



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
June 15, 2016  
6:00pm

The June 15, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Wayne Storz– Vice Chairman  
Marshall Johnson – Board Member  
Keith Ingram – Superintendent  
Amy Burton – Secretary / Financial Clerk

. The minutes for the meeting held on May 4, 2016 and May 18, 2016 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

*Mr. Herdt requested old business.* The new control cabinet for the skimming pit has been received. OPCD personnel will be changing the mounting rail system for the replacement pumps.

The new pumps and control cabinet have been ordered for the improvements to the Beechwood Lift Station.

Ms. Burton has sent invitations to individuals who has responded to the stormwater job advertisement to fill out applications. As of yet there have been no responses.

*Mr. Herdt requested the Wastewater Treatment and Stormwater Reports.* Centrality installed the new phone system on Wednesday the 25<sup>th</sup>. Operational training for the phone system was conducted on Thursday the 26<sup>th</sup>. So far, the system seems to be working well.

On Wednesday the 1<sup>st</sup> Mr. Storz signed payables. The Board voted 3-0 to pay Mr. Storz for an extra meeting.

On Monday the 6<sup>th</sup> all OPCD personnel participated in the annual drug and alcohol screening.

The DMR / MRO reports for the months of April and May have been electronically submitted to IDEM. For the months of April and May there was 98% removal of CBOD and Suspended Solids. There were no violations during the months of April and May.

On Friday the 20<sup>th</sup> OPCD personnel replaced leaking coolant lines on the 6" Godwin Pump. This is the primary pump used for bypass pumping at lift stations.

On May the 24<sup>th</sup> Mr. Ingram met with representatives from AirHydro Power to address issues with the auto feed system for the Alar Vac's. Repair parts have been ordered to make the needed repairs to the auto feeders.

On May 31<sup>st</sup> the influent flow meter began showing erratic readings. Mr. Ingram will monitor and troubleshoot that piece of equipment to determine the need for repairs or replacement.

On Friday the 10<sup>th</sup> Padgett reset the #3 Floating Aerator in the basin and removed the #4 Floating Aerator for repairs and maintenance. Mr. Herdt suggested checking on prices for the crane that sits on Utica Pike to see if it would be any cheaper than Padgett.

During the late evening approximately 6:30 pm of Sunday the 12<sup>th</sup> the strong storm front that passed through the district left the plant without power. On-call personnel promptly reported to the plant and reestablished operations via the plant generator. Duke power was restored at 9:30 pm and the plant was returned to normal operating conditions shortly after that time.

On Wednesday the 1<sup>st</sup> OPCD personnel located the sewer line for 14 Linden. There was no tap for the property therefore Mr. Ingram instructed the contractor to install a wye to the collection line before the end of the line. The property completed connections to our collection line on June 8<sup>th</sup>.

On Friday the 10<sup>th</sup> Pike, a subcontractor for Duke Energy, replaced the damaged utility pole that services the Pebble Creek Lift Station. OPCD personnel took the opportunity to set up bypass pumping training for that lift station.

Due to the open foreman's position, Mr. Ingram asked the Board to appoint Mr. Swinney to the Foreman position, the Board agreed with a 3-0 vote. Pay increase will be discussed at the end of 6 months from when Mr. Swinney became Assistant Foreman.

On Thursday the 9<sup>th</sup> Mr. Swinney and Mr. Ingram attended a training at the Silver Creek Water Company in Sellersburg. The topic was advanced practices for water and wastewater facilities. CEU's were received for the training.

On Friday the 20<sup>th</sup> Bailey Safety conducted Lock Out / Tag Out and Plant Safety & Working Alone training for all personnel.

Ms. Curtis has met with Ms. Bailey to schedule trainings for the remainder of the year.

### **Storm-water Department**

On Tuesday the 17<sup>th</sup> Mr. Ingram attended to Annual MS4 meeting in Indianapolis. There was conversation regarding specific permits for MS4's in the future but there is still uncertainty as what the permits will contain.

On Thursday the 19<sup>th</sup> to help reduce the standing water in the Acorn Park stormwater ditch OPCD personnel cleared debris from the pipe under the road at Laurel Drive.

On Monday the 23<sup>rd</sup> Mr. Ingram walked the Riverside Ditch from Laurel Drive and the drainage ditch that runs through the Acorn Park area and videoed both location.

On Tuesday the 24<sup>th</sup> OPCD personnel cut the plant growth behind the fence at Laurel Drive across from Riverside Elementary.

On Monday the 23<sup>rd</sup> Mr. Coleman the property owner at 1206 Allison Lane contacted the office regarding sink holes that occur over the storm pipe that runs through their front yard. This situation was passed along to the City of Jeffersonville in 2012. Mr. Ingram informed Mr. Coleman that he needed to contact the street department regarding his concerns.

On Wednesday the 1<sup>st</sup> the property owner at 3 Island View contacted the office regarding the eroded area on their property that empties into the Admirals Anchor Marina. Mr. Ingram informed the property owner that OPCD could not proceed with repairs without a permit from the Army Corps of Engineers.

On Monday the 6<sup>th</sup> the property owner from 202 Creek Road contacted the office regarding drainage issues on his property. Mr. Ingram informed Mr. Coats that he needed to contact the City of Jeffersonville to address his concerns.

***Mr. Herdt requested the Secretary/Treasurer's Report.*** The 2016 bank statements have been balanced by hand and by computer through May, 2016. Mr. Storz signed off on the reports.

Tax settlement checks are now direct deposit into the sewer general account. All funds were deposited to sewer and were transferred to the appropriate accounts.

Sewer	\$813,105.44
Drainage	\$219,494.69
CIF	\$ 66,266.30
FOL Assessment	\$ 7,244.88

Total All Funds = \$1,106,111.31

Mr. Gillenwater has filed the Liens and amounts due are added to the property owner's tax bill for Hill and Beeler. Mrs. Beeler has called twice in the last few weeks to see if their contract buyer had been in to pay the remaining amount due. No one has made any payments on this account since April.

Payment was received from the fire department for 2014 and 2015. 2016 sewer fees are still outstanding. Mrs. Burton will send a reminder in about a month.

Mrs. Burton has been working on the 2017 budget. Preliminary line items have been set for review. All payroll line items will be moved to the Sewer General expenses.

Mrs. Burton called ATT regarding the alarm line bill. From May to June, the bill has increased \$50.00 per month. The plan had expired and caused one line to increase but they could not explain why the other lines were not affected. Mrs. Burton informed ATT that if the bills could not remain at the current price without increases, OPCD will begin discussions with other companies to ensure the best rates. The Board agreed to research other company options.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

**Mr. Herdt requested any new business.** Mr. Storz inquired about the purchase of a new vehicle, Mr. Ingram has been researching, but has not found anything reasonable at this time.

Wifi will be extended to service Mr. Storz house, Mr. Ingram discussed the options with the technician from Centrality and has a better idea of what equipment is needed.

When the Auditor's Office sends the new List of Freeholders, Mrs. Burton will attempt to merge the files and delete the duplicates to verify changes were correctly made with adding and deleting properties in 2015.

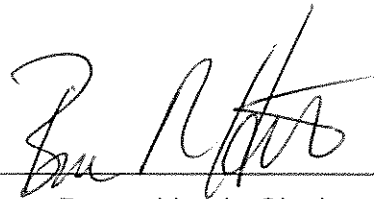
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

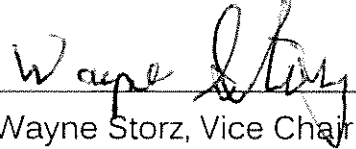


Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on June 15, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Wayne Storz, Vice Chairman



Marshall Johnson, Board Member