

Oak Park Conservancy District  
Board of Directors  
4230 Portage Place  
Jeffersonville, IN 47130

February 11, 2015  
6:00pm

The February 11, 2015 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Marshall Johnson, with the following persons present:

Marshall Johnson– Chairman  
Bruce Herdt – Vice Chairman (ABSENT)  
Charlie Milburn - Board Member  
Keith Ingram – Superintendent of Wastewater and Operations  
Christina Adkins – Stormwater Technician  
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on January 28, 2015 were approved by a 2-0 motion and were signed as submitted.

**Mr. Johnson requested old business.** Capitol Hills/Senate Ditch project- Renaissance Design Build is still collecting numbers on this project and should have some cost estimates available at the next meeting.

**Mr. Johnson requested the Wastewater Treatment Report.** The holding tank blower was taken to Republic Pneumatics on January 30, 2015.

Stantec was provided with operational documents to assist with Phosphorus Removal Study on February 2, 2015.

On February 4, 2015, Estes Waste Solutions submitted a quote for the 8 yrd dumpster serviced. The contract with Waste Management will expire in November. The submitted quote was for \$104.00 per week. This would give a savings of \$2561.00 per year compared to what Waste Management current charges.

The MRO and DMR were electronically submitted for January. There was 98% removal for both Suspended Solids and CBOD. Mr. Herdt signed the file copy.

Mr. Ingram is currently reviewing the sewer rehabilitation report to determine the next area in the collection system for repairs along with the planned repairs and improvements needed at the plant.

Ms. Sacher contacted Mr. Ingram regarding the Middle Road School House on January 29, 2015 regarding sewer odors that are present in her condo. Ms. Sacher was informed that any concerns regarding the building need to be directed to the developer.

On February 4, 2015 Mr. Ingram videoed the lateral line at 321 PamPaw due to concerns of the property owner regarding ongoing issues with the sanitary drain. Roots were found in different locations that could result in possible backups. This information was provided to the property owner.

On February 12, 2015, Ms. Adkins will be attending the Stormwater Drainage Conference hosted by LTAP in West Lafayette, IN.

A plant site audit was conducted by Bailey Safety on January 29, 2015. There were no concerns at this time.

Renaissance Design Builders submitted the proposed drawings and cost estimates for the drainage repairs in the Capitol Hills area. Mr. Ingram has asked Mr. Grimes to be present at the meeting to be held on February 26, 2015 to answer any questions the Board may have.

On February 6, 2015 Mr. Ingram found that Cristiani Excavating had been working outside the intended work area for Acorn Park. Due to soil conditions, the work in that area was halted and will resume when more favorable conditions exist. The area that was the most responsible for the lack of drainage has been removed. Cristiani will be compensated for the work that has been performed.

**Mr. Johnson requested the Stormwater Report.** On the morning of January 27<sup>th</sup>, Mr. Ingram, Mr. Richey and Ms. Adkins attended the SWAC "Train the Trainer" in Clarksville. The meeting went over Do's and Don'ts of storm water related municipal operations. That afternoon, Mr. Richey and Ms. Adkins walked the Oak Park facility and focused deeper on topics discussed at the SWAC training with relation to our plant.

On Friday January 30<sup>th</sup>, everyone watched the "Rain Check" Excal video, receiving training on basic best management practices for stormwater at our facility. Also, Ms. Adkins showed everyone what is in the mini spill kits in the vehicles and what to keep an eye out for in regards to stormwater pollution out in the field as outlined in the IDDE pamphlets we received at the SWAC training. Only members not present were Mr. Swinney and Mr. Ingram.

On February 3<sup>rd</sup>, Mr. Huckaby and Mrs. Padron with Stantec met with Mr. Richey and Ms. Adkins to do a tour of our plant. Mr. Huckaby took pictures and will be letting us know of any concerns or recommendations he may have.

Ms. Adkins updated the Stormwater Pollution Prevention Plan in the Emergency Procedures Binder and placed it beside the door in the Laborer's Offices.

Ms. Adkins continued the storm sewer infrastructure inspection of Riverside subdivision and Meadow Downs on February 4<sup>th</sup>.

On January 26<sup>th</sup> Mr. Jeffrey Smith, Mr. Eric Smith, Mr. Swinney and Ms. Adkins continued to cut and haul debris from FOL ditch. The DR wood-chipper was used in the back of the dump truck to chip the debris.

On January 28<sup>th</sup>, Mr. Richey and Mr. Swinney cleaned out the catch basins and storm ditches within the Oak Park plant.

Capitol Hills/Senate Ditch- Mr. Ingram and Ms. Adkins met with Kevin Allshouse of Renaissance Design Build on January 29<sup>th</sup> to go over the design plans and estimated costs.

Taproot/Wildwood - The catch basin that was installed by Excel in 2008 was covered up by the homeowner at 131 Edgewood. He installed the smaller drain in the street. Supposedly he put just enough dirt overtop of the old basin for grass to grow. While at the site probing for the catch basin on Friday February 6<sup>th</sup> Ms. Adkins smelled something like propane gas. Not until she got back to the office did she discover natural gas lines around the house and thought a gas line may have punctured while she was probing the area. Ms. Adkins notified Keith and called Vectren. Vectren showed up and inspected the area, determining the smell was coming from 131 Edgewood not where Ms. Adkins was probing. No one was home. Vectren then called back, speaking with Mrs. Burton and said there was a blockage and they detected CO inside the home.

Mike Czape at 509 Hemlock Rd came in on February 6, 2015 regarding a neighbor on Reba Jackson who constructed a fence in the drainage easement. The resident at 504 Reba Jackson and the contractor who built the fence were instructed by Jay verbally (in person) not to build in the easement. They built it anyway and now neighbors along Hemlock are calling Mr. Czape with their concerns. Ms. Adkins will be walking the easement and taking pictures before moving forward. Mr. Czape was in attendance at this meeting and discussed his concerns with the Board.

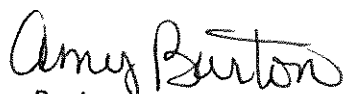
**Mr. Johnson requested the Secretary/Treasurer's Report.** Mrs. Burton will be working on the SDAR to be submitted to the State Board of Accounts through the Gateway Online System.

The 1782 Notice has been returned to the DLGF with no changes needed on the 2015 budget.

Mr. Milburn moved to approve the claims as submitted. Motion carried 2-0.

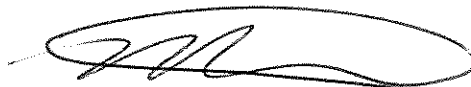
**Mr. Johnson requested any new business.** Since no other business was to come before the Board at this time, Mr. Johnson adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on January 28, 2015 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Marshall Johnson, Chairman

ABSENT

Bruce Herdt, Vice Chairman



Charlie Milburn, Board Member