



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
December 14, 2016
6:00pm

The December 14, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz– Vice Chairman
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on October 19, 2016 and November 16, 2016 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Mr. Herdt requested old business. The quoted projects on Laurel Drive and Dogwood Road were approved by the City's Public Works Board. Contracts were signed to move forward with completing the construction during January. With the signed contract, the money's allocated for these projects will be encumbered into the 2017 calendar year. Cristiani Excavating will be performing the work. The Laurel Drive Project is scheduled for January 7-8, 2017 at a cost of \$38,700.00. The Dogwood Road Project is scheduled for January 21-22, 2017 at a cost of \$33,000.00.

The work that was completed near the Cherry Creek Apartments has had a positive effect on standing water in that area. The part of the area that is the responsibility of the apartments, has not been completed at this time.

The sealed quotes for the Lancassange Creek Stream Restoration Project were opened with the following submittals:

Kentucky Stream Restoration \$44,996.00

Blue Line Stream Restoration \$43,549.71

Fulkerson Contracting \$66,809.50

All quotes will be taken under consideration pending further review by Mr. Huckaby.

Mr. Herdt requested the Wastewater Treatment and Stormwater Reports. IDEM contacted Mr. Ingram via email regarding the submittal of the DMR's and MRO's and was informed that the documents were out of compliance due to lack of signatures on the DMR's. Mr. Ingram promptly updated and resubmitted the reports in question with signatures on the documents in question. Mr. Ingram has since received notice that the reports are now in compliance.

On Monday the 28th Louisville Overhead Door was called in to make repairs to garage door located on the dumpster side of the Sludge Building. A broken spring was preventing the proper operation of the door. The repairs were made on the same day.

On Monday the 28th Louisville leak Detection was contacted to locate the severe water leaks on the plant. The work was performed on Friday the 2nd. There were 2 predominate leaks found on the property, OPCD personnel have repaired one of the leaks and are in the process of making the other repair. Mrs. Burton will be submitting paperwork to Watson Water for a credit on the account.

On Monday the 5th Dukes Root Control treated 2857 lineal feet of collection lines. The treated lines will be warranted from blockage due to root growth for 3 years.

The property owner at 901 Webster Blvd has contacted the office regarding issues with the lateral coming from the home located on the property. Mr. Ingram met with the owner on Monday the 5th to discuss their concerns and informed them of the procedure for obtaining a permit for making repairs to their lateral. The home is on a common line with the property at 903 Webster Blvd. Mr. Ingram has spoken with the residents at that address and was informed that they were not experiencing any sanitary issues. That information was passed on to the property owner at 901 Webster Blvd. A permit for repairs was issued for that address on Thursday the 8th.

Mr. Hupp has completed his 9th month of employment and is continues to be an asset to operations. Mr. Ingram suggested that the board approve the wage increase that is normally given at this point in employment. Mr. Storz moved to approve the suggestion, motion carried 3-0.

Storm-water Department

Ms. Emilie Naccarato, a possible candidate for the open Stormwater Specialist has expressed a new interest for the position. Mr. Ingram will be conducting an interview with Ms. Naccarato on Thursday the 15th.

Now that the foliage has begun dropping, the OPCD staff has been clearing vegetation from the Riverside ditch more effectively. Upon completion of that area the work will move to the Fields of Lancassange Ditch. Mr. Herdt suggested testing a small area with herbicide before attempting it on larger areas.

Stantec has completed the conceptual drawing for the drainage work that is to be done in the Acorn Park area. Mr. Huckaby and Mr. Ingram met with Mr. Crouch on Thursday the 8th to discuss our plans prior to presenting them to the Jeffersonville Public Works Board on Wednesday the 14th. Based upon the information that was presented Mr. Crouch found no issues or concerns with the plans. Dates for the projects have been obtained and will be submitted along with the plans to the Jeffersonville Public Works Board. Mr. Ingram also contacted the staff at Riverside Elementary to ensure there are no school related programs that will be effected by this project.

On Wednesday the 30th Mr. Thompson at 3009 Apache Drive contacted the office concerned with the leaf removal that was being done at 3011 Apache Drive. It was reported that the leaves were being blown into the waterway that passes between the properties and there was a concern of the debris causing an obstruction of the drainage pipe and causing possible flooding and property damage. Mr. Ingram promptly responded to the complaint and found a small amount of leaves were in the waterway as a result of clearing under and around plants adjacent to the area. Mr. Ingram spoke with the personnel that were removing the leaves and informed them to be mindful of introducing debris into the waterway as it is a violation of our drainage ordinance. A follow up inspection found no concern of a possible obstruction that would result from the work that was being performed at 3011 Apache Drive.

Mr. Herdt requested the Secretary/Treasurer's Report. The false charges on Mr. Ingram's credit card have shown up as being resolved on the billing.

Ms. Nancy Beeler mailed in a check for the total balance due, up to date on the Car Wash. Ms. Beeler said she would be responsible for future billings as well.

Mr. Herdt was the sole nominee for the directorship as of the December 1, 2016 deadline. Paperwork will be filed to dispense with the election and declare Mr. Herdt's petition successful.

Bank Statements have been balance through November 2016.

Tax settlements have been received via direct deposit and transfers have been made to the following accounts:

Sewer General- \$665,091.54

Drainage- \$179,538.91

FOL-Drainage- \$6583.01

CIF- \$54,203.50

Total- \$898,833.95

Unbilled Tax for SSF that were collected have also been transferred to the sewer and drainage accounts and were verified by Mr. Storz.

The Clark County Auditor has collected the funds due by Ms. Juantriss Hill for unbilled SSF that resulted in a lien against her property. The lien for this property and the car wash will be removed from the properties.

After checking the resolution regarding the annual clothing allotment, it was discovered the wait time for new employees to receive this benefit is 6 months. Ms. Hostetler's check was voided since she has not been employed for 6 months.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

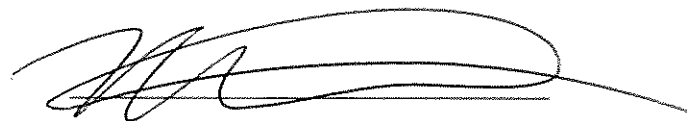


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on December 14, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Wayne Storz, Vice Chairman



Marshall Johnson, Board Member