

Oak Park Conservancy District  
Board of Directors  
Budget Hearing and Regular Business Meeting  
4230 Portage Place  
Jeffersonville, IN 47130

September 9, 2015  
6:00pm

The September 9, 2015 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Marshall Johnson, with the following persons present:

Marshall Johnson – Chairman  
Bruce Herdt – Vice Chairman  
Charlie Milburn - Board Member ABSENT  
Keith Ingram - Superintendent  
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on August 26, 2015 were approved by motion with a 2-0 vote, and were signed as submitted.

**Mr. Johnson requested old business.** The engineering draft estimate for the upgrades in the plant for the upcoming phosphorus removal mandates came in higher than originally anticipated. The cost for this additional process and other necessary upgrades to current equipment should be between \$440,000 and \$680,000. It has been suggested that the floating aerators be relocated into the oxidation area. There is a 3 year grace period before any fines will be assessed on phosphorus testing.

**Mr. Johnson requested the Wastewater Treatment and Stormwater Reports.** As of September 4<sup>th</sup>, we have had only 1 applicant for the open positions. Mrs. Burton will reach out more to advertise the opening on more websites.

The new holding tank blower was temporarily wired in by Oak Park personnel until the estimates for the VFD Controller have been received. The blower is performing as expected and seems to be operating quieter than the previous unit.

The MRO and DMR reports for August were successfully submitted to IDEM electronically. There was a 98% removal of CBOD's and 99% removal of Total Suspended Solids. There were no violations during the month of August. File copies were available for signing by Mr. Johnson.

Mr. Ingram has received the report from Layne Inliner regarding the gravity line on Allison Lane. There were two sections of the collection system that will benefit from being lined. Mr. Ingram will be moving forward with that recommendation. The remaining sections in that area will be added to the rehab list for future work.

The final homes at Riverwalk Subdivision were inspected on Friday the 4<sup>th</sup>.

Mr. Zinser at 14 Linden Rd. contacted the office today and requested that OPCD provide sanitary service for his home. Mr. Ingram instructed Mr. Zinser that a formal request need to be submitted to the board of directors for consideration. A letter from his daughter, Rebecca Zinser sent the letter via email to Mrs. Burton. The Board agreed that since there is access in their back yard, the district is ok with them being added to the tax roll. Mr. Ingram will be drafting a letter for the City to release this property to the district.

Ms. Burton and Mr. Ingram participated in the Fall Back to School Bash at Riverside Elementary on the 27<sup>th</sup>. Educational materials were provided for stormwater and wastewater treatment during this event.

Conco Spray Solutions inspected the catch basins at 2611 Utica Pike and 409 Rose Court and will be providing estimates for repairs and lining those locations.

On the 3<sup>rd</sup>, OPCD personnel began clearing growth from the Riverside Ditch.

The Traverse was taken to Voignier's Auto Air, Inc. to diagnose the existing electrical issues with that vehicle. It was found that electrical wires coming from the fuse box had been eaten away by rodents. The wires were repaired returning the vehicle to a safe operating condition.

Ms. Branham from 223 Riverwood Drive requested an inspection of her property to address drainage concerns on the 2<sup>nd</sup>. After inspecting the property Mr. Ingram recommended discharge locations for the sump pumps that are currently being use for handling stormwater.

Mr. Milburn informed Mr. Ingram that Mr. Kevin Vissing will be addressing the board at the meeting on September 23<sup>rd</sup>, regarding the property at 1302 Dogwood Road.

**Mr. Johnson requested the Secretary/Treasurer's Report.** Mr. Gillenwater has reviewed the letters for the auditor and the property owners that will be added to the tax roll. Mr. Gillenwater suggested to schedule a meeting for everyone to come and voice concerns.

Budget forms were updated and resubmitted to reflect a \$60,000.00 increase to the bottom line to prepare for the major upgrades that will be needed in the upcoming years.

Mrs. Burton watched a training video online that discussed the budget and gateway process.

An Oak Park Conservancy District facebook page has been created to provide vital information as needed. In the first week, the page had 64 likes.

The current PERF covered position titles were discussed. It was decided that no other titles need to be added at this time.

Mr. Herdt moved to approve the claims as submitted. Motion carried 2-0.

**Mr. Johnson requested any new business.** Mr. Ingram has received some quotes on the price of a new bobcat with trade in value. It is planned to replace the current bobcat with one that has tracks for easier access to easements.

Humana and Anthem have both sent rebate checks for the 2014 coverage period. The total amount received was \$415.53. It was decided by the board to divide the funds to pay the employee's portion of health premiums for a month.

Since no other business was to come before the Board at this time, Mr. Johnson adjourned the meeting.

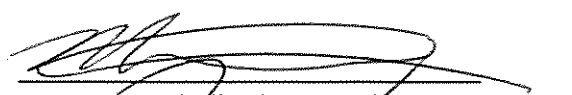
Respectfully Submitted,



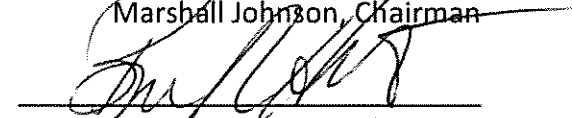
Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

September 9  
~~July 15~~, a.13

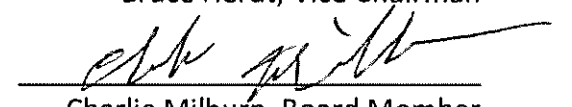
We the undersigned, have examined the minutes of the Regular Board Meeting held on ~~July 15~~, a.13 2015 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Marshall Johnson, Chairman



Bruce Herdt, Vice Chairman



Charlie Milburn, Board Member