



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
January 25, 2017
6:00pm

The January ²⁵~~11~~^{ARB}, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Marshall Johnson– Vice Chairman
- Wayne Storz – Board Member
- Keith Ingram – Superintendent
- Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on January 11, 2017 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Mr. Miguel Zanartu, property owner at 3612 Blueberry Way was present to discuss the drainage issues on and near his property. Due to neighboring properties, sink holes have developed in his yard. Mr. Ingram has received quotes to fix the issue within the easement. There is not a set date for this project. Mr. Herdt suggested that Mr. Zanartu move forward with the repairs needed within his property rather than waiting for the easement project to be completed. Mr. Ingram will provide a letter requested by Mr. Zanartu that states OPCD is aware of his intentions to fixing his own personal property.

Mr. Herdt requested old business. Mrs. Burton will move ahead with filing the Lien Releases rather than waiting on the other end of year reports.

The Dogwood and Laurel projects have been postponed several times due to weather. Chris Jackson with Cristiani informed Mr. Ingram that their crews plan on completing both projects on the weekend, January 28-29, 2017. Mr. Ingram has expressed concerns of the delays in this project.

Mr. Ingram plans on meeting with Blue Line Stream Restoration regarding the contract for the Lancassange Bank Stabilization project.

Mr. Herdt requested the Wastewater and Stormwater Reports. A review of Centrality services and the quality of those services is being reviewed to ensure the District is receiving adequate IT support. It was discovered that the Centrality contract is set up for automatic renewal annually. Mr. Herdt plans on sending an email to Centrality regarding the recent concerns of the Board.

Decembers MRO was filed electronically on Thursday, January 12, 2017.

On January 12, 2017, Evapar was call in to address a low voltage alarm on one of the towable generators. During a replacement of a control board the service technician failed to select the proper voltage for that generator. The issue would not have affected the operation of the generator. Mr. Johnson inquired about when the last bank test was performed on the generators, since it has been approximately 3 years, Mr. Johnson recommended that the testing should be scheduled in the near future.

Clarifier #1 was drained on January 19, 2017 for inspection of the return line from that piece of equipment. The line became plugged when a brush came off the arm. The clarifier was returned to service on January 20, 2017.

On January 9, 2017, the property owner at 3303 Locust Lane was issued a permit for replacing the lateral associated with that property. The work was completed on Tuesday the 10th and was found to be in compliance with our specifications.

On January 12, 2017, the signed copy of the Lancassange Bank Stabilization Contract was sent to Stantec for presentation to Blue Line Stream.

During the week of January 16, 2017, Excel Excavating performed point of connection repairs at 154 Forrest, 33 Wildwood and 69 Forest. All locations were found to be sources of infiltration. These sites will be treated with the CIPP later this year.

Possible sewer backups were reported by property owners at 1814 Flintlock, 1303 Sandstone, 225 Forest, and 223 Riverview. All reports were inspected and no blockages to the collection lines were found. On January 25, 2017, a call was received from the Clark County Health Department which was on-site at 225 Riverview. The clean out cap had been removed and was causing raw sewage to spill out. The City cleaned the sidewalks of the spillage.

Ms. Bailey submitted the proposed safety training schedule for the 2017 calendar year.

Signed copies of the MS4 Support Agreement for the 2017 calendar year were sent to Stantec on January 12th.

OPCD personnel performed repairs at the following locations:

109 Bittersweet	Repair over buried infrastructure
304 Longview	Cleared debris from roadside drain grates
Pebble Creek Apts.	Repair over buried infrastructure
1800 Flintlock	Repair over buried infrastructure
Riverside Ditch	Removed debris from ditch

OPCD personnel have worked jointly to conduct the semi-annual inspection of the Storm-Water Sewer System.

On January 13th Mr. Ingram met with Ms. Ashack, JTL, to review a proposed expansion to the parking lot of the Oak Park Baptist Church. A structure owned by the church will be demolished and used for the parking lot. A pre-approval form was issued for this project. The sewer pipes at this location will need to be properly sealed off to avoid infiltration.

On January 9th the property owner at 109 Bittersweet reported a sinkhole in their back yard in close proximity to drainage infrastructure. OPCD personnel performed a repair to the area on the same day.

On January 17th the property owner at 202 Forest contacted the office with concerns over standing water in the front of the property. The property owner was instructed to contact the City of Jeffersonville to address roadside drainage issues.

On January 18th Mr. Zanartu from 3612 Blueberry Way contacted the office regarding his concerns over the drainage in the rear easement of his property. Mr. Ingram informed Mr. Zanartu that as he has threatened litigation against the District, his attorney would need to contact us on his behalf. Mr. Zanartu asked when the next meeting would be held, Mr. Ingram informed him of the date and expected him to ask to address the board.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton has been working on all end of year reporting requirements, Centrality research, and vacation schedules. W-2 Forms will be ready to distribute on January 27.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. It was suggested that all Contracts should be reviewed to verify renewal dates. Automatic renewals should be avoided.

Mr. Storz requested the minutes be sent out Friday's before meetings.

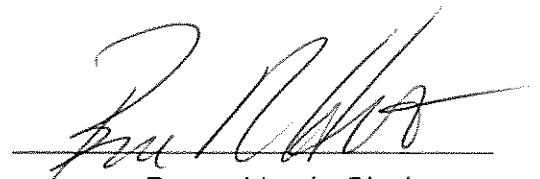
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

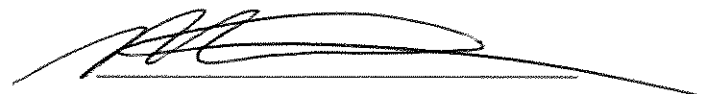


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on January 25, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member