



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
August 24, 2016
6:00pm

The August 24, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz– Vice Chairman
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on August 10, 2016 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Mr. Herdt requested old business. Mr. Ingram plans on meeting with Mr. Huckaby regarding the drainage project on Dogwood Road. Mr. Ingram will also be meeting with Cristiani regarding this same project.

Mr. Ingram visited a facility in Kentucky that uses Alum as a removal method for phosphorus. Follow up visits will be made to keep up with how the process goes.

Mr. Herdt requested the Wastewater Treatment and Stormwater Reports. On Thursday the 11th changes were made to the filing process for the Net-DMR. Mr. Ingram will be submitting the electronic reports monthly to IDEM from this point forward. Mr. Herdt signed the documents needed to make the change.

On Tuesday the 9th Beckmar Laboratories calibrated the influent flow meter. Samples were also collected for the annual sludge TCLP testing at that time.

On Friday the 19th Mr. Ingram met with a representative from Straeffer Pump in La Grange, Kentucky to review the SCADATA monitoring equipment that they offer. The

system uses its own radio system for the transmission of information. Mr. Ingram is waiting to hear back on a proposal quote for this type of upgrade.

The first home in Wathen Ridge Section III has connected to the forced main coming from that development. The contractor damaged the phone lines that were buried in the working area. Mrs. Burton will verify this property is listed properly on the tax roll.

The property owners at 700 and 704 Webster have contacted the office with concerns about the notices they received regarding the Lancassange Creek bank stabilization project that will be performed on their property. Mr. Ingram met with the property owners, who informed him that the last project completed in that area had changed the slope of the hill and made it difficult to mow. The current project should not cause any issues for the property owners in the area.

Ms. Burton and Mr. Ingram will be sharing the duties of the Lab Technician until a replacement employee can be added to the staff. An applicant was interviewed and an offer will be extended. The Board discussed a higher starting wage due to the extensive education and experience of the candidate.

Pumps at the Beechwood Station were replaced.

Storm-water Department

Ms. Burton has begun putting together the News Letter to be mailed out to the OPCD residents. Mr. Johnson suggested to add the Budget hearing dates to the newsletter.

On Thursday the 18th Mr. Ingram attended the quarterly SWAC meeting. The recommendation for the new MS4 permits will be completed by November and will be sent to the entities for review and comments. IDEM is suggesting a change to annual reporting and an update to the permit accountability is planned.

Repair components were ordered for the Swisher Brush Mower on Tuesday the 9th. This tool is used in the Riverside ditch for weed control.

On Tuesday the 9th OPCD personnel mowed overgrown areas within the Pampaw ditch that are outside of the normal maintenance areas. It also appears there is a new dumping issue in this area.

On Thursday the 11th OPCD personnel mowed several areas in the rear easements throughout the FOL. A list of addresses has been put together to send out notification to the property owners regarding maintaining the property behind their fences.

On Friday the 12th OPCD personnel cleaned debris and sediment from the drainage ditch behind the River Walk Homes.

Cristiani was notified of the board's acceptance of the quote for the Capitol Hills Project. Mr. Ingram will be meeting with the project foreman to review the drawings on Tuesday the 23rd. Notices for the project were mailed out to the property owners and residents on Friday the 19th. This project is scheduled to start within the next two to three weeks.

Mr. Ingram has contacted JTL with the concerns of the property owner at 147 Forest Drive regarding the Allison Lane sidewalk project. Mr. Ingram met with representatives from JTL and the City of Jeffersonville on Tuesday the 16th and after much discussion, Mr. Ingram was told that there had been no study to determine the increase to the amount of flow that would be introduced into the receiving areas as a result of the drainage improvements and additions. There was a silt fence that was not adequate, the city has already addressed this issue. Mr. Ingram discussed a plan to possibly put a concrete ditch behind Mr. Armstrong's property to assist with drainage in that area.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton has been working on resumes for the lab and stormwater position. One applicant will be offered the position as discussed in Mr. Ingram's report.

Mrs. Burton helped to process the certified letters for the property owners in the Assembly/Senate/Capitol Hills area.

Mrs. Burton has been working on the newsletter to go out in September. She is waiting on information from the school to complete the draft.

Mrs. Burton has been changing all of the online passwords and taking Ms. Curtis off all accounts as she requested. Humana has been the hardest account to get changed, Duncan and Hardin are working to get the changes.

Mrs. Burton hand delivered the letter to the Auditor's Office to correct the Fields of Lancassange taxes and to add 1217 Pebble Creek Drive.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Storz reported that the manhole at Allison Lane and Oak Park Blvd still makes noise. Mr. Ingram will continue to monitor the lid. There is no easy fix to the lid and it is not at risk of coming out at this time.

Mr. Ingram will be contacting the COE regarding any drainage ordinances that are in place for the sidewalk projects being constructed by the City.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on August 24, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Wayne Storz, Vice Chairman



Marshall Johnson, Board Member