

Oak Park Conservancy District  
Board of Directors  
4230 Portage Place  
Jeffersonville, IN 47130

August 26, 2015  
6:00pm

The August 26, 2015 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Marshall Johnson, with the following persons present:

Marshall Johnson – Chairman  
Bruce Herdt – Vice Chairman  
Charlie Milburn - Board Member  
Keith Ingram - Superintendent  
Amy Curtis – Acting Secretary/ Financial Clerk  
Amy Burton – ABSENT

The minutes for the meeting held on August 12, 2015 were approved by motion with a 3-0 vote, and were signed as submitted.

**Mr. Johnson requested old business.** The process with the list of freeholders is still ongoing. The affected customers will be notified once Mr. Gillenwater revises the letters.

The Capitol Hills/Senate project is still on hold.

We are still conducting phosphorus testing and collecting data. This topic is also still ongoing.

**Mr. Johnson requested the Wastewater Treatment and Stormwater Reports.** A request for unemployment compensation for Ms. Adkins was received on Monday the 17<sup>th</sup>. The response forms were filled out and returned on Wednesday the 19<sup>th</sup>.

The new blower for the holding tank was delivered on the 14<sup>th</sup>. Delta Services set the blower in place with their boom truck on Friday the 21<sup>st</sup>. The blower was piped in on Tuesday the 25<sup>th</sup> and will be wired in by Delta Services. The new blower will be controlled by a Variable Frequency Drive (VFD) to better control the unit.

All the new properties in Aberdeen Woods have connected to our collection system. They were inspected and found to be in compliance with our specifications.

Mr. Ingram spoke with Mr. Worley from IDEM regarding the maintenance responsibility of the low pressure system that Mr. Blankenbaker will be using in his development. Mr. Worley suggested that IDEM doesn't require that the WWTP provide the post construction maintenance. IDEM just wants to be made aware of who will be responsible for the maintenance. This information has been passed on to the board members and to Mr. Blankenbaker. All board members agree that Mr. Blankenbaker is responsible for everything up to our manhole.

On Monday the 17<sup>th</sup> Mr. Blanton at 2908 N. Walford reported a possible backup in the main sewer line. The line was checked and found to be surged. Oak Park personnel were quickly notified and responded in a timely manner. Mr. Ingram informed Mr. Blanton of the situation and informed him that it would be resolved quickly.

Tuesday the 25<sup>th</sup> completed Mr. Eric Smith's first year of employment with Oak Park. Mr. Ingram requested that Mr. Smith receive his final \$0.25 wage increase. Mr. Smith has proven to be an asset to the Oak Park work force. Motion carried 3-0.

Bailey Safety conducted "Chemical Storage and Chlorine Safety" training on Tuesday the 18<sup>th</sup> for all personnel in attendance.

On Thursday the 20<sup>th</sup> Mr. Ingram attended the SWAC meeting in New Albany. The primary topic of conversation was preparing for the upcoming IDEM visit.

Mr. Ingram met with Mr. Patrick Johnson regarding the drainage project on Seilo Ridge North. After revisiting the area Mr. Ingram requested that Mr. Johnson review his quote. Excel Excavating will also be presenting a quote on this project. Excel has done some work at this location in the past.

Mr. Ingram have contacted Layne Inliner for quotes for lining the pipes feeding into the ponds.

The resident at 3029 Seminole contacted the office on Tuesday the 18<sup>th</sup> regarding drainage issues in their yard.

Mr. Davis from 3506 Washington Court contacted our office about drainage concerns in the roadway. I spoke with Mr. Davis about his concerns and informed him that he needed to contact the Jeffersonville Street Department.

***Mr. Johnson requested the Secretary/Treasurer's Report.*** Mrs. Burton has sent letters to Mr. Gillenwater to review regarding the free holders list. The free holders that weren't currently on the tax role will make their first installment in May of 2016.

Mrs. Burton submitted the Form 3 for the 2016 Budget which has a deadline of August 29, 2015. This form no longer has to be advertised in the local paper but has to be advertised online. The Budget hearings are September 9<sup>th</sup> and 23<sup>rd</sup>.

Mrs. Burton has also submitted the County Council Review Worksheet for the 2016 Budget prior to the September 1<sup>st</sup> deadline.

Mr. Herdt asked to continue the conversation regarding the budget. He suggested that we add a line item to the sewer budget and title it phosphorus construction. This way we can start putting money in a fund so when the construction process needs to take place we have some funds available for the project and aren't borrowing as much money. The Board agreed to add the item with the budget amount of \$60,000. This will make the tax rate increase by a small amount over a few years and not a large amount for one year. Mrs. Burton will be looking into this as we will need to adjust our budget that has been submitted.

Mrs. Burton posted the job openings for Wastewater and Stormwater on the OPCD website, AIRW, and AWWA.

Mr. Ingram asked that we consider hiring people with a non-department specified title. This way the employee can be used for work that needs to be done in either department. Mr. Ingram had previously discussed this with Mrs. Burton and due to PERF requirement you have to use specific titles or make a resolution to add positions with the specific title. For Example- Operations Specialist, the employee can work in either department and do the job of whatever needs to be done. Mr. Ingram will be researching this subject more.

Mrs. Burton attended a workshop on the open market shopping for healthcare. Health rates are anticipated to increase from 70% to 100% over the next year. Basically, a lot of companies are going to a plan where they set a premium amount for employees (which can be based on seniority, family size/needs, etc.) The premiums are paid to the employer that would choose which policy would work best for them (this can still be done through Valerie and the rates will be less than group plans). If the actual premiums are more than what the employee is getting, then the employee will pay the difference out of the paycheck. This is something that we need to keep in mind for next year. We don't want to pay outrageous premiums, but we do not want to cut benefits either. They did mention that the premium rates would be better to employers with 10 or more employees.

Mr. Milburn moved to approve the claims as submitted. Motion carried 3-0.

**Mr. Johnson requested any new business.** Mr. Herdt brought up the issue of baby wipes causing problems for the sewer system. He typed up an ordinance and asked that it be published in our next newsletter to try to get our customers to quit flushing wipes.

Mr. Ingram asked that Ms. Curtis receive Secretary/Financial Clerk pay for this meeting. Motion carried 3-0.

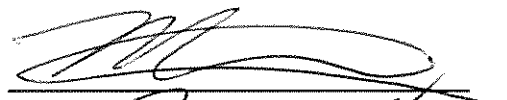
Since no other business was to come before the Board at this time, Mr. Johnson adjourned the meeting.

Respectfully Submitted,



Amy Curtis,  
Acting Secretary of the Board,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on August 26, 2015 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Marshall Johnson, Chairman



Bruce Herdt, Vice Chairman

Charlie Milburn, Board Member