



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
July 13, 2016
6:00pm

The July 13, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz– Vice Chairman
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on June 29, 2016 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Mr. Herdt requested old business. Chris Jackson with Cristiani has been in contact with Mr. Ingram regarding the Capitol Hills/Senate project. They are still willing to perform the job at the same rate as previously quoted.

Mr. Ingram has been in contact with a representative of Hach Company regarding the additional testing for phosphorus at the plant. Hach will also go over some of the other current lab tests to ensure adequacy.

Notification from the Department of Workforce Development has been received informing OPCD that unemployment benefits have been denied and that the service account will not be charged.

Mr. Herdt requested the Wastewater Treatment and Stormwater Reports. On June 30th the open wastewater position was offered to Mr. Tyler Trich with the conditions that he complete the required Alcohol and Drug Screening and is insurable as a driver. Mr. Trich accepted the position and started working on Tuesday July 5th.

On July 6th and 7th Ms. Burton and Mr. Ingram met with Mr. Storz to discuss the proposed budget for the 2017 operational year.

On July 7th the WiFi antenna was mounted to the outside of the office building to provide those services to Mr. Storz. Using a WiFi monitoring app the signal is detectable at the intersection of Six Mile and Portage Place.

On Wednesday June 29th I met with Mr. Kevin Vass from Hach to discuss monitoring options for the oxidation basin. After speaking with Mr. Vass it may be more beneficial to monitor the ammonia levels in the basin rather than the dissolved oxygen levels. Hach also provides instruments that can regulate chemical usage by monitoring the phosphorus and chlorine levels throughout the system. The potential savings from energy and excess chemical usage could offset the investment cost in a short period of time.

On Friday July 1st a downed utility pole on Utica Pike resulted in a power outage at the Lancassange Lift Station and at the plant. The OPCD operational staff was called in to set up temporary power for the plant as well as the lift station. Duke projected the power would be off until 7:00 pm but it was restore within an hour and a half.

The MRO and DMR for the month of June were electrically submitted. There were no violations during the month of June. There was a 99% removal of suspended solids and 98% removal of CBOD. Mr. Herdt signed the in-house copy of the report.

OPCD personnel replace the brakes on the sewer cleaner and the Colorado. All vehicles are being inspected to insure that they are safe for driving and towing.

Mr. Swinney has replaced all damaged exit signs in the sludge building.

Storm-water Department- The next SWAC meeting is scheduled for August 18th.

On June 30th OPCD personnel began clearing some of the growth along the Riverside ditch area. Standing water in the bottom of the ditch line limited their efforts.

Mr. Ingram met with the property owner at 13 Portage Place regarding sink holes in her yard. The downspouts from the home are connected to the storm pipe that passes between the properties. Mr. Ingram recommended that new pipes be installed with yard boxes as the property owner would like to use the area in question as a patio.

Mr. Herdt suggested that Mr. Ingram create a list of projects that could be done within the next year along with estimated costs of each job.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton will be attending the Quickbooks Training in Louisville, KY on July 18-19.

The Budget Workshop with the DLGF will be held on July 20 at 9am. Mrs. Burton will be attending on behalf of the District.

Mr. Ingram, Mr. Storz, and Mrs. Burton have reviewed the initial budget figures that were proposed for the 2017 budget. Ms. Stockhoff once again assured Mrs. Burton that all that is needed at this time is the not to exceed bottom line for the budget of each account. Line items may be adjusted upto the adoption hearing. A Conservancy District is not limited to tax rates/levy based on the cash on hand.

It has been discovered that 1217 Pebble Creek should have been added onto the tax roll in 2011 according to a letter written to the Clark County Auditor by Mrs. Burton. Another letter was sent to have this property added. If no response is received within the next few weeks, Mrs. Burton will send another letter by Certified Mail. The customer will be bill for the past three years.

Payment has been received for the first bill sent to New Hope Services. They have asked if late charges on the bill could be waived due to it being the first bill and them being not-for-profit. The Board agreed to waive the late fee.

A letter and bill will be sent to the two properties in Pebble Creek Subdivision that are considered tax exempt / not-for-profit. Mrs. Burton has contacted Watson Water to get the past three year's water usage so that billing can be figured. No response has been received yet.


Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

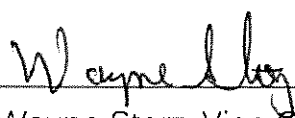
Respectfully Submitted,

Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

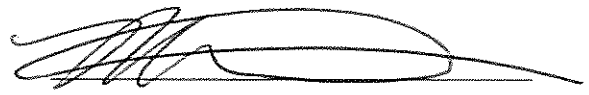
We the undersigned, have examined the minutes of the Regular Board Meeting held on July 13, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Wayne Storz, Vice Chairman



Marshall Johnson, Board Member