



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
And Budget Hearing
October 19, 2016
6:00pm

The October 19, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz– Vice Chairman
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on October 5, 2016 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Mr. Herdt requested old business. Cristiani Excavating has begun the Capitol Hills/Senate project. They are currently working on the area between Senate Avenue and Assembly Road.

Mr. Herdt requested the Wastewater Treatment and Stormwater Reports. OPCD personnel have been performing various maintenance tasks throughout the collection system as well as on the plant grounds.

Mr. Swinney has completed his 6 month evaluation period in the Foreman position. Mr. Ingram reported that Mr. Swinney is doing really well in the position and requested that Mr. Swinney receive an increase for filling the position, Mr. Herdt moved to approve the increase and the motion was approved 3-0. The increase will be added to the next payout. Mr. Swinney has signed up for the Wastewater certification exam through Ivy Tech. Mr. Ingram feels Mr. Swinney will move into the Assistant Superintendent position after receiving his certification.

After a discussion of responsibilities, the Board agreed that Mrs. Jennifer Hostetler could be hired as the Lab Technician and Stormwater Outreach Assistant. Once the lab is learned, Mrs. Hostetler will be cross trained to handle office duties in the absence of Mrs. Burton. Other personnel will also be fully trained in the lab.

On October 7th, Excel Excavating connected the abandoned drain pipe located at 3314 Page Place to the catch basin at the side of the roadway. OPCD personnel opened the receiving end of the pipe in the rear easement the same day.

The following day, a call was received near this area regarding standing water. It was discovered that a homeowner had a water faucet in the back yard that was running. Mr. Ingram attempted to contact the owner but there was no one home.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton continues working on resumes for the lab and stormwater position. An ad ran in the News and Tribune and Courier Journal and also online at CareerBuilders.com.

Mrs. Burton has not heard back from the Beeler's regarding the Car Wash past due invoices.

DE Bids will be advertised on October 26 and November 2 in the News and Tribune. Bio-Solid Quotes will be mailed out during the last week in October. The opening of the bids and quotes will take place during the meeting scheduled on November 16, 2016.

Election of Directorship for Area 2 of the District will be held in January 2017. The advertisement inviting nominees will be in the News and Tribune on October 28, 2016 with nominations being due before December 1, 2016. The annual meeting and 2017 meeting dates will be set at a later date.

The annual Worker's Compensation Audit was held today. Mrs. Burton provided the necessary documents. Results will be emailed when complete.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. The 2017 Budget figures were approved as advertised by signature of all Board Members on Resolution 2016-04. There were no objections to the budget. The approved rates should reflect a slight decrease to the property owners pending final approval and assessed valuations. Mrs. Burton will be submitting all budget documentation online through Gateway as required.

Mr. Storz reported that Richard Dorman recently dug up all of his utility lines, including the sewer line. The office was not notified of any repairs done on the sewer line.

Mr. Herdt reported that he had recently contacted Lisa Gill on the Jeffersonville City Council about discussing some issues between the city and Oak Park. Her response was "Absolutely". Mr. Herdt told Ms. Gill he was available to meet most any evening after work. She responded that she was busy for the remainder of the week and out of town the next. Mr. Herdt has received no further response from Ms. Gill about meeting.

Mr. Storz pointed out that Mrs. Burton's 6 month probationary period is over.

Mr. Storz questioned the payouts to Employer Publishing. This is the advertisement that was placed in the Courier Journal for the Stormwater and lab position.

Mr. Storz stated that the outside light on the main office does not stay on. It was discovered it was turning off due to other lights tripping the sensor. Mr. Ingram replaced the light fixture with one that was not light sensitive.

The work on Dogwood Road will be done by Cristiani over the weekend so that school traffic is not disturbed by the road closure. Rob Huckaby, Stantec, will be preparing to address the Board of Public Works.

Mr. Ingram believes that if an 18" pipe were to be used at Utica Pike and Longview Drive, some of the stormwater drainage will flow down to the river and prevent some flooding.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District


We the undersigned, have examined the minutes of the Regular Board Meeting held on October 19, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Wayne Storz, Vice Chairman



Marshall Johnson, Board Member