



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
May 4, 2016  
6:00pm

The May 4, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Wayne Storz– Vice Chairman  
(Absent) Marshall Johnson – Board Member  
Keith Ingram – Superintendent  
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on April 20, 2016 were approved by motion with a 2-0 vote. The minutes were signed as submitted.

*Mr. Herdt requested old business.* Any old business was discussed during the other reports.

*Mr. Herdt requested the Wastewater Treatment and Stormwater Reports.* OPCD personnel have been provided options for insurance coverage for the 2016 calendar year. 4 personnel chose to continue with the HSA insurance options and 3 personnel chose to change to the PPO insurance option.

On Wednesday the 27<sup>th</sup> Mr. Ingram met with Delta Services and Straeffer Pump to discuss possible upgrade projects at the plant and the lift stations. Mr. Ingram has requested quotes for new pumps for Beechwood Station and rehabilitation work to be done to the skimming pit.

On the morning of Monday the 25<sup>th</sup> it was reported that a manhole lid was missing at 1210 Allison Lane. The manhole lid had broken and had fallen into the manhole. After inspecting the manhole it has been determined that the during the repaving project on Allison Lane the top ring of the manhole had shifted and was no longer properly supporting the manhole lid. Mr. Ingram has been in contact with the Jeffersonville Street Department regarding this situation and is working to resolve the problem. (*Refer to new business.*)

On Tuesday the 26<sup>th</sup> the resident at 2911 North Walford Drive reported a sanitary backup. OPCD personnel found the collection line was surged and cleared the obstruction with the sewer cleaner. Further investigation indicated that there was a blockage in the lateral and the home is on a common line with a neighboring home which added to the situation. The home owner contacted a plumber and had the lateral cleared the following day. The property owner was notified of the requirement for a backflow prevention device to be installed on the lateral.

On Friday the 29<sup>th</sup> Bailey Safety conducted Blood Bourne Pathogen and Working in Hot Weather training for all personnel.

Mr. Ingram has register for the annual MS4 Meeting to be held in Indianapolis on May the 17<sup>th</sup>.

OPCD personnel removed debris from the waterway that flows between Washington Way and Assembly Road. A resident in the area reported flooding from the waterway due to debris obstructing the flow.

Locates have been called in for the drainage project at 3401 Blueberry Way. Mr. Ingram will be monitoring soil conditions and will be moving forward with this project as soon as possible.

Mr. Ingram met with the resident at 151 Edgewood Lane regarding rear drainage issues that she has with her property. Mr. Ingram recommended that she have soil added to her yard and have it regraded so the water would not stand in her yard.

Mr. Ingram has put together a list of addresses where residents have requested or expressed concerns about drainage issues that are the responsibility for OPCD to address or resolve.

***Mr. Herdt requested the Secretary/Treasurer's Report.*** Letters were sent to Mr. Meyer and Mrs. Bizer with Ms. Hardin's business card. The letter explained OPCD has a

new Agent of Record and she can be contacted if the retirees have any questions regarding healthcare benefits

A letter was sent to Oak Park Car Wash c/o Mr. and Mrs. Larry Beeler advising the owners that as long as they are responsible for paying tax bills, OPCD cannot not be involved in any contract they have with potential buyers. No response has been received. The Board agreed to turn this matter over to Mr. Gillenwater for collections.

A letter was also sent to Ms. Juantress Hill, 423 Parker Place regarding the past due fees and breach of contract to pay. This matter will be forwarded to Mr. Gillenwater for collections.

Due to three employees choosing a PPO healthcare policy, they no longer qualify for HSA contributions, since the first five months of 2016 were covered by the HSA, they were reimbursed for their expenses up to the maximum contribution for the months allowed. The reimbursements were made prior to the beginning of May due to the effective date.

Approximately 4 resumes have been emailed through ZipRecruiter and have been forwarded to Mr. Ingram.

Sewer Service Fees have been mailed for April 2016 for three of the churches. Once readings are received from Aberdeen and the other churches and Family Ark, those bills will be mailed out also.

Mrs. Burton is scheduled to attend a two day session on Quickbooks in Louisville, KY on May 9 and 10.

Mr. Storz made a motion to approve all submitted claims, motion carried 2-0.

*Mr. Herdt requested any new business.* Mr. Storz reported that plans are being made to build storage units on Middle Road. Mr. Herdt suggested looking into an ordinance that would outline the maximum impervious areas on properties within the District.

On May 2, 2016 an accident occurred at 1210 Allison Lane involving a vehicle and manhole lid reported in the Superintendents report of these minutes. OPCD personnel responded immediately to the site and upon speaking with the vehicle owner, was informed that someone drove over the manhole and the lid popped up. The vehicle could not go around so he tried to straddle the lid. There was significant damage to the vehicle. There were only minor injuries noted by the driver. Upon investigating the situation, Mr. Ingram noted that the manhole riser was damaged which most likely caused the lid to

flip causing the accident. Mr. Ingram had been told by the City on April 25<sup>th</sup> that Mac Construction would be making any needed repairs along Allison Lane since they were contracted to resurface the roadway. Mr. Ingram's full incident report will be included as part of these minutes of record.

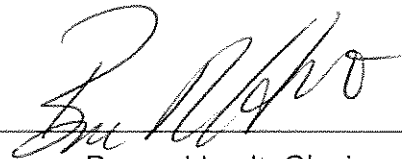
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

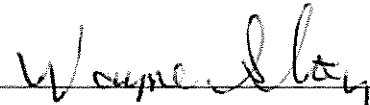


Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on May 4, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Wayne Storz, Vice Chairman

ABSENT

Marshall Johnson, Board Member