



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
July 26, 2017  
6:00pm

The July 26, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Wayne Storz – Board Member  
Keith Ingram – Superintendent  
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on July 12, 2017 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

*Mr. Herdt requested old business.* All old business was discussed in the department reports.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* Mr. Ingram conducted a follow up interview with Ms. Hunt for the open Storm-Water position on Tuesday July 25<sup>th</sup>. This interview was more informative to clarify requirements and duties associated with the position. Ms. Hunt also met Mr. Herdt and was briefed on the physical work aspect of the position. Starting wage will be set as agreed in the previous board meeting.

The requested quote for upgrades to the PLC in the control room was received on July 13<sup>th</sup>. Mr. Ingram gave instructions to move forward with this project. The primary power switch was paid out of today's payables.

To date Mr. Ingram has receive no information as to the condition of the pump that was removed from the skimming pit. Mr. Ingram believes there was a mechanical failure of the stator assembly.

OPCD personnel have been excavating areas throughout the plant trying to locate the water leak that has contributed to the excessive water bills during this calendar year. The location of the water line that was feeding the back barn was found and terminated. This one repair has greatly reduced the volume of the ongoing leak. It was also determined that the waterline that feeds the office building passes directly below the headworks and is the possible location of another leak needing repair. Excel Excavating will be working to locate the leak due to the location.

On Monday the 10<sup>th</sup> it was reported that a sink hole between a manhole and the edge of the road at 68 Wildwood Road was discovered. The location was dye tested on Tuesday the 11<sup>th</sup> and it was determined that infiltration into the manhole possibly contributed to the sink hole. Excel Excavating was contacted to excavate the location and to make the needed repairs to the structure. The repairs were carried out on Thursday the 13<sup>th</sup>.

Mr. Ingram will be on vacation during the week of August 7<sup>th</sup> through August 11<sup>th</sup>. Mr. Swinney and Ms. Burton will be working together to oversee operations in Mr. Ingram's absence.

OPCD personnel cleared excessive growth from the drainage area located between Capitol Hill Drive and Pennsylvania Avenue. Sink holes were found along the ditch line and were filled in by OPCD personnel.

The project at 3 Island View Drive was completed on July 12<sup>th</sup> by Cristiani's crew.

The Aberdeen Woods project started on July 13<sup>th</sup> and was completed on July 24<sup>th</sup>. The heavy rains over the weekend helped with the settling of all disturbed areas along the new pipe.

The Blueberry Way project is expected to begin within the next two weeks. Utilities are being located that are in the rear easements of the project location.

A project list is being created to continue the progress that is being made for drainage repairs.

Mr. Herdt and Mr. Ingram attended the joint meeting with the City of Jeffersonville representatives to discuss the improvements along Beechwood Road in the Throckmorton Park area. OPCD will be creating a list of driveways that are in need of repair.

The resident at 406 Old Creek Rd reported a sink hole in their side yard. The location was secured with t-posts and fence. A further inspection found that a stormwater pipe is

passing through the easement located between the properties. The pipe will be inspected to determine the extent of damage to the pipe or infiltration that created the sink hole.

*Mr. Herdt requested the Secretary/Treasurer's Report.* Mrs. Burton had most of the newsletter completed with the exception of the pictures being located. Due to the delay, some of the information on the draft will need to be updated. Mr. Storz suggested the amount spent on construction should be removed and a few minor errors be revised.

Mrs. Burton informed the Board that when reconciling the bank statements, the accounts have been charged a \$20 per account, per month, an Account Analysis Charge. They have allowed us to have these fees waived the past few months, but Mrs. Burton has been informed that these fees cannot be permanently removed since it was added when WesBanco took over. Mrs. Burton was instructed to contact the bank to see if they will continue to waive these fees on a monthly basis, if not, we will look into what other local banks can offer.

Mrs. Burton will be out of the office from July 27-July 31 for vacation.

The State Board of Accounts examination has been put on hold for a couple of weeks while the representative is out for surgery.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

*Mr. Herdt requested any new business.* Mr. Storz requested the website minutes to be updated.

Mr. Storz reported an article in the News and Tribune that the Ellingsworth farm will be developed. There is concern that this may affect the drainage in Oak Park. Mr. Ingram stated that piping the Lancassange Ditch and back filling may be an option in the future. This development is still in the planning phase so nothing is certain at this point.

The conveyor system is not available to install yet.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on July 26, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member