



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
September 20, 2017
6:00pm

The September 20, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Amy Burton – Secretary / Financial Clerk
Keith Ingram – Superintendent

The Minutes for the meeting held on September 6, 2017 were approved by motion with a 3-0 vote and signed as submitted.

Mr. Herdt requested old business. Discussion was held regarding the quoted rates submitted from three local banks. No decision was made at this time.

After discussing the options for the Xerox equipment lease, the Board agreed that Mr. Gillenwater would be contacted to notify the leasing company that due to the contract being signed by Mr. Wallace without prior approval or knowledge of the Board, and the fact that the agreement was an automatic renewing contract, that the Board would not approve any further payments for this equipment and they are welcome to retrieve the equipment immediately.

All future contracts should be non-renewing for a term of no longer than one year and the statement as follows; "Notice of cancellation upon expiration of original contract". Any contract that does not fall into these terms must have special approval by the Board.

Mr. Storz suggested that future Guests of meetings should be listed within the minutes.

The fabrication of the conveyor system is complete and should be installed by the middle of October.

Mrs. Burton will be contacting the DLGF regarding errors on the budget form 4B in gateway. The full levy was listed when the remaining levy to be collected should have been listed.

Water Solutions Unlimited has volunteered to do a jar test to see what type of chemical would work best for the phosphorus removal process.

The water leak on the plant has been isolated. Water usage has decreased and will continue to be monitored.

Mr. Ingram received a response to an email from Mr. Crouch regarding the cooperative projects between the City of Jeffersonville and OPCD. There has been no progress made by the City at this time. The culverts under the road will need to be cleaned out before the project can move forward.

Mr. Ingram received a quote for a heavier forklift through Yale Kentuckiana at \$22,574.00 with the trade in at \$3000.00 with 8-12 weeks wait for delivery. The Board felt the trade in would be worth more to keep and use on smaller jobs. The Board suggested Mr. Ingram compare prices with other brands.

Mr. Herdt requested the Wastewater and Stormwater Reports. Centrality completed repairs to the server which suffered drive failure on August 25th. The server operations were restored to operational condition on September 5th. To avoid future events that affect administrative operations we will be researching the costs associated with cloud based storage of data as well as no longer hosting our own e-mail accounts.

The NPDES Permit Application was completed on September 6th and was mailed to IDEM on September 7th. Tracking confirmation was received on September 9th.

The DMR / MRO for August was submitted electronically on September 18th. There was a 99% removal of Suspended Solids and a 98% removal of CBOD. There were no permit violations during the month of August.

On September 13th Delta Services installed the communication cable linking the plant control PLC with the new operator interface device. As part of the upgrades to the control room a current copy of the operating program will be provided to OPCD and also stored at Delta Services.

The #2 pump for the skimming pit was ordered from Straeffer Pump on September 14th. There is a 4 week lead time for the delivery of the pump.

On September 7th a high level alarm at Allison Lane Station resulted in the pulling of both pumps to clear debris from the pump impellers. Poor response to back flushing resulted in the pumps once again being pulled and cleared on September 15th.

ECl began cleaning grease from the lift stations on September 12th and returned on the 14th to complete the job.

On September 14th Delta Services pulled the #2 pump at Lancassange Station due to a seal failure alarm. The pump will be sent out for repairs and returned to service as soon as possible. Mr. Ingram is checking to see if this pump is still under warranty.

OPCD personnel received new instructions for performing locates within the district. Missing locates and a failure to return completed locates to the office in a timely manner resulted in a change to the previous process.

On September 12th OPCD personnel participated in Electrocutation Safety Training. The training was conducted by Bailey Safety.

On September 8th Ms. Burton and Ms. Hostetler attended the Riverside Elementary Back to School Bash. This activity helps OPCD complete the public outreach component of the MS4 permit.

During an inspection of Pam Paw Ditch a sinkhole was discovered over the storm drain that enters the ditch from the catch basin located at 407 Louann Court. Repairs to this location will be done in conjunction to needed repairs to the discharge apron from 600 Webster Blvd.

Excel Excavating will begin clearing the excessive growth in Fields of Lancassange ditch on September 18th.

Mr. Grimm at 700 Webster Blvd. contacted the office on September 6th to express his gratitude with OPCD personnel for work that was performed in the Pam Paw Ditch located to the rear of his property.

Mr. Herdt requested the Secretary/Treasurer's Report. The Public Officials Bond renewal was signed by Mr. Herdt.

Bank Statements have been balanced for the month of August and have been signed by Mr. Storz and Mrs. Burton.

Auto Owner's insurance policies have been funded through this meeting's claims. By paying the policies in full, OPCD saved \$5092.12.

Mrs. Burton requested compensation of 2 extra meetings for the additional time spent off the clock on the recent 5 year examination of records by the State Board of Accounts, the request for two extra meetings was approved with a 3-0 vote. All director fees will be paid out at the next meeting to be held on October 4th.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Storz requested a copy of the service contract for the new telephone system.

Mr. Storz reported that according to his resources, all sewers and drains at the Save-A-Lot building on Allison Lane have been clogged up for years. This site may need to be inspected since the property has new ownership.

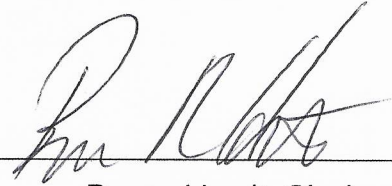
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



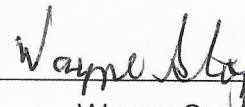
Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on September 20, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

Marshall Johnson, Vice Chairman



Wayne Storz, Board Member