



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
April 5, 2017
6:00pm

The April 5, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman (Absent)
Wayne Storz – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on March 22, 2017 were approved by motion with a 2-0 vote. The minutes were signed as submitted.

Guests- Mr. Noah Priddy and Liz Davis were present to discuss the letter regarding the breach of contract between OPCD and Centrality. The contract was auto-renewed and the price was adjusted without prior notification by Centrality. Mr. Herdt explained the Board cannot have automatic renewed contracts or increases without prior notice. Mr. Priddy submitted some current quotes and options for the Board to review. No decisions were made.

Ms. Callie Jahn and Virginia Peck were present to discuss cooperation between OPCD and the City and how to proceed with fixing roadside drainage issues. The projects will need to be collaborated to get culvert pipes in the front easements of properties and then work towards the back easements. Mr. Herdt discussed the willingness of the District to provide some materials for projects in the City easements as long as the City would be responsible for funding the labor portion of projects.

Ms. Peck is the Neighborhood Association President for Old Oak Park and asked the Board if a representative for the District would attend their next meeting. Mr. Ingram or Mr. Herdt will attend.

Mr. Herdt requested old business. The Stream Restoration Project has been completed and the grass seems to be growing. The retainage held for this job will be paid out on the next meeting date.

The Handbook will be tabled until a later date once all Directors have a chance to look over proposed changes. Mr. Ingram and Mr. Storz will be discussing some minor changes proposed by Mr. Storz.

Mr. Ingram is awaiting a start date from Cristiani for the repair of 3 Islandview drainage issues. If no response is received soon, Excel Excavating will be contacted to complete this project since there has been no response from Cristiani lately.

Mr. Herdt requested the Wastewater and Stormwater Reports. The finalized Employee Policy was sent out for review on Monday the 27th.

On Monday the 20th the temperature in the raw sampler was reported to be above the recommended level. Mr. Ingram has sent an old cooling unit to Combs Heating and Cooling to see if the unit can be repaired before ordering a replacement unit.

The packet for the DMRQA testing was received on Wednesday the 29th. The testing will need to be completed by July 2017.

An inspection of the completed Lancassange Bank Stabilization project was conducted on Monday March 27th, and the work is consistent with the proposed repairs. The disturbed areas have been seeded and straw applied. Ms. Burton has been instructed to withhold 10% of the invoice as retainage until the vegetation has begun to reestablish the area.

On Tuesday the 28th the property owner at 308 Reba Jackson reported possible sanitary issues in the front yard and downed branches in the rear of the property. An inspection of the property found the concerns in the front yard to be moles burrowing and the branches were not impacting any utilities or drainage and needed to be addressed by the property owner.

Mr. Trich has completed his 9th month of employment with Oak Park and is meeting the requirements of his position. At this time Mr. Ingram requested that Mr. Trich receive a wage increase in the amount of \$0.25. The increase would take effect for the pay period

beginning April 3rd 2017. Mr. Storz moved to accept the request and increase Mr. Trich's hourly rate by \$.25, motion carried 3-0.

OPCD personnel have started working in the Riverside Ditch to clear early growth of vegetation along the ditch line.

On Thursday the 30th David and Sons removed 2 trees that were growing close to the centerline of the Riverside Ditch in the area downstream of the Laurel Drive pipe.

Cristiani has called in locates for both project quotes that have been approved for completion.

Mr. Bell stopped by the office on Tuesday the 28th and reported concerns of the property owner at 4 Forest Drive regarding their yard. Mr. Ingram has inspected the location and has found no concerns with the work being done. The regrading appears to have been done to move water from the foundation of the home but does not extend to the property line. Mr. Ingram mentioned the work that had been done at 20 Beechwood, clearing the ditch line, Mr. bell then informed Mr. Ingram that there was a lot of that work that needed to be done but the issues were with the driveway culverts and the lack of funding to do the work. Mr. Ingram recommended to Mr. Bell that he speak with Mr. Crouch regarding the proposal that was made by the Board.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton will be ordering the new Quickbooks 2017 Software to be installed prior to the next pay period. Mr. Buckman will be contacted to install the new software.

Mrs. Bizer retiree healthcare benefits will expire in June, 2017. There will only be one more payout for Mrs. Bizer for the month of June.

Mr. Storz made a motion to approve all submitted claims, motion carried 2-0.

Mr. Herdt requested any new business. A new Centrality bill was presented for the Board for review. Since the services were prior to the breach of contract letter, it is ok to pay this bill with the next payouts.

Mr. Storz questioned the status of the new generator quotes. Mr. Ingram had not spoken to Delta Electric. It was decided that a fixed generator should be more economical and if needed, portable generators could be rented.

Barracuda and Quickbooks renewals were added to the current contract list.

Once bills are sent out by the Courthouse, Mrs. Burton will send either an electronic file or a printed copy of freeholders in the Fields of Lancassange to Mr. Herdt for review.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



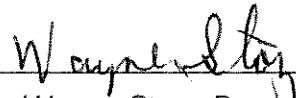
Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on April 5, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

ABSENT- Marshall Johnson, Vice Chairman



Wayne Storz, Board Member