



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting &
2018 Budget Hearing
October 5, 2017
6:00pm

DUE TO LACK OF A QUORUM, THE MEETING SCHEDULED FOR OCTOBER 4, 2017 WAS HELD WITH THE ADVERTISED BUDGET HEARING SCHEDULED ON OCTOBER 5, 2017

The October 5, 2017 meeting and Budget Hearing for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz – Board Member
Amy Burton – Secretary / Financial Clerk
Keith Ingram – Superintendent
Nathan Swinney- Foreman

Marshall Johnson– Vice Chairman was absent from the meeting and there were no guests present.

The Minutes for the meeting held on September 20, 2017 were approved by motion with a 2-0 vote and signed as submitted.

There were no public comments regarding the proposed 2018 Budget. After discussion, it was decided that the Drainage Levy would be decreased to \$80,000. This change will slightly decrease the annual tax rate and will be reflected on the Form 4 that will be reviewed and approved during the Budget Approval Hearing on October 18, 2017.

Mr. Herdt requested old business. NWSB resubmitted a quote for banking services at a 7.7% interest rate, Wesbanco resubmitted a quote for banking services with a 7%

interest rate. It was discussed as to whether it would be cost effective to change at this time since new checks would need to be purchased among other things.

Mr. Gillenwater sent a certified letter to notify the leasing company that due to the contract being signed without prior approval or knowledge of the Board, and due to the fact that the agreement was an automatic renewing contract, The Board has decided to not continue monthly payments after the October 2017 payment and that the equipment can be retrieved at the end of that month.

Jar testing for the phosphorus testing was performed and was inconclusive. Further testing will be done.

The conveyor system should be ready to install within the next two weeks.

Delta Services has been contacted to re-route the wiring at the Lancassange Station.

The skimming pump has been ordered.

The water leak appears to be contained at this time. Watson Water will be contacted to see if a credit can be added to the account.

The Fields of Lancassange maintenance begun on October 3, 2017. Excel Excavating is making good progress on this project. The homeowner at 401 Parker Place has contacted the OPCD office stating that a branch from the easement had created a hole in the siding of his home during the clearing of the easement. Mr. Ingram will discuss the situation with Excel to get the siding fixed.

Mr. Ingram has received more quotes for the purchase of a new forklift. The Board agreed for Mr. Ingram to proceed with the purchase out of sewer contingencies.

The City of Jeffersonville crew was cleaning culverts this week from Throckmorton Park to Beachwood Road.

Mr. Herdt requested the Wastewater and Stormwater Reports. On September 27, 2017, Mr. Ingram received notice that the NPDES renewal application had been received and was in the process of being reviewed. Mr. Ingram also requested that a compliance schedule be added to the permit to allow ample time to meet the pending phosphorus limitations.

The examination report from the SBOA was received on September 29, 2017. The report was forwarded to board members for review.

On September 18, 2017, Duke Energy repaired a broken wire that is used to meter the power consumption of the plant. The repair began at 6:00 AM to ensure operations were not affected.

Chemical Resources was contacted on September 29, 2017 in regards to damaged pallets and bags of DE that were found in the delivery on that day. Mr. Ingram was assured the matter would be addressed with the product courier.

Mr. Ingram has contacted Layne Inliner to get pricing to line 4 sections of sewer pipe within the district.

The property owner at 3511 Utica Pike contacted the office regarding standing water in their front yard. Documentation was provided to assist with determining the cause of the standing water. Buried sump pump lines may be the primary cause of the situation. Mr. Ingram will be contacting the property owner to follow up on the situation.

The third quarter meeting of the SWAC will be held on October 17, 2017. Mr. Ingram will be attending this meeting.

Consent to enter forms have been signed by property owners whom have drainage repair or maintenance projects within their property or where we have no easement for access to the area.

OPCD personnel used the brush mower attachment to clear vegetation in the Riverside Ditch. After reviewing the operator manual for the mini excavator, Mr. Ingram found a brief comment that recommended an additional counter weight be used in conjunction with items heavier than the original equipment. The addition of this item may have eliminated many safety concerns with the mowing attachments.

The resident at 216 Portage Trail contacted Mr. Herdt regarding erosion concerns of the Lancassange Creek bank outside the privacy fence to the rear of their property. A courtesy inspection of the area was performed and was found to be in adequate condition. The findings of the inspection were passed on to the property owner. Additional information implied that there is erosion issue within the personal property. A further inspection of the area will be conducted as time permits.

A future drainage project list has been shared with Charlie Galligan, Excel Excavating and will be worked on as time permits.

Mr. Herdt requested the Secretary/Treasurer's Report. All Monthly and Quarterly reports have been completed and submitted.

Past minutes on the website have been updated.

Invitation for nomination of Area 3 have been prepared and will be advertised on October 27, 2017. Deadline for all nominations will be before December 1, 2017.

Notice to bidders for the 2018 DE contract will be advertised on October 20, 2017 and November 3, 2017. The bid opening will be held on November 15, 2017.

Bio-solid quote invitations are ready and will be mailed out later in October. Quotes will also be opened on November 15, 2017.

After reviewing the State Board of Accounts suggestions from the examination, Mr. Herdt was advised by an Accounting Firm that there should be written financial procedures in place. Mr. Herdt had suggestions to be typed for Board review. Mr. Herdt also suggested having an annual review performed by an outside source.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 2-0.

Mr. Herdt requested any new business. Two more vendors will be considered for the IT services for the office computers. Mr. Ingram will be meeting with the vendors to obtain quotes.

Mr. Swinney asked the Board if they would consider reinstating his seniority from the years he worked prior to his rehire in 2013. This would increase Mr. Swinney's years of service to 9 years, this would increase his longevity, vacation, and sick time. The Board agreed to reinstate Mr. Swinney's service time to include his original time worked from 2002-2006.

Mr. Storz recommended that Mr. Swinney attend one meeting per month to update the Board on outside operations.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

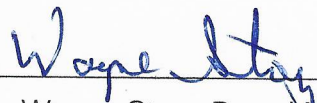
We the undersigned, have examined the minutes of the Regular Board Meeting held on October 5, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

ABSENT

Marshall Johnson, Vice Chairman



Wayne Storz, Board Member