



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
September 7, 2016
6:00pm

The September 7, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz– Vice Chairman
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on August 24, 2016 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Guest: Mr. Kevin Vass with Hach Company presented a proposal for the monitoring equipment in the basin to assist with the Ammonia and Phosphorus removal.

Mr. Herdt requested old business. Mr. Ingram is anticipating the Capitol Hills/Senate project will begin soon.

Mr. Herdt requested the Wastewater Treatment and Stormwater Reports. The combined position of Lab Tec and Stormwater Tec was offered to Mr. Spaulding on Thursday the 25th. Mr. Spaulding declined the position on Monday the 29th.

Mr. Ingram has conducted interviews during the week of the 29th for the open Lab and Stormwater positions. No offers have been made at this time.

On Monday the 22nd Delta Services was called in to trouble shoot the control cabinet at Beechwood Station. Pump #2 was found to have a failed high temp switch and was in need of being pulled. Also a component in the cabinet that monitors the 3 phase power supply was also found to have failed. Both pumps were replaced on Tuesday the 23rd

with the new pumps that were ordered for that station. A new phase monitor was ordered and was installed on Thursday the 25th.

On Tuesday the 30th Time Warner completed changing over the phone lines that were being supplied by AT&T. Mr. Ingram has instructed Ms. Burton to cancel service with AT&T to all ported phone lines. Mrs. Burton has also contacted TWBC about combining all accounts onto one bill.

On Wednesday the 31st Mr. Ingram signed the permits for the Lancassange Creek repairs. Mr. Ingram spoke with Mr. Huckaby about the Riverside project.

Mr. Hupp has completed his 6th month of employment and has proven to be a reliable employee. Mr. Hupp has begun participating in the on-call rotation and is meeting all expectations. Mr. Ingram requested that Mr. Hupp receive a wage increase in the amount of \$0.25 for meeting his training requirements. Mr. Storz made a motion to increase Mr. Hupp's wages as requested by Mr. Ingram, motion carried 3-0.

Bailey Safety conducted a plant audit on Wednesday the 31st. there were no serious issues found.

OPCD personnel cleaned and videoed the pipe under Dogwood Road to inspect its structure. There were some surprises found in that area. Mr. Ingram presented pictures of the joint of the pipe being wrapped with a road sign as a repair to the connection of two pipes.

OPCD personnel continued mowing the Riverside Ditch on days when the time is available.

OPCD personnel cleared brush in the drainage ditch behind 530 and 532 Presley Drive

On Monday the 29th Mr. Ingram spoke with Code Enforcement regarding the trash in the rear easement between Capitol Hills Drive and Senate Avenue that needs to be removed prior to the work being performed in that area. Mr. Ingram will be following up to check if any progress has been made.

On Wednesday the 31st the property owner at 408 Reba Jackson reported erosion in the storm water ditch line behind their property. OPCD personnel have inspected the complaint and will be addressing the concern.

The property manager with Cherry Creek Condos has contacted Mr. Ingram once again regarding the drainage concerns associated with their properties. Mr. Ingram has made recommendations that he feels would relieve some of their ongoing issues as there

are numerous structures located in the rear easement that are contributing to the flooding on their property. Mr. Ingram will continue to research a solution to the problem without having a negative impact on the OPCD customers.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton continues to work on resumes for the lab and stormwater position. Advertisement will be ran in the News and Tribune within the next week. Mr. Herdt suggest also running an ad in the Courier Journal.

All but 9 certified receipts have been received from the letters mailed to the customers in the area of the Senate/Assembly/Capitol Hills project. So far, only one has been returned undeliverable.

Mrs. Burton presented a draft copy of the newsletter that will be sent out within the next week.

Mrs. Burton has been preparing for the upcoming months by starting to work on the DE bids, Bio-solid quotes, Election, new calendars, etc.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Storz mentioned the manhole on Allison Lane in front of the Courtyard Apartments is about 3 inches lower than the street, Mr. Ingram will be assessing the issue.

Mr. Ingram has spoken with Andrew, Corp of Engineers, which informed Mr. Ingram that the CoE is not responsible for the drainage area that was in question and that Mr. Ingram would need to contact either IDEM or IDNR for answers.

There has been some complaints regarding the area behind Mr. Lee's property. There is a drainage ditch that has fences built across that supposedly causes a blockage and pooling water. Mr. Ingram has checked this area and believes water travels through the fence and does not cause flooding concerns. The City is putting a pipe between Mr. Lee's property and the new sidewalks.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on September 7, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.


Bruce Herdt, Chairman
Wayne Storz, Vice Chairman
Marshall Johnson, Board Member