



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
August 10, 2016
6:00pm

The August 10, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz– Vice Chairman
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on July 27, 2016 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Mr. Herdt requested old business. A new quote was received from Cristiani for the Capitol/Senate project. Mr. Ingram will be getting with Mr. Jackson to set a start-date. Mr. Ingram will also send return receipt letters to customers that would be affected by the work.

Mr. Ingram will be moving forward to confirm whether permitting will be needed through the Army Corp of Engineers for the project on Dogwood Road. Mr. Ingram will also be meeting with Mr. Jackson about getting elevations for the area. Mr. Herdt suggested that Mr. Gillenwater be contacted to set up a meeting with the Board of Public Works.

Mr. Herdt requested the Wastewater Treatment and Stormwater Reports. On Friday the 29th, Mr. Ingram met with Stantec to discuss the status of the Lancassange Creek project and to also express the desire to move forward with the permitting and design for the completion of the Riverside Ditch project. Letters have been sent to property

owners that would be affected by the project. One customer has voiced concerns. Invitation to quote this job will be sent by Stantec.

On Friday August 5th Ms. Curtis submitted her two week notice of resignation. Mrs. Burton and Mr. Ingram will be working with Ms. Curtis to ensure the duties and tasks that Ms. Curtis currently is responsible for continue to be carried out properly and in compliance with state and federal regulations. Mr. Ingram will be advertising to find a qualified individual to fill the open position as quickly as possible. Mr. Herdt suggested U of L Speed School of Engineering. Mrs. Burton will send Mr. Herdt the log-in information for the indeed.com website.

The DMR and MRO for July has been electronically submitted. There were no violations during the month of July. The removal amounts for July were 99 % for S.S. and 98% for CBOD. Mr. Johnson signed the copy for Oak Park's records.

On Thursday July 28th Ford Hall performed the annual maintenance in the clarifier brush assemblies. There were concerns expressed over the age and condition of the equipment and it was recommended that an upgrade to some of the components was needed. The quote to upgrade all three clarifiers was \$47,000.00. Oak Park will not be moving forward with this upgrade.

All four properties currently being developed in the Aberdeen Woods project have been inspected and are now connected to the collection system in that area.

On Monday August 1st the Jeffersonville Street Department (JSD) reported a sinkhole in front of the driveway at 115 Forest Drive. OPCD personnel dye tested the hole and determined there was no infiltration into the collection system. Mr. Bell and Mr. Crouch with the City of Jeffersonville will be making repairs to the roadway and will rebuild the road sub-structure at that location.

Ms. Curtis has received the results of the 2016 DMRQA and has passed all required tests. This is the 10th consecutive year that OPCD has had passing results in all categories.

On Friday July 29th OPCD personnel received Mechanical Safety & Chemical/Chlorine Safety/Storage training from Bailey Safety.

Storm-water Department - The maintenance contract with ESRI was renewed on August 1st. It is a requirement of the MS4 Permit to have a mapping system for the stormwater system. The sanitary system is also mapped out on the same program. The GIS is a very useful and important tool.

Mrs. Faith from 431 Parker Place contacted the office with concerns of the plant growth in the FOL ditch behind her property. Mr. Ingram explained to Mrs. Faith that the normal time for removal of excessive plant growth would be during the winter months when the working conditions would be safer. Mr. Herdt suggested spraying round-up to kill off the poison ivy prior to clearing the area.

The property owners at 113 and 115 Forest voiced concerns regarding the lack of drainage going from the front of their property to the tributary that feeds into Lancassange Creek. The stormwater pipe in that area turns and drains against the direction of the flow. Mr. Ingram will video this area to see if any lines have collapsed.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton received a call from Kaiser Home Support Solutions regarding 902 Sandstone and 1102 Pebble Creek. Kaiser owns the property; however, VA manages the properties and pays utilities. Their Board of Directors decided that Kaiser will pay the 3yr billing and Volunteers will pay the monthly billing beginning in September.

Mr. John Martin of 1217 Pebble Creek Drive called regarding the three year fee for sanitary sewer services. He asked if he could mail a check.

The Budget hearings are scheduled for October 5 & 19 during regular board meeting. After the last meeting, Mrs. Burton contacted Ms. Stockhoff to review the OPCD submission since at the workshop Mrs. Burton was told there would be a .03 decrease in the tax levy but the amounts provided on the worksheet reflected a .11 decrease in the tax levy.

Mrs. Burton has contacted the IAFSM regarding the stormwater job. They will be adding the stormwater opening to their website. Stormwaterjobs.com was checked, but there are charges associated with that site. Mrs. Burton attempted to contact Mr. Keller with Prossor but has not received any response. Other sites that will be tried are indeed, IUS, and Bellarmine. Ziprecruiter will run through August.

Bank Statements for July have been balanced.

Mrs. Burton had been reviewing the Indiana Open Door Law for any recent updates. It was determined that the proper advertisement for meetings are slightly different, Notice of the meeting date, time, and location needs to be posted 48 hours prior to the meeting (this information is posted all year long). The Agenda is not required but if one is used, it must be posted any time prior to the start of the meeting.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. Mrs. Burton will be hand-delivering the list of addresses to be added to the freeholder's list to the Auditor's office and will obtain a receipt signature since the past attempts have not been added and no response has been received.

Ms. Curtis requested that her name be removed from all accounts including online accounts.

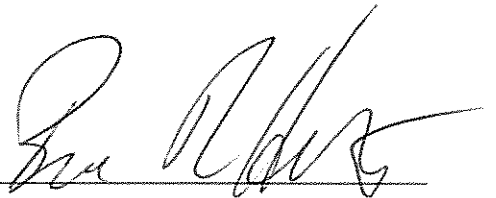
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

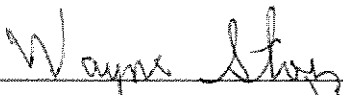


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

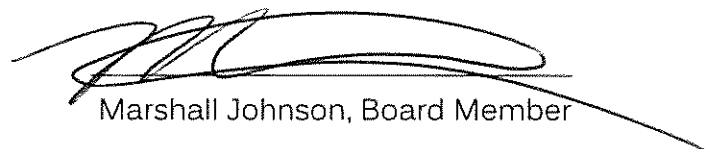
We the undersigned, have examined the minutes of the Regular Board Meeting held on August 10, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Wayne Storz, Vice Chairman



Marshall Johnson, Board Member