



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
December 13, 2017
6:00pm

The December 13, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Amy Burton – Secretary / Financial Clerk
Keith Ingram – Superintendent

There were no guests present at the meeting.

The Minutes for the meeting held on November 29, 2017 were approved by motion with a 3-0 vote and signed as submitted.

Mr. Herdt requested old business. Mrs. Burton presented a draft of Resolution 2017-05 Financial Guidelines for Board review. Mrs. Burton will make suggested changes for the resolution to be passed during the next meeting.

A letter was received from Applegate requesting documents with seven days to respond. Since Mr. Gillenwater has been contacted, all future correspondence should be through the Attorneys.

Mr. Ingram is wanting the aerator maintenance handled this winter.

The vehicle upgrade will be held off until 2018 since Mr. Ingram has not received any response from the dealership.

Mr. Herdt requested the Wastewater and Stormwater Reports. On December 7th, Mr. Ingram received a request from Jacobi, Toombs & Lanz for information about the forced

main that crosses the Port of Indiana property. Mr. Ingram had mentioned that there were plans to relocate the forced main by the Port in 2017. Mr. Ingram will be contacting the officials at the Port of Indiana to gather more information regarding this project. Mr. Herdt suggested that now would be the time to make any suggestions of improvement.

Clarifier #3 has been having issues with the scum arms hanging on the scum box. This piece of equipment will be drained and taken out of operation so a thorough inspection can be performed and any needed repairs can be made.

Mr. Ingram has spoken to representatives from Huber Technology regarding information on a screw press system. As has been previously discussed the process to remove phosphorus will increase the thickness of the sludge at the plant. The dewatering equipment that is currently being used is beginning to struggle to meet daily processing goals. The proposed equipment has the ability to meet current productions levels at a fraction of the operational cost. Mr. Ingram will visit a facility using the Huber equipment to gather information on this equipment.

During the week of December 4th, OPCD experienced service issues with the phone system. After multiple calls to Spectrum it was determined that a lighting strike on a nearby cell tower had damaged equipment and was the cause of the service interruption.

The pump for Beechwood Station that was removed on November 22nd was back in operation on December 4th. The repairs to that pump were covered by the manufacturer warranty.

The property owner at 9 Oak Park Blvd reported a blockage to the lateral coming from the home. The condition of the tap was videoed due to concerns from the property owner. The tap was found to be in good condition. The lateral was repaired during the week of December 4th and it was determined that the original connection to the septic tank at that location had not been done per specifications. The repairs were performed by Stemler Plumbing and were to the current OPCD specifications.

Mrs. Hostetler has completed her one year of employment. Mr. Ingram requested the normal \$.25 increase. Mr. Storz moved to approve the increase, motion carried 3-0.

The DMR and MRO reports have been submitted online and were presented for Board Review. There was 98% removal for both CBOD and SS. There were no violations to report. The office copy was signed by Mr. Herdt.

The 4th quarter SWAC meeting for 2017 will be held on December 14th and will be hosted by the City of Jeffersonville.

The tires on the Mule were replaced on the 27th at Jacobi. The tires were worn and were beginning to have issue with holding air pressure.

Excel Excavating has repaired the manhole lid at 906 Allison Lane. The lid would rattle whenever it was driven over which indicated that the lid was not properly seated in the casting. It appears that this issue has been resolved.

Excel Excavating has installed roadside drainage boxes in the Indian Hills subdivision. This was an effort to make corrections to a project that was performed by OPCD prior to the Interlocal Agreement being adopted.

The City of Jeffersonville has made improvements to the roadside drainage at Play Land Park and on Beechwood Road between Mockingbird Circle and Park Lane. There were two (2) culverts that needed replacement and per our agreement OPCD will be paying for the materials costs associated with the improvements to the roadside drainage. The erosion blanket and associated hardware that is usually applied during the clearing of the ditch lines was not part of the original conversation is an additional expense that needs to be discussed for future projects. The Board agreed it was ok to continue funding this expense for now.

On December 5th the resident at 415 Tristin Trail reported possible damage to the siding on her home. Mr. Ingram has inspected the reported damage and is unconvinced that the damage resulted from having the ditch cleared. Mr. Ingram also informed the contractor of the customer complaint.

Mr. Herdt requested the Secretary/Treasurer's Report. The 2018 contracts for DE and Bio-solid have been sent to Fitz Chemical and Estes Waste Solutions. Signed contracts will be presented at the next meeting for Board approval signature.

Documents have been forwarded to Mr. Gillenwater to file with the Court to dispense with the election and to name the sole nominee, Marshall Johnson, Director for Area 3.

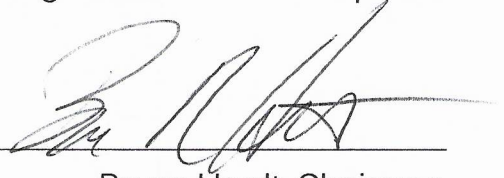
There has been no update on the status of the Xerox Equipment Lease.

Resolution 2017-04 was presented for approval for the 2018 Meeting dates. Mr. Storz moved to approve Resolution 2017-04 as submitted. Motion carried 3-0.

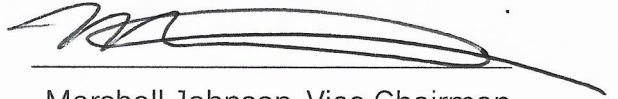
Boot allotment checks have been printed for all employees and included in this meeting's payouts.

Director fees for the final quarter of 2017 will be paid out at the December 28th meeting.


We the undersigned, have examined the minutes of the Regular Board Meeting held on December 13, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member