

Oak Park Conservancy District  
Board of Directors  
4230 Portage Place  
Jeffersonville, IN 47130

July 15, 2015  
6:00pm

The July 15, 2015 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Marshall Johnson, with the following persons present:

Marshall Johnson – Chairman  
Bruce Herdt – Vice Chairman  
Charlie Milburn - Board Member  
Keith Ingram - Superintendent  
Amy Curtis – Assistant Superintendent of Wastewater and Operations  
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on June 17, 2015 were approved by motion with a 3-0 vote, and were signed as submitted.

Mr. and Mrs. Kahl, 903 Sierra Court, were present to discuss drainage water infiltrating their home due to the neighbor's pool. There are no drainage easements in this particular subdivision giving OPCD jurisdiction to make improvements. After discussion, it was decided the home owner would need to contact the neighbor and the City to designate an easement for drainage purposes before OPCD could help with the situation.

Ms. Little, 1008 Sandstone Drive, was present to discuss the pool in her back yard that lies partially in the drainage easement that is causing flooding on her neighbor's yard. Ms. Little submitted her proposed plan to re-direct the drainage water that is being blocked by the pool. After discussion it was decided that Mr. Ingram will consult with an engineer to ensure the plan would work properly.

Dan Cristiani Excavating was the only contractor to submit a bid for the Capitol Hills/ Senate project. The bid will be taken under advisement pending review.

**Mr. Johnson requested old business.** Reported on departmental reports.

**Mr. Johnson requested the Wastewater Treatment and Stormwater Reports.** Ms. Adkins position with Oak Park was terminated on Monday June 29<sup>th</sup>.

On the 3<sup>rd</sup>, Mr. Blankenbeker contacted the office regarding a planned development in the Wathen Ridge subdivision at the end of Erin Drive. Mr. Ingram informed Mr. Blankenbeker that he would need to come before the board and submit his proposal for consideration to be added to the district and the collection system.

During the early morning hours of Sunday the 12<sup>th</sup>, approximately 4.66" of rain fell in a short period of time resulting in wide spread flooding along with surged sanitary lines throughout the district. A power outage in the Allison Lane and Hwy 62 area resulted in a high level alarm at Pebble Creek Station and River Oaks Station. There were 6 calls from district residents, 2 for flooding and 4 for sewer related issues. To combat surged conditions at the plant the aerators were turned off to prevent the release of solid through the clarifiers. The aerators were slowly returned into operation as the flow rates began to subside.

The MRO and DMR reports for June have been electronically submitted to IDEM. There was 98% removal of CBOD's and 99% removal of Suspended Solids. There were no violations during the month of June. File copies were available for signing by Mr. Herdt.

The air conditioner in the control room failed and was replaced on Monday the 15<sup>th</sup>.

Ms. Curtis submitted the result of the DMRQA Tests on June 18<sup>th</sup>.

The blower at the holding tank failed on Monday the 29<sup>th</sup>. The delivery of the new blower that was ordered as a backup unit has been delayed until September due to issues with the castings required to manufacture the blower. Mr. Ingram is researching alternative equipment to provide the air for the holding tank.

On the 24<sup>th</sup>, Mr. Bell With the city of Jeffersonville reported a depression forming at the intersection of Middle Road and Cypress Drive. It was determined that the depression in the roadway may have resulted from a water main repair that was conducted by Sellersburg Water earlier this year. Mr. Lee with the Sellersburg Public Works Department was notified of the concern.

On the 25<sup>th</sup>, Mr. Bell reported a depression forming in the roadway at the intersection of Wildwood Road and Forest Drive. The location of the depression is in close proximity to an abandoned storm water pipe and may be a factor to this occurrence. The sewer lines and manhole in this area have been lined and sealed as part of our ongoing rehabilitation project. Mr. Bell also provided me with a list of roads in the district that are to be repaved this year.

Mr. J Smith reported a water leak at 305 Webster to the office on the 9<sup>th</sup>. Sellersburg Water Department was informed of the leak.

The property owner at 513 Sarah Court contacted the office regarding repaving of his driveway. The existing driveway had cracked due to settling of soil over time following the construction of the home.

The property owner at 723 Saratoga reported a possible sewer backup. The lines were checked and were found to be clear and flowing.

The property owners at 216 Longview and 55 Wildwood expressed concerns on how to prevent sewage from entering their home. Mr. Ingram informed them both of the requirement of a backflow prevention device to protect low lying drains. Both property owns intend to have that device installed on their laterals.

Mr. and Ms. Blanton from 2908 N. Walford Drive aggressively voiced their dissatisfaction with the quality of service that Oak Park provides and informed me that they would be filing complaints with numerous government agencies.

On Sunday the 12<sup>th</sup>, Mr. E. Smith monitored the conditions of the plant and relayed that information to me so that adjustments to operations could be made as needed.

On the 8<sup>th</sup>, Mr. Richey and Mr. Swinney attended a Confined Space training at Bailey Safety that conforms to the new OSHA requirements.

Mr. Ingram has been reviewing documentation for the upcoming inspection from IDEM.

Mr. Ingram has briefly spoken with Ms. Burton about creating a Facebook Page for OPCD as part of the outreach requirement of our stormwater permit.

During the week of the 15<sup>th</sup>, OPCD personnel preformed several maintenance tasks throughout the district. Removing brush and cutting overgrown vegetation in the storm ditches made up the largest portion of the work.

The recommended joint meet for the Capitol Hills Project was held on the 8<sup>th</sup>. Representatives from Dan Cristiani Excavating and Clark Nichols were in attendance. Special steps will need to be taken to secure the yard at 922 Senate due to the requirements of one of the property owner's children.

On the 25<sup>th</sup>, Ms. Adkins participated in a joint meeting with the city of Jeffersonville and the property owners at 904 Presidential Drive and 903 Sierra Court. Mr. Bell indicated that The City of Jeffersonville would like the position of Oak Park regarding the drainage to be documented. Mr. Ingram had spoken with both property owners regarding this issue.

On the 26<sup>th</sup>, Mr. Meyer informed Mr. Ingram of a sink hole around the catch basin in the rear of 409 Rose Court. Ms. Adkins promptly inspected the catch basin and infiltration in multiple areas within the structure.

Mr. Ingram contacted Ms. Jolley-Little from 1008 Sandstone Drive on the 6<sup>th</sup>, and requested that a description of the drainage work that is required to promote drainage around her pool to be presented to board by this meeting. Mr. Ingram also informed Ms. Jolley-Little that the work will be required to be completed by the next board meeting on the 29<sup>th</sup>, and that failure to comply with those instructions could result in fines and the removal of the pool.

On the 7<sup>th</sup>, a notice was sent to the property owner at 921 Sierra Court in regards to a fallen tree in the rear of the property that needs to be removed.

On the 7<sup>th</sup>, Mr. Ingram contacted Mr. Lester, the property owner at 3006 Seminole Drive regarding apparent work that was being performed in the waterway that crosses the property. Mr. Lester informed Mr. Ingram that he was recovering gravel that had washed off his driveway due to storm-water that comes from the roadway. Mr. Ingram informed Mr. Lester that he needs to have a permit from the Army Corps of Engineers or the IDNR to be working in the waterway or he could face large fines from those departments. The work was quickly halted and the equipment was moved from the stream edge.

The property owner at 813 River oaks Drive reported flooding in the roadway on the 12<sup>th</sup>. The roadway was found to be impassable.

The property owner at 304 Longview Drive reported flooding in their home. Upon Mr. Ingram's arrival, the water level had receded away from the home but were still elevated.

While inspecting the district, a large log was found to have restricted the flow of water at the bridge on Seilo Ridge North. This resulted in the water flowing into the roadway flooding homes and washing away privacy fences. That debris restricted the water at the Bridge at Blueberry Way resulting in surged conditions there also. Mr. Ingram contacted Mr. Bell regarding the debris at the bridges and was told it would be addressed if there was time. Mr. Ingram then instructed OPCD personnel to safely remove the debris as more rains were expected in the very near future.

***Mr. Johnson requested the Secretary/Treasurer's Report.*** Letters for the Auditor and the customers is being reviewed and will be presented to the Board prior to being sent to Mr. Gillenwater for review. It was decided to have the signature of the Chairman on the letters. The Board requested a list of properties to be added along with the year the current property owner purchased the property to determine how much taxes would need to be billed. Properties will be added on to the May 2016 tax bills.

Mrs. Burton filled out the AIRW annual employee compensation survey.

Mrs. Burton attended the Budget Hearing with the DLGF at the courthouse on July 14, 2015. During the meeting, the actual bottom line budget figures were entered into the system by DLGF. This amount was the same as previous years for all three accounts. Mrs. Burton asked what was left to do for the budget process. The advertisement is done online and does not have to be submitted until August 29<sup>th</sup> and the non-binding review forms need to be submitted before September 1. Mrs. Burton did not use the services of GFC, all documents were produced in-house. It was decided by the Board to not renew the GFC contract. Mrs. Burton will draft a letter to be sent to Mr. Cummins informing him of the Board's decision.

The trash pick-up service for the plant has been switched to Estes Waste Solutions for a three year contract for an all-inclusive monthly fee of \$104. This will be for an 8 yard container to be dumped weekly. Waste Management has been notified of this change.

Mrs. Burton has update the OPCD website to include copies of the Stormwater Resolution as well as lateral specifications. Personnel has also been updated.

Mrs. Burton submitted a requested survey for the Indiana Department of Workforce Development online.

Mr. Milburn moved to approve the claims as submitted. Motion carried 2-0.

**Mr. Johnson requested any new business.** With the stormwater vacancy in mind, Mr. Ingram suggested that all operations be supervised by one superintendent. After discussion, the Board decided to keep things the way they are now, and post the stormwater coordinator position for candidates. The stormwater job description will be revised prior to posting the position.



Since no other business was to come before the Board at this time, Mr. Johnson adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on July 15, 2015 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

  
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Marshall Johnson, Chairman  
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Bruce Herdt, Vice Chairman  
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Charlie Milburn, Board Member