



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
March 23, 2016  
6:00pm

The March 23, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Wayne Storz– Vice Chairman
- Marshall Johnson – Board Member
- Keith Ingram – Superintendent
- Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on March 9, 2016 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

*Mr. Herdt requested old business.* Resolution 2016-02 was presented for approval to set a Business Purchases and Credit Card usage policy. Mr. Johnson moved to accept the resolution as presented, motion carried with a 3-0 vote.

Mr. Ingram is waiting on response from Cristiani on the Capitol Hills/Senate project.

Mr. Ingram is working on some additional changes to the Employee Policy, copies will be given to Directors prior to approval meeting.

The property owner at 25 Linden was granted a variance from the City of Jeffersonville. Mr. Ingram expressed concern that the owner will be building over a sewer line. Oak Park has a right to access the easement and the owner should be fully aware that if needed, he would be responsible for removal of any structure in the easement.

*Mr. Herdt requested the Wastewater Treatment and Stormwater Reports.* On March 15<sup>th</sup> Ms. Curtis and Mr. Ingram met with Ms. Hardin from the Hardin & Duncan

Financial Group to discuss health insurance options for the 2016 calendar year. Mr. Herdt suggested that the rates and coverage should be compared to previous years.

Mr. Ingram attended the Alliance of Indiana Rural Water spring conference in French Lick, Indiana on the 16<sup>th</sup> and 17<sup>th</sup> of March.

On Friday the 19<sup>th</sup> American Pump Repair demonstrated an automated bar screen that would assist in the removal of rags.

Delta services replaced a bad float at the Lancassange Creek lift station on March 7<sup>th</sup>.

On March the 8<sup>th</sup> OPCD personnel replace one of the check valves at the Beechwood Rd. lift station. The remaining check valve will be replaced when weather conditions are favorable.

On Thursday the 10<sup>th</sup> EIC cleaned the accumulated grease from the lift stations. This is an operation that has increased in its frequency over the years. Discussion was held on options to help this situation.

Mr. Cody Hupp started his employment on March 7<sup>th</sup>. On March 16<sup>th</sup> Hr. Hupp started receiving the vaccination for hepatitis.

Mr. Swinney attended a seminar in Clarksville on Wednesday the 9<sup>th</sup>. The event was sponsored by EJP and covered drainage and erosion control methods and materials.

Bailey Safety conducted "Safety in Storms" and "Maintenance and Traffic" training on March 14<sup>th</sup> for all OPCD personnel.

Mr. Johnson inquired about the aerator that is sitting at the back of the plant. Mr. Ingram is waiting on response from Stantec as to the best place to put the aerator for it to be most beneficial. A crane will be needed to place the aerator back in the basin.

OPCD personnel have begun removing debris and woody plant growth from the FOL and Riverside drainage ditches.

On Friday March 11<sup>th</sup> Mr. Charlie Smith with the Jeffersonville Drainage Board contacted the office regarding drainage concerns in the Acorn Park area. Mr. Ingram invited Mr. Smith to attend a board meeting in the future.

*Mr. Herdt requested the Secretary/Treasurer's Report.* Mrs. Burton has been working on the sewer service fees for the churches and car wash. Several calls have been made to Mr. and Mrs. Beeler regarding the outstanding amount due for the car wash. No response has been received. Mrs. Burton will contact Mr. Gillenwater regarding this billing since it has been discovered that the Beeler's have maintained ownership of the car wash according to tax records.

Discussion was held over Mr. Storz's concerns of the Finances. Mr. Storz and Mrs. Burton will continue to work through the bank statements.

Sewer billing had fallen behind, Mrs. Burton will be working on getting the billing up to date.

Mr. Storz questioned why a check was not voided after 90 days as stated on the checks? Mrs. Burton responded that she had discussed this situation with someone that works at the bank and was told that regardless of what the check states, the bank usually will cash the check up to 180 days.

It was suggested that manual reconciliation should be done along with the computer process to ensure accuracy.

Mrs. Burton will be checking on a loan from CIF to Sewer from 2014 to see if it was paid back.

Mr. Storz moved to approve the claims as submitted. Motion carried 3-0.

*Mr. Herdt requested any new business.* Mr. Storz asked for an update on the phosphorus testing. Mr. Ingram reported that by adding Alum, the phosphorus levels have come down almost immediately but we will still have to watch the pH levels to make sure they also stay within an acceptable range.

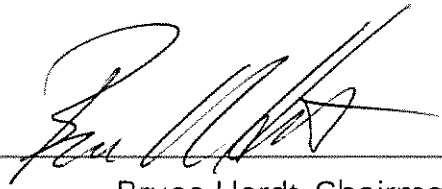
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on March 23, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



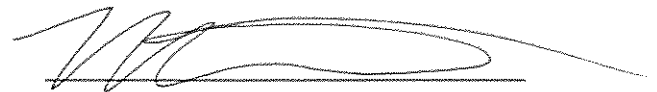
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Bruce Herdt, Chairman



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Wayne Storz, Vice Chairman



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Marshall Johnson, Board Member