



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
March 8, 2017  
6:00pm

The March 8, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Marshall Johnson– Vice Chairman
- Wayne Storz – Board Member
- Keith Ingram – Superintendent
- Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on February 22, 2017 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

*Mr. Herdt requested old business.* The annual SDAR report has been submitted through the online Gateway System.

Pending weather, the Stream Restoration Project will begin within the next week.

The Handbook will be tabled until a later date once all directors have a chance to look over proposed changes.

Mr. Ingram is awaiting a start date from Cristiani for the repair of 3 Islandview drainage issues.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* The proposed letter regarding yard repairs to be performed by Mr. Zanartu has been mailed. A copy of the letter was put in the property folder.

Mr. Ingram has registered to attend the IRWA Spring Conference on March 15<sup>th</sup> and 16<sup>th</sup>.

Mr. Herdt and Mr. Ingram met with city representatives Andy Crouch, Lisa Gill, and Charlie Smith on Sunday March 5th. The main topic of discussion was the city's lack of a funding mechanism to resolve the roadside issues that the city is responsible for. Throckmorton Park, Sierra Court, and the Dogwood-Laurel projects were particular issues discussed. The city representatives agreed that some of the projects that OPCD undertook were the city's responsibilities as per the Inter-local Agreement. Lisa and Andy discussed adding funding to the City Engineer's Office since the City Drainage Board receives no funding from the OPCD area. A future cooperative effort in the Throckmorton Park area was generally discussed with details of each party's obligations to be agreed upon at a later date.

On Monday the 27<sup>th</sup> Mr. Ingram contacted Mr. Buckman in regards to the assessment of the OPCD computer server. Mr. Ingram updated the Board on Mr. Buckman's initial observations. Mr. Buckman will be asked to attend the next meeting to discuss possible options.

During the morning of March 1<sup>st</sup> storms passing through the area resulted in a loss of power at the plant and the Lancassange Lift Station. Multiple electrical issues occurred as a result of the storm and were addressed and repaired as needed by Delta Services. OPCD personnel conducted themselves in such a manner as to appear they were unprepared to address the situation that was ongoing. A meeting with all operational personnel was held once the plant was returned to a normal operational condition, to reaffirm expectations and voice dissatisfaction with their performance. More frequent trainings will be conducted to correct this issue.

The #3 Floating Aerator was returned back into operations on Friday the 3<sup>rd</sup>.

Blue Line Stream contacted Mr. Ingram and expressed hopes to begin working on the Lancassange project during the week of March 6<sup>th</sup>. Poor weather and rising river levels will impact the ability to begin the project.

Starter coils require replacement at Lancassange Lift Station following the power outage on the 1<sup>st</sup>. Rags and grease were removed from the wet-well manually to address continuing high level alarms that were generating from that location.

On Thursday the 23<sup>rd</sup> the property owner at 310 Longview Drive reported a possible SSO in the rear of the property. The collection lines were inspected and were found to be clear and flowing. A further inspection of the area indicated that the source of the overflow was under the deck to the rear of the property. The property manager had contacted a plumber to resolve the issue.

On Friday the 24<sup>th</sup> OPCD personnel inspected the brakes on the Traverse and the Silverado Quad work truck. Any items of concern were repaired on both vehicles.

Mr. Hupp has completed his first year of employment. Mr. Ingram requested that Mr. Hupp receive the final wage increase for the first year of service. Mr. Hupp has proven to be a reliable employee and is an asset to the operational staff. Mr. Johnson moved to accept the rate increase for Mr. Hupp, motion carried 3-0.

**STORMWATER**

Mr. Ingram was unable to attend the SWAC meeting on Thursday the 2<sup>nd</sup> due to continuing issues related to the storms on the 1<sup>st</sup>. Copies of documents that were passed out during the meeting were emailed to Mr. Ingram by Stantec.

Mr. Ingram has been monitoring the repaired structures at Dogwood Road and Laurel Drive following rain events and was very pleased with their performance. Mr. Ingram has received an email from Mr. Vissing expressing his satisfaction with the project so far. However, the resident at 1405 Dogwood Road continues to have concern of the amount of water that is passing through their yard. Mr. Ingram reminded the property owner that there are additional improvements that will be made in the Acorn Park area once conditions are favorable.

Pre-Approval Permits have been issued for the following addresses:

24 Linden	Fence / Garage
506 Allison Ln.	Garage
2902 Winchester Rd.	Front Porch
416 Parker Place	Fence

On Thursday the 23<sup>rd</sup> Mr. Rivers, the father of the property owner at 200 Forest Drive contacted the office regarding the continuing flooding issues around the property that results from the pond in the Kyle Vissing Park. It is unclear of the intended drainage path for excess water that is introduced into the park, however; there is drainage infrastructure associated with the roadside and rear easement drainage that if restored or improved could help to mitigate the issue. Mr. Ingram recommended that Mr. Rivers contact the City of Jeffersonville with his concerns as the contributing source is a city park.

On Monday the 27<sup>th</sup> Mr. Bell visited the office following up on the concerns of Mr. Rivers with the flooding at 200 Forest Drive. Mr. Ingram was informed that the driveway located at the property did not have a culvert under it and therefore would not allow any

possible improvements to the roadside drainage to be effective. It was mentioned that the property owner would need to resolve the culvert issue. Mr. Ingram was unaware if the information was passed onto the property owner. Mr. Bell also mentioned that there appears to be a pipe that drains toward the Park Lane area. Mr. Ingram will be researching that additional information.

*Mr. Herdt requested the Secretary/Treasurer's Report.* Mrs. Burton has received information that the QuickBooks 2014 version will no longer be supported as of May 31, 2017. Mrs. Burton will be checking into pricing for upgrading the accounting system.

Mrs. Burton mentioned there had been inquiry on the HSA start-up funds that had been given when the employees switched to a high deductible insurance plan. The Board explained that when that decision was made, it was the intention of the Board that it was for current employees due to the shift in coverage at that time. Employee's hired after that point, are not eligible for the funding.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

*Mr. Herdt requested any new business.* Mr. Storz moved that Mr. Herdt be paid for 5 additional meetings at \$50 per meeting for the work he performed on the website and for meeting with the city officials, motion carried 3-0.

Mrs. Burton will be checking with the courthouse to ensure the \$50 FOL assessment has been removed properly.

No new business with Centrality at this time. Mrs. Burton did experience an "abort" from QuickBooks again.

The new tax rate will be added to the website.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

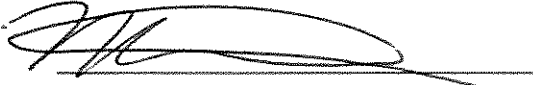


Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

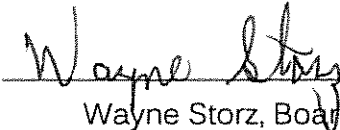
We the undersigned, have examined the minutes of the Regular Board Meeting held on February 8, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member