



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
May 18, 2016  
6:00pm

The May 18, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Wayne Storz– Vice Chairman  
Marshall Johnson – Board Member  
Keith Ingram – Superintendent  
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on May 4, 2016 were not approved due to needed corrections.

The agenda was changed to allow guests to speak prior to other business.

Mr. Eklund, property owner on Flintlock Drive, was present and just wanted to encourage the City and the District to work together to help the property owners.

Ms. Howard, property owner on Dogwood Road, was present for an update on the drainage issues on her property. Also present at the meeting was City Engineer, Andy Crouch. After discussing several options, it was decided that Mr. Huckaby and Mr. Crouch will be working together to figure out what might be done to help with this issue. The City will be performing a survey of the area since the biggest challenge with this issue is there is no fall in this area. The City will begin by getting a survey of the area.

Mr. Huckaby, Stantec, was present to discuss a contract proposal for the Lancassange Stabilization project and permitting required to complete the project. After reviewing the submitted contract, the Board decided to move forward with signing the contract after a few minor changes are made. There will be a “not to exceed” clause added to the contract and the chairman will be changed to Bruce Herdt.

*Mr. Herdt requested old business.* Mr. Ingram called Cristiani regarding the Capitol Hills/ Senate project. No response has been received at this time.

The NPDES permit will expire in 2018. Mr. Ingram reported that OPCD is two years ahead of schedule for the renewal.

*Mr. Herdt requested the Wastewater Treatment and Stormwater Reports.* On Friday the 13<sup>th</sup> the owner of the vehicle that was damaged on the 2<sup>nd</sup> visited the office and inquired about forms that were needed for replacement of the vehicle. Mr. Ingram informed the vehicle owner that all communications regarding the incident would need to be handled through the insurance companies. The City referred him to OPCD.

On Monday the 2<sup>nd</sup> Mr. Ingram met with Delta Services and representatives from Albert Crush and discussed the motors on the platform aerators and determine if they would be compatible with VFD's. As mentioned in past meetings it would be more beneficial for the biology in the basin if the oxygen levels were more closely maintained. It is anticipated that the motor will cost approximately \$3800 per motor to re-wind.

On Tuesday the 3<sup>rd</sup> OPCD personnel replaced a damaged water line on the sewer cleaner. The performance quality of the sewer cleaner has been declining over time. Mr. Ingram will be looking into the cost to rebuild or replace the pump on the sewer cleaner as this is the primary reason for the decrease in performance.

OPCD personnel have performed some needed maintenance on the Jeep Liberty. The vehicle has had the most of the concerns with the suspension and drive train addressed. The job was quoted at Big O for \$1900 but was fixed in-house for less than \$600.

On Monday the 2<sup>nd</sup> OPCD personnel reported that a pressure relief valve on Pump #2 at Capitol Hills Station was leaking. OPCD personnel replaced a damaged pipe repairing the leak and also changed out piping on the pressure relief valve on Pump #1 as a preventative measure.

AT&T repaired the alarm line at Lancassange Lift Station. AT&T was contacted the week before about the phone line and was unable to provide a service technician any sooner than the 2<sup>nd</sup>.

The property owner at 417 Parker Place has made an inquiry about having the manhole riser in his front yard lowered to grade. The manhole does not appear to have had any risers used to set the casting and cannot be lowered.

## Storm-water Department

On Wednesday the 11<sup>th</sup> Mr. Ingram spoke with Linda at Jeffersonville Code Enforcement regarding the property owner at 610 Webster Blvd not maintaining their property in the Pampaw ditch (overgrown grass). The city will be cutting the property and contacting the property owner for payment of that service. Mr. Ingram has granted permission to the city to use the OPCD easement throughout Pampaw Ditch to address concerns of this nature.

On Monday the 9<sup>th</sup> Ms. Schipper the property owner at 3303 Acorn Lane complained about debris on their property that may have been left by the subcontractor of Duke Energy. Ms. Schipper is the mother of the property owner at 1104 Acorn Lane. Mr. Ingram informed Ms. Schipper that OPCD was responsible for maintaining the drainage ditch in that location but was not responsible for maintaining personal property. Mr. Ingram has inspected the area and the debris pile that has been in that location for a long time.

On Tuesday the 3<sup>rd</sup> Ms. Turner the property owner at 3407 Seilo Ridge North called with concerns of trees growing in the drainage ditch behind her property. Mr. Ingram has inspected the area and has determined that the trees are helping to reduce erosion in that ditch line. Mr. Ingram has informed the property owner of these findings.

On Friday the 6<sup>th</sup> Mr. Zanartu the property owner at 3612 Blueberry Way contacted the office and threatened litigation due to the length of time he has been waiting to have his drainage concerns addressed on his property. His claim is that he was told that OPCD refused to address his concerns. Mr. Ingram reminded Mr. Zanartu that OPCD would address his concerns in the future and that he was never told that his concerns would not be addressed. Mr. Ingram has inspected the property during and following rain events and have yet to have found conditions that would be considered unusual.

***Mr. Herdt requested the Secretary/Treasurer's Report.*** The 2016 bank statements have been balanced by hand and by computer through April. Mr. Storz has signed off on the records.

An email was sent to Mr. Gillenwater regarding 423 Parker Place and Oak Park Car Wash. Mrs. Burton is still awaiting a response.

The advertisement for stormwater position is still on Ziprecruiter websites. Only about 6 candidates have inquired about the job. We are hopeful that more applicants will come in over the next few weeks after the graduations are completed.

Mrs. Burton was unable to attend the Quickbooks training due to illness, she will be attending the class at the next open class date which will be July 18-19.

Mrs. Burton presented the first billing for Aberdeen Place SSF. It was suggested that there be a minimum amount be put on all SSF since some bills have been less than \$5. The Board decided to bill these entities once per year since it would cost more to send the bill out than what is collected. No minimum fees will be charged at this time. This will effect Oak Park Baptist Church and Bethel AME Church.

Song Bowman visited the plant as the new AFLAC representative after Mrs. Gilkey's retirement. There were no changes to the employee funded benefits.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

*Mr. Herdt requested any new business.* Mr. Cody Hupp will reach his 90 days of employment prior to the next meeting, therefore; Mr. Ingram recommended Mr. Hupp receive \$ .25 per hour increase to be effective on the June 15, 2016 payroll. Mr. Ingram also recommended that Mr. Eric Smith and Mr. Jeffrey Smith each should receive \$ .25 per hour increase due to their hard work, also effective on the June 15, 2016 payroll. Mr. Storz moved to approve the recommended increases, motion approved by 3-0 vote.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



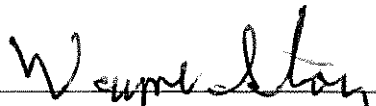
Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on May 18, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



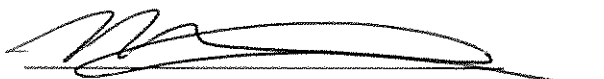
---

Bruce Herdt, Chairman



---

Wayne Storz, Vice Chairman



---

Marshall Johnson, Board Member