



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
January 27, 2016
6:00pm

The January 27, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz– Vice Chairman
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the annual meeting held on January 13, 2016 were approved by motion with a 3-0 vote, and were signed as submitted.

Mr. Herdt requested old business. All election paperwork will be filed at the courthouse after the minutes from the annual meeting are approved.

The Capitol Hills/Senate project bids will be opened at the February 10, 2016 meeting.

Mr. Ingram will be meeting with Stantec in the near future to discuss the status of the phosphorus testing.

Mr. Herdt requested the Wastewater Treatment and Stormwater Reports. Wage increase forms for hourly employees were ready for signatures of the board members.

The Annual Narratives for the Wastewater and Storm-Water departments have been completed and were available for signing by board members.

Mr. Ingram has been working on a Capitol Improvement list for the 2016 calendar year. The list was presented for review at the meeting.

The holding tank pump was put back into service by OPCD personnel on the 19th after being repaired by Spencer Machine.

The floating aerators have been taken off line to determine the effect on the oxidation basin and the impact on the phosphorus levels. To date the permitted values of the effluent are well within their values and have had minimal change. However the phosphorus levels have had minimal change as well. Mr. Ingram will now be moving forward with preparations to gradually introduce chemical into the operation to observe the effects it will have on the operations.

Mr. Ingram is also researching changing the chemical used for the de-chlorination process. The recommended chemical when the plant was last upgraded was Sodium Thiosulfate. Mr. Ingram's findings at this point imply that this chemical poses less safety concerns to personnel and may be less damaging to equipment. The cost of both chemicals is comparable and will not cause a negative impact on the operational budget.

The control box for the skimming pit is in need of being replaced due to age and poor condition of the unit. Mr. Ingram will be getting prices for a new controller and will be working on upgrades to that part of the system.

On Monday the 25th clarifier #1 was found to be in a damaged condition. The Clarifier will be drained and inspected to determine the level of damage and what repairs will be needed to return that piece of equipment into operation.

Mr. Blankenkoper has submitted revised plans for the proposed Wathen Ridge 3 project. Mr. Ingram has forwarded all correspondence to the board members for review.

As part of the rehabilitation program for the collection system Mr. Ingram will be videoing areas in the Beechwood Rd collection system to determine sections in need of repair. New check valves have been purchased to upgrade the existing valves at Beechwood Station. OPCD personnel will be doing the installation of the new valves.

Operational personnel were informed of the board's desire for individuals to peruse wastewater certifications. The proposed tiered bonus for the certifications was also explained to all personnel.

The gas meters have been taken to All Safe Industries for repairs and calibration. Mr. Ingram will be researching a source for replacement sensors for the meters we are currently using.

Strom-water Department

The Annual MS4 Report was submitted to IDEM on Thursday the 14th.

Poor weather conditions have delayed the start of maintenance in the Riverside and Fields of Lancassange ditches. Ongoing projects will resume as weather permits.

Purchase orders have been issued for lining the stormwater pipes that feed into the Riverside Ponds. The work should be completed in February.

Mr. Kahl has sold his home at 903 Sierra Court. Ms. Miller the new property owner contacted the office with concerns about drainage issues associated with the property. Ms. Miller found that the property had been mentioned in our meeting minutes and had concerns. Mr. Ingram explained the situation and recommended that having the yard regraded may resolve some of the drainage issues associated with the property.

Mr. Herdt requested the Secretary/Treasurer's Report. Discussion was held on options for the finances. Mrs. Burton shared information from the DLGF and has also contacted the SBA. No changes are being made at this time. Additional Appropriations may be an option for some of the major projects coming up for this year if needed.

Employee W-2 forms have been mailed and submitted online to all departments necessary.

The 2015 categorical transfers have been made and final budget analysis reports have been created and filed.

A new agent of record for the employee healthcare insurance has been named. Ms. Tracy Hardin will be gathering information for the May 2016 renewal.

Signature cards for all banking accounts were presented for signature by all board members and Mr. Ingram and Mrs. Burton.

Mr. Storz moved to approve the claims as submitted. Motion carried 3-0.

Mr. Herdt requested any new business. Mr. Ingram reported that Mr. Marcus Renn of 216 Longview Drive came in for a repair permit. While here, Mr. Renn expressed his concerns with water standing in his yard when it rains. One solution would be to connect a pipe to the existing OPCD stormwater pipe at the customer's expense.

Watson Water has recently increased their water rates. Mr. Storz suggested that water from the plant be re-used for cleaning purpose of outside operations. Mr. Ingram will be checking on the feasibility of this option to save money on the water bill.

There is a woman that has wandered into the plant on a couple of occasions, she is known to be mentally impaired. This may be a safety issue. Mr. Ingram is exploring options on how to make the plant safer and to deter people from wandering around the equipment.

Since no other business was to come before the Board at this time, Mr. Johnson^{Herdt} adjourned the meeting. _{ab}

Respectfully Submitted,

Amy Burton

Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on January 27, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

Bruce Herdt, Chairman

Wayne Storz

Wayne Storz, Vice Chairman

Marshall Johnson

Marshall Johnson, Board Member