

Oak Park Conservancy District  
Board of Directors  
Regular Meeting  
And First Budget Hearing for 2015  
4230 Portage Place  
Jeffersonville, IN 47130

September 10, 2014  
6:00pm

The September 10, 2014 Regular Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Charlie Milburn, with the following persons present:

Charlie Milburn – Chairman  
Bruce Herdt – Vice Chairman  
Marshall Johnson - Board Member  
Keith Ingram – Superintendent of Wastewater and Operations  
Christina Adkins- Stormwater Technician  
Amy Burton – Secretary / Financial Clerk

The minutes for the regular meeting held on August 13, 2014 and August 27 were approved by a 3-0 motion and were signed as submitted.

**Mr. Milburn requested old business.** Past employees of the District were given a 15% increase in wages if they did not accept the health insurance benefit offered. Mr. Ingram had concerns with the compensation being more than what the District paid in benefits. After Discussion, the Board passed a motion by Mr. Johnson, by 3-0 vote, to not give compensation if benefits are forfeited.

Ms. Adkins and Mr. Ingram met with Matt Bell (drainage), Rachael Mangin (environmental permitting) and Andy Crouch (engineering) with the City of Jeffersonville, and Mr. Eigel regarding the Riverside Ditch Phase II project. A new proposal would drop the project down from approximately \$200,000 to \$70,000 for the District with the City providing the manpower and OPCD providing the materials. The City would then maintain the ditch. The Board asked Mr. Ingram to obtain more information as to if the proposed elevations will work.

**Mr. Milburn requested the Wastewater Treatment Report.** The Wastewater Treatment Report for the month of August has been completed and as has been mentioned in previous meetings will now be submitted electronically to IDEM. Paper copies will be continue to be signed at meetings and available for review by the board members. This month's copy is to be signed by Mr. Johnson. The results for August are as follows, there was a 98% removal of SS and a 98% removal for CBOD. There were no violations during the month of August.

On Sunday the 24<sup>th</sup>, power to the plant and the surrounding subdivision was lost due to a bird shorting out the transformers at the gate close to 7:45 am. Duke Energy restored power to the plant by 9:15am.

On Monday the 25<sup>th</sup>, the sludge room operator reported that one of the drum shafts on Vac #1 was broken and needed repair. The shaft was welded the following morning by OPCD personnel. Sludge processing operations were not affected by the repair.

On Wednesday August 27<sup>th</sup>, the resident at 1407 Allison Ln. reported a possible sewer backup at 6:49 pm. The sewer line at that address was found to be surged. While trying to clear the line the sewer cleaner nozzle became lodged in sewer line and required an emergency repair at that location. While Excel Excavating was performing the repair it was found that the sewer line had been damaged by a subcontractor of AT&T while boring under the road in March of this year. A damage claim has been started with AT&T and will be submitted once all the billing related to this incident is received by OPCD. The total cost is being estimated at \$16,400.

**Mr. Milburn requested the Stormwater Report.** RES Back-to-School Picnic was August 28<sup>th</sup>. Mrs. Burton and Ms. Adkins had a toss game where the students got to pick a prize if they got the ball in the hole. We also had the tri-fold information board set up at the booth as well as coloring books, crayons, stickers, candy, and brochures for the kids and parents to take home. We had approximately 75 student's pre-K through 5<sup>th</sup> grade to put their name, grade and teacher on a notecard for the t-shirt drawing. We drew the t-shirt winners on Friday August 29<sup>th</sup>, and Ms. Adkins delivered the t-shirts to the school that Friday. Each grade level had at least two winners.

On Thursday August 28<sup>th</sup> Ms. Adkins attended the SWAC meeting. Items discussed were preparing for the MCM 6 - Good Housekeeping & Municipal Operations Audit, ideas to help promote the SWAC stormwater survey, and the rain garden workshop September 20<sup>th</sup> in Madison. A small Contribution was given by Oak Park for the workshop and Ms. Adkins will be attending.

Ms. Adkins has been reviewing the SMOP (Stormwater Municipal Operations Plan) and the Good Housekeeping Improvement Plan to see what needs updating before the audit. Latest revisions were March 2010 (GHIP) and March 2012 (SMOP).

Mr. Ingram and Ms. Adkins met with Chris Jackson, Cristiani Excavating, on Tuesday September 2<sup>nd</sup> to walk the rear easement between N. Walford and Browning. We assessed the infrastructure they installed at the end of June and also discussed what we can do to help the yards with standing water closer toward W Walford. Cristiani should be re-grading, seeding, and dropping straw on Mr. Jones' yard at 2915 Browning this week.

Mr. Ingram spoke with Mr. Kestler (2906 N Walford) that same day (September 2<sup>nd</sup>) regarding existing infrastructure on the W Walford end. Ms. Adkins went out Friday September 5<sup>th</sup> and located a catch basin at the point of intersection for the 4 surrounding homes, as well as home-made drains at 2907/2908 that have small pipes on either side of 2907 Browning emptying into Browning. Ms. Adkins spoke to Mr. Watson at 2907 Browning who said he and the neighbor behind him installed that years ago.

After Rain checks were performed on September 2<sup>nd</sup>.

Removed trash and debris at Dog Alley and FOL weir on 8-25 with help from Mr. Swinney and Mr. Eric Smith.

Mowed and trimmed weeds in the drainage ditches at N Seilo Ridge (8-26 and 9-4), Legislative (9-4), and the Riverside Ponds (9-4) with the help of Mr. Jeffrey Smith, Mr. Eric Smith and Mr. Swinney.

Ms. Adkins received a phone call on 8-27 from Ms. Flowers at 425 Parker (FOL Ditch) regarding the growth coming over her fence and in the backyard. It was explained to her we will, in time, be maintaining what has overgrown in the FOL ditch but that she is responsible for getting rid of anything on her fence or inside it.

Ms. Adkins received a phone call on 8-28 from Mr. Lander at 609 Erin Dr. regarding the condition of a roadside catch basin near his driveway. The catch basin was inspected in the street as well as in the yard before the message was forwarded to Matt Bell due to road r-o-w.

**Mr. Milburn requested the Secretary/Treasurer's Report.** Mrs. Burton met with Mr. Storz to review the Budget folder for 2015. The assessed value used was significantly lower than the AV for the 2014 budget. Mrs. Burton will continue to contact the Auditor's Office until the new values are ready.

Mrs. Burton has been updating the Access Database of current OPCD customers. This is a lengthy process since there are no common fields with the list of freeholders provided by the Auditor's Office (all key/parcel numbers have been changed, addresses are not all formatted the same, etc.).

Mr. Herdt moved to approve the claims as submitted. Motion carried 2-0.

**Mr. Milburn requested any new business.** Mr. Ingram presented information to purchase a new riding mower since more maintenance is being done in-house rather than sub-contracting the work. Ms. Adkins will be getting a list together for the Board to review of the areas that will be maintained.

Since no other business was to come before the Board at this time, Mr. Milburn adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

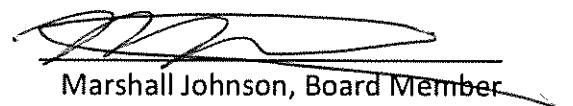
We, the undersigned, have examined the minutes of the Regular Board Meeting held on September 10, 2014 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Charlie Milburn, Chairman



Bruce Herdt, Vice Chairman



Marshall Johnson, Board Member