger regarding having a backflow prevention device installed due to a recent back up in their lateral line. There has not been any response yet.

Ms. Curtis is currently preparing for the Class I Wastewater Operator Certification exam and plans to participate in the certification testing in October.

Ms. Curtis will be meeting with Mrs. Nancy Bailey on August 18, 2014 to schedule future safety trainings for OPCD personnel.

On July 31st, Ms. Adkins spoke with the resident of 304 Longview to let her know we will be repairing the outfall behind her home starting this week (weather and ditch conditions permitting) and we will be removing a section of her fence and putting it back after it is finished. A signed consent form will be obtained prior to beginning this work.

On Tuesday, August 5, 2014 Ms. Adkins, Mr. Richey, Mr. Swinney, and Mr. Smith worked on the Riverside Ditch. A "No Swimming" sign was posted at the ponds.

On Wednesday, August 6, 2014 Ms. Adkins and Mr. Richey spent the afternoon clearing a path through Riverside Ditch with weed eaters.

On Thursday, August 7, 2014 Ms. Adkins, Mr. Ramer, Mr. Ayres, and Mr. Smith worked more on clearing out Riverside Ditch. They removed trees, debris, and cleared more of the ditch banks.

On Friday, August 08, 2014 Ms. Adkins and Mr. Smith went out on after rainfall checks and removed the mattress that was in Riverside Pond.

Ms. Adkins is working on a "Don't Pitch in the Ditch" postcard to be mailed to all residents that are adjacent to Riverside drainage ditch and other major ditches that we are responsible for maintaining.

Ms. Adkins has created an inspection sheet for the Riverside Ponds and is currently developing inspection sheets for the sanitary lift stations and commercial businesses within the district.

Mr. Ingram stated that Ms. Adkins has made good progress and has been staying on top of her job requirements.

Mr. Milburn requested the Secretary/Treasurer's Report. Signature cards were returned back to Your Community Bank.

Mrs. Burton attended a Budget Hearing on August 11th with Kathy Stockhoff, DLGF Field Representative. She informed Mrs. Burton that Mr. Cummins had already submitted all of the budget information into Gateway, this should have not been completed until a non-binding recommendation had been made by the County Council.

Mr. Herdt moved to approve the claims as submitted. Motion carried 3-0.

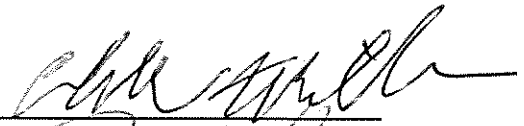
Mr. Milburn requested any new business. Since no other business was to come before the Board at this time, Mr. Milburn adjourned the meeting.

Respectfully Submitted,

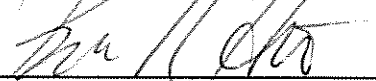


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on August 13, 2014 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Charlie Milburn, Chairman



Bruce Herdt, Vice Chairman



Marshall Johnson, Board Member