

Oak Park Conservancy District
Board of Directors
4230 Portage Place
Jeffersonville, IN 47130

June 17, 2015
6:00pm

The June 17, 2015 Board Meeting for the Oak Park Conservancy District was called to order by the Vice Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Vice Chairman
Charlie Milburn - Board Member
Amy Curtis – Assistant Superintendent of Wastewater and Operations
Christina Adkins – Stormwater Technician
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on June 3, 2015 were approved by motion with a 2-0 vote, and were signed as submitted.

Mr. Johnson requested old business. Mrs. Burton will be drafting letters for property owners that have been either removed or added to the district. Mr. Gillenwater will be asked to review the draft prior to board approval.

Advertisement for the Capitol Hill/ Senate project was published in the News and Tribune on June 10, 2015. The second notice will be published on June 20, 2015.

Phosphorus testing has been performed twice a week at the plant according to Ms. Curtis. These results are being provided to Stantec. Beckmar Laboratories currently performs quarterly testing.

Mr. Johnson requested the Wastewater Treatment Report. On Wednesday the 3rd, OPCD personnel graded the intended area for the new parking structures. On Tuesday the 9th, the parking structures were installed.

Replacement control heads were ordered for the T-valves on the 5th. The old control heads were sent back for warranty evaluation.

Replacement chemical pumps were ordered on the 9th, Mr. Ingram will be researching alternative pumps for that application.

On Thursday the 11th, Mr. Ingram ordered a backup blower for the holding tank. The unit being replaced has been rebuilt many times and beyond repair.

The property owner from 1008 Sandstone visited the office on Tuesday the 2nd, and is still trying to resolve the drainage issue that her pool has created. It appears that the city no longer has the intent of having the pool removed and is willing to issue a permit for the pool provided Oak Park approves of the measures taken to restore drainage. It is Mr. Ingram's understanding that Mr. Steele has sold his home. The Board agreed that this pool would not be approved by OPCD until a review is performed on the drainage alternative is deemed sufficient. If it is not to the Board's satisfaction, the property owner will be required to remove the pool from the easement.

Ms. Curtis has been working on the annual DMRQA testing and finished all testing for the year. Results should be available in July.

On Tuesday the 9th, Mr. Perkins with Bailey conducted a plant safety audit. A few minor details were pointed out and have been fixed at this time.

Notification letters were mailed to the residents and property owners that will be effected by the Capitol Hills project. Two of the notices were returned as undeliverable and there was no luck delivering the letters personally.

On Friday the 5th, resident concerns with the Aberdeen Woods homes were addressed. The site foreman for LBM Construction was instructed to remove debris that could have blocked drainage from the Indian Hills Subdivision and to install silt fence along the rear of the work site. The issues were quickly addressed and were found to be acceptable.

Ms. Curtis met with Mel Canter of Health and Safety Services. Mr. Canter previously worked with the American Red Cross and has been the representative that restocks the first aid kits. Mr. Canter will be getting new first aid kits for all OPCD vehicles.

Mr. Johnson requested the Stormwater Report. Conservancy Connection Newsletters were mailed out Friday June 12th. Stormwater Awareness Week Signs are put up throughout the district.

Ms. Adkins performed before/after rain checks on June 1st, 5th, and 8th.

Ms. Adkins conducted Illicit Discharge Screenings at the local businesses in the district on the 11th and dry weather screenings of problem sites on the 10th.

On June 2nd, Mr. Richey and Ms. Adkins cleared brush behind the retaining wall at 429 Parker Place.

On June 4th, after dye testing the pipe at 403 Amelie Mr. Jeffrey Smith and Ms. Adkins filled in the feeder hole and seeded it.

As of June 4th, 5th, and the 10th the following areas had been mowed and trimmed: Riverside Ponds, Legislative/Marquis Ct, Dog Alley, and parts of Assembly and Riverside Ditch.

Ms. Adkins received a quote from Patrick Johnson for the project along Windmill/Raspberry Way. With using OPCD materials, the bid was \$1800.00, which is significantly lower than the quote obtained from Cristiani. The Board agreed for Ms. Adkins to move forward with Mr. Johnson on this project.

Ms. Adkins notified Chris Boyd with LBM construction on the morning of the 5th regarding dirt and trees being pushed into the drainage ditch in the rear easement of the construction area. After Mr. Ingram and Ms. Adkins spoke with the foreman on site, they resolved the issue and fixed the silt fence that day.

Mr. Swinney notified personnel that a swimming pool was being discharged and running into the roadside storm drain at 1205 E Walford. Ms. Adkins spoke with the resident onsite and made sure she was aware of de-chlorinating the water before discharging. She said she wasn't aware but that she would de-chlorinate the water in the future before draining it.

Mr. Johnson requested the Secretary/Treasurer's Report. Mrs. Burton will be working on getting the budget forms ready for the next meeting.

Mrs. Burton will be on vacation the week of the next meeting, but will be coming in to complete a few tasks for payroll and payables. The two weeks following Mrs. Burton's vacation, Mrs. Burton will be on sick leave for two weeks due to a medical procedure. Mrs. Burton will prepare all information as if an audit would occur by the State Board of Accounts since the audit could happen any time this year.

Since there is no meeting on July 1, 2015, one of the directors will need to sign checks prior to the next meeting.

Mr. Milburn moved to approve the claims as submitted. Motion carried 2-0.

Mr. Johnson requested any new business. Ms. Curtis was asked to get with Watson Water regarding the leak that the company fixed over the past few weeks. The area is not smooth and could possibly cause damage to vehicles if not fixed.

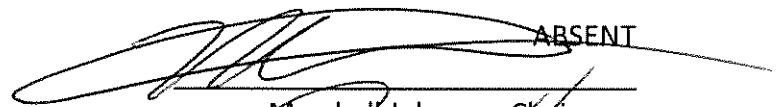
Since no other business was to come before the Board at this time, Mr. Johnson adjourned the meeting.

Respectfully Submitted,

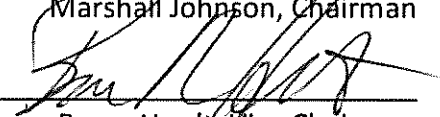


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

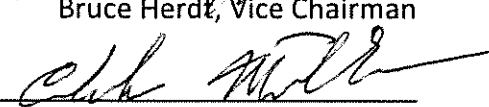
We the undersigned, have examined the minutes of the Regular Board Meeting held on June 17, 2015 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



MARSHALL JOHNSON, Chairman



Bruce Herdt, Vice Chairman



Charlie Milburn, Board Member