



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
September 21, 2016
6:00pm

The September 21, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz– Vice Chairman
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on September 7, 2016 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Guest- Ms. Wendy Robertson of 3 Islandview Drive was present regarding the drainage on her property. OPCD had placed orange safety fencing around a hole to avoid injury approximately one year ago. Ms. Robertson wanted to know when OPCD planned on fixing this issue. Mr. Ingram stated that Permitting drafts have been submitted as required. This job will need to be done in the winter. Mr. Ingram anticipates this project being completed within the next 6 months. Ms. Robertson also mentioned that the City is planning work in front of her property to add a catch basin. Mr. Ingram will be contacting Mr. Bell to see what is planned in this area.

Mr. Herdt requested old business. OPCD staff has been cleaning the easement in the Capitol Hills/Senate area so that the project can be started within the next week. Locates will be called in.

Mr. Jackson, Cristiani Excavating, will be submitting a quote for the Acorn Park project.

The plan for the phosphorus testing is to add Alum. Once Mr. Ingram discusses the process with the other plant operator that is currently using this process, we will begin a trial of this method.

Mr. Storz figured that the savings quoted by Hach during the previous meeting were wrong. Mr. Ingram has contacted Mr. Vass and gave him a breakdown of the electrical use at the plant. Mr. Vass will be refiguring the savings proposal.

Mr. Tyler Burdine has accepted an offer to work in the Stormwater Department and the Lab. His start date is October 3, 2016.

Mr. Herdt requested the Wastewater Treatment and Stormwater Reports. There has been no response to the advertisement for the open position that was placed in the News and Tribune. Mrs. Burton will be placing the same advertisement in the Courier Journal.

OPCD personnel began the removal of existing components in the skimming pit to allow the upgrade of that part of the operating equipment. The staff will be doing this in-house due to the expensive quotes for this job.

A reminder was sent out from the SWAC regarding the upcoming site inspections that will be performed by the new IDEM Stormwater Coordinator.

OPCD personnel will be participating in the "Back to School Bash" at Riverside Elementary on September 29, 2016.

OPCD personnel have continued working on the regular mowing throughout the district, as well as maintaining the Riverside Ditch.

Mr. Huckaby has the draft for permitting required to perform the repair to the stormwater pipe at 3A Island View Drive. Mr. Ingram had emailed the documents to the Board for review.

The property owners at 425-423 Park Place reported a possible fire in the Fields of Lancassange drainage ditch behind the two properties. Mr. Ingram inspected the area and believes that a discarded cigarette may have been the cause of the burnt area.

Mr. Ingram has met with the realtor for 223 Riverwood Drive to answer questions regarding the drainage associated with that property.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton reported that the open position has been advertised in the Courier Journal at a negotiated price of \$700.

This package also included 30 days of Career Builder online publication. So far, 6 resumes have been sent.

Mr. Herdt signed the Public Officials Bond. This bond is renewed on an annual basis.

The Fall Newsletter was to be mailed out this past Monday. The Staples representative dropped some extra copies off by the office.

Mrs. Burton received a call from Nancy Beeler asking if we had received payment for the Oak Park Car Wash. Mrs. Beeler was informed that no payments have been received and the total balance was up to \$2996.06. She said she was on her way to talk to an attorney to get this taken care of.

Mrs. Burton has been preparing for the upcoming months by working on DE bids, Biosolid Quotes, upcoming Board Election, and calendars for 2017.

All bank accounts have been balanced for the month of August 2016. Mr. Storz has reviewed the bank folders.

The meeting scheduled for October 5, 2016 will also be the first Budget hearing for the 2017 Budget.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Storz noted that the job application needed to be edited as there was an error. Mrs. Burton will be reviewing the application and making corrections.

Mr. Ingram has ordered two 3X5ft aluminum signs to be put at construction sites to indicate sites that OPCD are performing.

All but two certified letters have been delivered at this time for the Capitol Hills/Senate project.

It has been noted that a manhole near the Courtyards was not properly restored by the City during recent construction in the area.

It was recommended that Mr. Ingram register all OPCD vehicles so that tolls will be waived on the bridges.

Mr. Eigel had located all utilities for the Phase 2 Riverside Ditch project. This report has been given to Stantec for review to alleviate starting over on this project.

A discussion about water issues affecting Cherry Creek Apartments was made. The district has had complaints about the area and it was thought that a pipe had possibly

been abandoned in the area. It was suggested that we continue to pursue locating the pipe and Mr. Ingram will contact Mr. Jackson about a quote for improving this area's drainage.

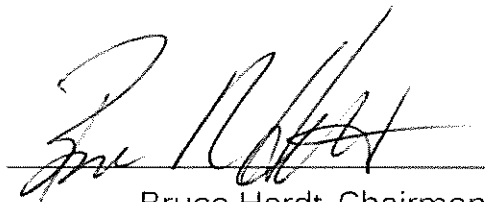
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

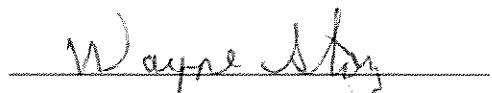


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on September 21, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Wayne Storz, Vice Chairman



Marshall Johnson, Board Member