

Oak Park Conservancy District  
Board of Directors  
4230 Portage Place  
Jeffersonville, IN 47130

June 3, 2015  
6:00pm

The June 3, 2015 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Marshall Johnson, with the following persons present:

Marshall Johnson– Chairman  
Bruce Herdt – Vice Chairman  
Charlie Milburn - Board Member  
Keith Ingram – Superintendent of Wastewater and Operations  
Christina Adkins – Stormwater Technician  
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on May 20, 2015 were approved by motion with a 3-0 vote, and were signed as submitted.

**Mr. Johnson requested old business.** Discussion was held on the list of free-holders map. Mrs. Burton will continue to process the list and make any adjustments needed to the Clark County Auditor's office. It will need to be established as to how long each property has been in the district.

Discussion was also held on the Capitol Hills/Senate project. Advertisements will appear in the Evening News on June 10 and June 20 with bids to be opened on July 15, 2015 and awarded July 29, 2015. Mr. Grimes has mentioned that current bids for similar jobs have been coming in a little high on cost.

**Mr. Johnson requested the Wastewater Treatment Report.** On the 27<sup>th</sup>, Mr. Watkins with New Hope Services was informed of the sewer service billing issue with the Aberdeen Woods Homes. Mr. Ingram requested that their accounts payable department contact Ms. Burton so that the issue could be resolved. New Hope Services will be bill in the same manner as Noah's Ark is billed.

The MRO and DMR reports for May have been electronically submitted to IDEM. There was 99% removal of CBOD's and Suspended Solids. There were no violations during the month of May. File copies were available for signing by Mr. Johnson.

During the week of May 25<sup>th</sup>, personnel began reporting issues with the pumps at Capitol Hills Lift Station. The lift station was upgraded in 2001 and has had minor maintenance work performed to date. Mr. Ingram suspect that it both pumps may be in need of a thorough maintenance and repair service. Mr. Ingram will obtain quotes.

Mr. Ingram has been reviewing wastewater maintenance projects with Mr. Swinney for the plant and at the lift stations.

Bailey Safety conducted Lock Out / Tag Out training on Tuesday the 19<sup>th</sup>. Ms. Curtis will be meeting with Ms. Bailey on Wednesday the 3<sup>rd</sup>, to schedule additional trainings through the end of the year.

Mr. Ingram attended the SWAC Meeting with Ms. Adkins on Thursday the 21<sup>st</sup>.

**Mr. Johnson requested the Stormwater Report.** The monthly SWAC meeting was Thursday May 21<sup>st</sup>. Topics discussed were the MS4 Annual Meeting Recap, and promotion for the Stormwater

Awareness Week and Ohio River Sweep. Ms. Adkins has put Riversweep Posters in the following businesses in the district; Mainsource Bank, Allison Lane Animal Hospital, and Allison Lane Auto Care. The Stormwater Awareness Week Signs will be put out the week of.

Ms. Adkins is currently working on the newsletter Conservancy Connection. The newsletter should be mailed out mid-June.

Ms. Adkins performed before/after rain checks on May 18<sup>th</sup>, 26<sup>th</sup> and 28<sup>th</sup>; and, conducted Dry Weather Screenings of Outfalls in Riverside Ditch on May 22<sup>nd</sup>.

On May 27<sup>th</sup> with the help of Mr. Jeffrey Smith, Ms. Adkins filled in feeder holes with more dirt, seed, and straw at 413/415 Reba Jackson, 1222 Sandstone, and 123 Wildwood.

On May 28<sup>th</sup>, Mr. Eric Smith, Mr. Swinney and Ms. Adkins mowed the Ponds Property and drainage ditch behind 3611 N Seilo Ridge to the tributary.

On May 29<sup>th</sup> Mr. Jeffrey Smith and Ms. Adkins made a repair to the eroding headwall behind 804 River Oaks, applying coconut blanket for erosion control.

Windmill/Raspberry- Ms. Adkins received a quote for this job from Patrick Johnson. Paved ditch would be \$10,500.00, rip-rap would be \$4,900.00. Ms. Adkins informed Mr. Johnson that rip-rap is not an option the District would like to use; Ms. Adkins will request addition information as to what it would cost if OPCD provided the materials. Cristiani's crews are busy and could take over a month to get to this job.

Capitol Hills/Senate- Mr. Ingram and Ms. Adkins are meeting with Mr. Grimes of Renaissance on June 2<sup>nd</sup>. Letters to residents along the area of work were mailed on 6/1.

**Mr. Johnson requested the Secretary/Treasurer's Report.** Map was completed with the exception of a few properties that were in question.

Due to difficulties using the new insurance plan through Humana, Mr. Swinney has been switched back to the HSA policy. All employees are back on the same plan.

Mr. Milburn moved to approve the claims as submitted. Motion carried 3-0.

**Mr. Johnson requested any new business.** Since no other business was to come before the Board at this time, Mr. Johnson adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on June 3, 2015 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

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Marshall Johnson, Chairman



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Bruce Herdt, Vice Chairman



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Charlie Milburn, Board Member