



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
November 15, 2017
6:00pm

The November 15, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Amy Burton – Secretary / Financial Clerk
Keith Ingram – Superintendent

There were no guests present at the meeting.

The Minutes for the meeting held on October 18, 2017 were approved by motion with a 3-0 vote and signed as submitted.

Mr. Herdt declared the time was 6:00pm and that all submitted bids and quotes were to be opened and read aloud by Mrs. Burton, the results are as follows:

DE bids received from Chemical Resources and Fitz Chemical. Neither bid was submitted according to the specifications provided, the Board asked that both companies be contacted to re-submit their amounts in a per 50lb bag cost prior to the next meeting.

Bio-solid quotes were received from Estes Waste Solutions @ \$435 per load, and Gotta Go Dumpster @ \$775 per load. All submittals will be taken under advisement pending further review.

Mr. Herdt requested old business. Mr. Herdt suggested the Financial and Accounting procedures be adopted through resolution before the end of the year.

Mr. Gillenwater has received a letter back regarding the Xerox machine stating that US Bank disagrees with the assessment and would be required to pay for the machine through the contract end. Mr. Gillenwater replied once again that the contract was not approved prior to it being signed and that is grounds to break the contract. The Machine is available to be picked up at the OPCD office at this time.

All budget documents have been submitted as required at this time. The Drainage levy was decreased by \$80,000.00 per the Board's request.

Chemical Resources has provided Mr. Ingram with samples of Alum and Sodium Aluminate to study the difference in the chemicals for removing phosphorus.

Delta Services has been preparing the Lancassange lift station for a needed upgrade.

Excel Excavating has completed the clearing of the Fields of Lancassange drainage ditch.

Mr. Herdt requested the Wastewater and Stormwater Reports. The leased Xerox copier has been removed from service as the primary copier for the main office. All printing and copying will now be performed on the HP copier that is owned by OPCD. Mr. Gillenwater has been in contact with the leasing company regarding the return of the Xerox copier.

On October 24th Ms. Klein the Municipal NPDES Permit Manager contacted the office and requested a tour of our facility. The visit will take place on November 16th at 10:00 A.M.

A request for vehicle upgrades was taken to Coyle Chevrolet on October 31st. Mr. Ingram has yet to receive a quote from that business. Mr. Ingram will contact other businesses in the area.

On November 13th Mr. Ingram received notification that due to changes to the ORSANCO pollution standards, there will be more stringent ammonia limits added to the NPDES permit.

Centrality contacted the office to inform us of updates to the antivirus and backup software. This information will be shared with Crystal Link.

On October 9th Crystal Link was asked to address issues with the QuickBooks software and perform the final setup of the new office printer. The issues were resolved quickly and efficiently. Mr. Ingram requested for OPCD to use Crystal Link as the IT service provider. The Board agreed to use the services offered by Crystal Link at the quoted rate.

On November 7th a records request was received from Applegate Fifer Pulliam LLC for the property at 2611 Utica Pike. The initial request was vague so a more detailed request was asked for at the advice of Mr. Gillenwater. A more detailed request was received and was forwarded to the board members. We are in the process of locating the information as requested.

The new conveyor system has been installed in the sludge building. There were issues with the performance of the conveyors due to their interaction with the discharge of processed sludge coming from the rotary vacuum filters. OB&E has made acceptable modifications to resolve issues related to the conveyor. There are modifications to the vac's that are being designed and need to be fabricated to address the discharge issues.

Cummins Diesel performed the annual maintenance on all diesel powered equipment during the week of October 19th.

OPCD personnel installed the new pump in the skimming pit on October 26th. That station has been restored to its normal operating condition.

OPCD personnel have begun painting equipment in the sludge room.

The #2 pump at Beechwood Station was pulled and sent to Straeffer Pump for evaluation. The pump failed due to mechanical issues related to the wear plate in the volute. The pump was 2 months outside the factory warranty however the repairs will be covered by the warranty.

The #2 pump for Lancassange Station was reset by Delta services on Wednesday the 25th. That pump was pulled due to a seal failure light.

On November 3rd Excel Excavating repaired the manhole lid at the intersection of Allison Lane and Winchester making it once again accessible for inspection of the gravity line. That manhole was damaged during the repaving project conducted by the city of Jeffersonville.

Dukes Root Control treated 6965 lineal feet of sewer line throughout the district on November 3rd and 4th. Over the past several years, this process has reduced back-ups in the lines and also the amount of after hour call outs.

On November 3rd the City of Jeffersonville made repairs to the lateral at 2 Woodland. Mr. Crouch contacted the office regarding complaints from the property owner about drainage issues following the stormwater repairs and installation of the sidewalk

adjacent to the property. Permission was given to the City of Jeffersonville to make the repairs within the OPCD district.

On November 3rd OPCD personnel participated in a training conducted by Bailey Safety. The topic of the training was OSHA Focus 4 – Struck By. All available personnel participated in the training.

OPCD personnel have added grass seed to recent repaired areas to help establish a better root base to prevent erosion in the repaired areas.

Following the rains on November 3rd OPCD personnel removed debris from the bridge on Blueberry Way.

Locates have been called in for repairs to the PamPaw ditch in the 600 block of Webster Blvd. Excel Excavating will be performing the repairs.

The City of Jeffersonville has completed the assessment of the roadside drainage in the Beechwood Road area. Details of that assessment will be discussed at the special meeting to be held at Ray Herdt Florist on November 14th. No decisions were made at this meeting as it was informational only.

Excel Excavation has begun working on a drainage pipe at 406 Old Creek Lane. The smashed pipe is now properly bedded.

Mr. Herdt requested the Secretary/Treasurer's Report. Wesbanco has been notified to switch all accounts to .77% interest accounts and all sweep funds have been transferred into the main accounts. The \$20 fees have been corrected on both accounts at this time.

The rate charged for the SBA examination has been revised from \$13,388 to \$3,366. This is paid through the courthouse and deducted from tax settlements.

Mrs. Burton contacted Jack Coffman, County Councilman regarding the Elevate access since the county recently started charging for the site. Mr. Coffman asked for a list of employees that would need access. Accounts were set up so that fees would not be charged to the District.

The Watson Water bill is reflecting a decrease in water usage. It appears the leak has been isolated.

Advertisement for nominations from Area 3 have been printed in the News and Tribune. The deadline for submission is before December 1, 2017.

Mrs. Burton is working on the 2018 meeting schedule. Resolution will be ready by November 29th meeting.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Storz asked for Minutes to be hand delivered by Friday before the meeting so he would have ample time to look for errors.

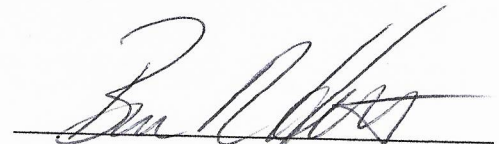
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

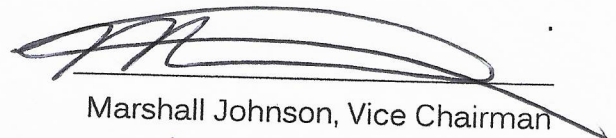


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

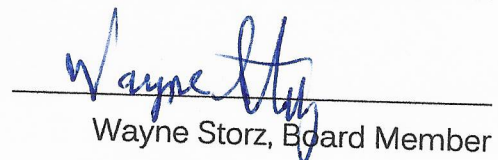
We the undersigned, have examined the minutes of the Regular Board Meeting held on November 15, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member