



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
And Budget Hearing
November 16, 2016
6:00pm

The November 16, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz– Vice Chairman
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on October 19, 2016 were not approved, they will be submitted with corrections for approval at the November 30, 2016 meeting. There was no meeting held on November 2, 2016.

The acceptance of DE bids and Bio-solid quotes was closed. Mrs. Burton opened and read aloud the submitted bids as follows:

DE – Chemical Resources - \$12.50 per 50lb bag plus other fees. Fitz Chemical \$6.80 per bag, fees included.

Bio-solid – Estes \$ 435.00 per haul. Gotta Go Dumpster Service \$ 550.00 per haul. All submittals will be taken under advisement pending further review. The 2017 Contracts will be awarded during the meeting scheduled on November 30, 2016.

Mr. Herdt requested old business. The project on Capitol Hills/Senate Avenue has been completed by Cristiani Excavating.

Mr. Huckaby will be inviting bids for the Lancassange stabilization project; work will be performed pending permit approval. The job is anticipated to cost approximately

\$80,000.00. Mr. Storz suggested that Mr. Huckaby attend the next meeting so that questions may be answered.

The pipe at the Cherry Creek Apartments has been opened and reconnected.

The Riverside ditch project is in the process of being completed.

Mr. Herdt requested the Wastewater Treatment and Stormwater Reports. On October 28, 2016, Mr. Ingram met with representatives from Chemical Resources. The meeting was to introduce the new sales representative that will be handling Oak Park's account. The upcoming bid process for the 2017 DE Contract were also discussed.

On October 31, Mr. Ingram hand delivered the IDNR notices for the bank stabilization project along Lancassange Creek to the property owners that have undeveloped properties in the area. While delivering the notice to the Indiana Port Authority, Mr. Ingram was informed that there are plans to relocate the forced main that crosses the farm field off Middle Road late in 2017 at no expense to Oak Park.

On October 17, 2016, IDEM conducted the annual inspection for permit compliance. All items were found to be in compliance and OPCD received a satisfactory rating for the visit.

Cummins Crosspoint has performed the annual maintenance on all diesel powered equipment for 2016.

A back up blower has been purchased for the holding tank due to a seal failure with the existing unit. The new blower has been put into operation and the unit needing repairs has been sent to Republic Pneumatics.

Delta Services has been asked to provide a quote for the replacement of the overhead lighting at the plant. Internal corrosion of the light pole has caused concern with safety and the integrity of the poles. The approximate cost is \$5500-\$6000 for both poles not including labor charges.

The DMR and MRO have been submitted for the month of October. There were no violations to report and the removal for Suspended Solids and CBOD were both 99%. The file copy was signed at the meeting.

Following a power outage on November 9, the #2 aerator would not come back on. Delta Services was called the following day to troubleshoot the issue and to return the equipment to operational condition.

On November 10, OPCD personnel replaced a failed float at the Lancassange Lift Station.

There is a cleanout located at 4 Oak Park Blvd that is leaking and appears to be surged. The property owner at 177 Forest reported that the issue was causing a strong odor in the area. The lateral appeared to be a common line servicing both properties, yet neither owners were experiencing problems with their sanitary lines. Mr. Ingram videoed and smoke tested the collection line and was still unable to determine which property was responsible for addressing the issue. The situation is not a reportable SSO violation since the release is from a lateral cleanout and not the main collection line. Further investigation helped determine that the unexplained water was from an unused irrigation system and the water within the lines had gone septic. EIC vacuumed the liquid that was septic.

Delta Services was called in to pull pumps at the Lancassange Lift Station due to the pumps being clogged. The #2 pump was found to need repairs due to the electrical issues that were occurring in the control cabinet. Both pumps are now in good working order.

A possible customer has made several inquiries in regards to the property at 3515 Middle Road. The intent is to convert the home into a small church. All OPCD infrastructure has been located on the property per the request of the interested party.

Mrs. Hostetler started working on November 7, 2016 and began training to fill the open Lab Tech position the following day. Mr. Ingram stated that Mrs. Hostetler is learning things quickly and he is satisfied with her progress.

Bailey Safety conducted safety trainings on October 26 and November 4 for all OPCD personnel. The trainings were over "Cold water safety" and "caught in/between".

On October 17, 2016, OPCD personnel cleared plant growth on debris from the ditch line that passes through the Acorn Park area.

On November 4, 2016, Cristiani completed the Capitol Hills Project. The area will be closely monitored to ensure the easements do not return to their previous state.

Stantec has elevations for the Dogwood Road and Laurel Drive projects gathered by a reliable surveying company to be used for the conceptual drawing that will be presented to the Jeffersonville Board of Public Works. Mr. Ingram informed Mr. Huckaby that the quotes must be ready no later than the first meeting in December.

Resident backing up to the Fields of Lancassange drainage ditch have expressed their concerns over the amount of plant growth in the ditch. Mr. Ingram is informing these

residents that as the foliage drops, OPCD personnel will be addressing the situation and that we are considering using herbicides as a controlling measure during the next growth season.

Mr. Herdt requested the Secretary/Treasurer's Report. All budget documents have been submitted to Gateway.

It was discovered that several fraudulent charges were made on Mr. Ingram's company credit card. These charges have been disputed. Mr. Ingram keeps his card on him at all times. A new card has been received.

There has still been no response from Beeler's on Car Wash fees. Mrs. Burton will contact Mr. Gillenwater regarding either sending another letter or placing a lien on the property.

Deadline for nominees to file petition is December 1, 2016. Mr. Herdt is the only petition received at this time.

Your Community Bank has switched to Wesbanco. There have been a few issues with the switch-over; hopefully everything will be smooth moving forward.

Mrs. Burton received an email from Cathy Stockhoff, DLGF. She will no longer be working for the DLGF, Vicki Neely will be filling in until someone else is hired full time. Ms. Neely has been working alongside Ms. Stockhoff for several years.

Mr. Storz and Mrs. Burton processed checks on November 2, 2016. Mrs. Burton recommended that both receive compensation for an extra meeting. A motion was made and the recommendation passed with a 3-0 vote.

Meeting dates for the upcoming calendar year were discussed and will be presented in Resolution form during the next meeting.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Storz has been researching the cost of the newsletter with local businesses. Highway Press can print and deliver the newsletter through the US Mail for approximately \$700 less than the current price. Mr. Storz will also be checking on the cost of printing checks.

Bank statements will be ready for review at the next meeting.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

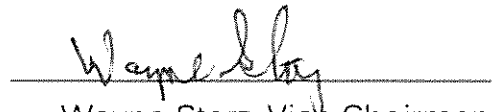


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

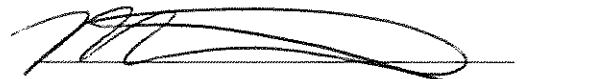
We the undersigned, have examined the minutes of the Regular Board Meeting held on November 16, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Wayne Storz, Vice Chairman



Marshall Johnson, Board Member