



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
July 27, 2016
6:00pm

The July 27, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz– Vice Chairman
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on July 13, 2016 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Mr. AJ Richey was present to address the Board with his concerns over benefits.

Mr. Herdt requested old business. Information was obtained through Watson Water for the two Pebble Creek properties that are tax exempt. These properties will be billed for water usage for the past three years. Also, Mrs. Burton was informed that both of these properties are billed to the same entity for water service. That address will be used to bill the fees on a monthly basis.

Mr. Herdt requested the Wastewater Treatment and Stormwater Reports. Mr. Ingram will be meeting with Stantec on Friday the 29th to review the plans for the Lancassange Creek repair along with the permitting package for that project and the Island View Drive repair.

On Friday the 15th OPCD personnel replaced the sludge supply lines to Vac #2 to improve the performance of that piece of equipment.

On Thursday the 14th OPCD personnel reported there was an issue at the Capitol Hills Lift Station. It was found that the stop float at the lift station had failed. A new float was installed by OPCD personnel and the lift station was returned to normal operation.

On Friday the 22nd the property owner at 2908 N. Walford contacted the office and reported a possible back up in the sewer line. OPCD personnel promptly responded and found the collection lines in the area were clear and flowing. The property owner was notified of the findings.

On Friday the 22nd Mr. Trich received respirator training and was fit tested prior to beginning his training in the sludge building. Bailey Safety carried out the training and fit testing.

Storm-water Department - On Thursday July 21, Mr. Ingram met with Bramble Excavating to get quotes for drainage repairs at 3401 and 3612 Blueberry Way.

Mr. Ingram met with Mr. Jackson from Cristiani Excavating to discuss the Capitol Hills Project and asked him to provide quotes for the Acorn Park project. The repairs in Capitol Hills are expected to start at the end of August.

On Monday July 18, Mr. Ingram met with Brad Andrew from Layne Inliner at the project locations for lining storm drain pipe feeding into the River Side ponds. Due to the restricted size and poor conditions of the catch basins it was determined that repairs to the catch basins needed to be performed in conjunction with the lining work. Mr. Ingram contacted Excel Excavating to do the additional repairs. The lining work was completed on Thursday the 21st. Excel completed their work on July 27, 2016.

On Monday the 11th there was a complaint about the residents at 1008 Senate Ave burning trash in their back yard and dumping the ashes on the property. Mr. Ingram informed the caller to contact the Jeffersonville Code Enforcement office and inform them of their concerns.

On Tuesday the 19th the property owner at 3612 Blueberry Way contacted the office in regards to his concerns of the rear easement drainage. It was also reported at that time of dirt having been in the rear easement up from his home. Mr. Ingram assured the property owner that his concerns would be addressed as soon as possible. It was found that there had been soil dumped in the rear easement, however the area where the soil (sod) had been placed was showing signs of erosion and in fact was in need of being filled in.

On Wednesday the 20th the property owner at 86 Forest Drive contacted the office with concerns of poor drainage through the culvert at 88 Forest Drive. On Thursday the 21st OPCD personnel cleared the culvert using the sewer cleaner and reopened the receiving end of the pipe to aid in allowing any standing water to drain away.

On Wednesday the 20th the property owner at 7 Hawthorn Lane contacted the office with concerns over yard improvements that the resident at 5 Hawthorn Lane has been making and how it would affect the drainage in the back yards. After further inspection it was found that the property owner at 5 Hawthorn had installed drain boxes in his yard and in close enough proximity to the property line that it has improved the drainage in both yards.

Mr. Herdt suggested that we find out who has been telling the customer's that the City will not be doing work in the District.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton attended the Quickbooks Training in Louisville on July 18-19. This class was very informative and offered several suggestions to streamline some of the processes currently used.

Mrs. Burton attended the budget workshop on July 20, 2016. It was again explained that regardless of the cash on hand, whatever levy the District asks for is what we get. Mrs. Burton explained that Oak Park wanted rates to be close to or less than the current year rates. Options were presented for cash on hand; 10% of the combined budget could be moved to a Rainy Day Fund provided the cash is on-hand. Regardless of which account the cash came from, these funds can be used for any purpose (ex- drainage cash could be used for sewer purposes if needed), another suggestion would be to budget a higher amount to be spent and keep the levy at or near the current rate. The budget bottom line will remain the same as the past several years with adjustments made between the sewer and drainage budgets and the levy will be slightly decreased. The Budget hearings are scheduled for October 5 & 19 during regular board meeting.

Mrs. Burton received a call from the Jeffersonville Fire Department requesting late fees be removed from their billing due to the error that caused three years to be billed at the same time (\$140.00). The Board agreed to waive the late fee provided 2016 and 2017 are paid as billed in 2017. Mrs. Burton was also informed that the fire department would not be able to pay the 2016 sewer bill until next year due to budget restraints. The Fire Department does offer free fire extinguisher training annually at the plant for OPCD employees.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

Amy Burton

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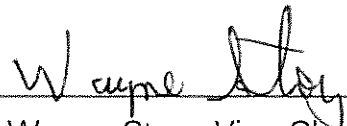
Secretary of the Board,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on July 29, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Wayne Storz, Vice Chairman



Marshall Johnson, Board Member