



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
May 17, 2017
6:00pm

The May 17, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on May 3, 2017 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Mr. Herdt requested old business. There was nothing new to report on the open items list other than what was included on other reports.

Mr. Herdt requested the Wastewater and Stormwater Reports. A proposed agreement with Centrality has been sent for purchasing blocks of time for the IT work and it does not expire. No decision was made to sign the agreement.

Samples for the toxicity testing and quarterly review were sent to Beckmar Lab on May 12th.

Also on May 12th Mr. Ingram was informed by Chemical Resources that the lead time for delivery of DE had increased due to demand. Mr. Ingram placed an order for 3 truckloads of material to be delivered weekly. Mr. Ingram will adjust the ordering schedule to ensure there is adequate material on hand for operations.

The MRO ad DMR were submitted electronically on May 12th. There was a removal of 98% for CBOD and 99% for SS. There were no violations during the month of April.

Delta Services has been asked to resubmit a bid for upgrading the operational software in the control room.

On Monday the 8th the Xerox copier failed to work. The leasing company was contacted and it was determined that the hard drive had failed. The defective device was replaced and the copier was returned to an operating status on Tuesday the 9th. The contract lease for this equipment will expire in the fall. It was suggested to look into the cost of purchasing a unit rather than leasing to save on expenses.

On Tuesday the 9th OPCD personnel replaced the blanket on the #2 Vac. The age of the blanket and declining performance warranted that action.

On Wednesday the 10th the Turf Tiger was taken to Louisville Tractor for annual servicing and was picked up the following Monday.

On Monday the 8th OPCD personnel videoed the collection line from 222 Forest Drive to Beechwood Road. That section will be added to the list of areas that require lining. There are points of connection that may need to be top hatted as part of the repairs.

Operation timers have been replaced at Capitol Hills Lift Station. There appears to be issues with the operations of the #1 Pump at that lift station. OPCD personnel will trouble shoot the operations at that lift station.

On May 10th OPCD personnel participated in Lock Out/Tag Out and Working Alone training. The training was conducted by Bailey Safety.

On May 9th Ms. Hostetler and Mr. Trich attended the Riverside Elementary meeting of the Environmental Club. Updated photos have been added to the OPCD facebook page. Oak Park will be working with the environmental club to satisfy the MS4 Permit requirement for public education and outreach.

OPCD personnel have removed a fallen tree from the Pampaw Ditch. The tree could have caused erosion to the ditch line if it had not been removed. It was discovered that Nugent will not accept any branches bigger than 4 inches in diameter.

On Thursday the 11th OPCD personnel inspected the creek flowing between the Vissing ballfield and Seilo Ridge. There were several trees and obstruction found throughout the creek. As this is an area of overlapping responsibility, Mr. Ingram will contact the Parks Department to address fallen trees that originated from the park side of the creek.

On Monday the 8th Cristiani began the repairs at Raspberry Way and completed the repairs on Thursday the 11th.

There had been no word from the City regarding the Joint Drainage Projects with the District.

On Tuesday the 9th a resident in the Capitol Hills Drive area visited the office with concerns regarding erosion to the banks of Lancassange Creek. Mr. Ingram informed the resident that, as stated in the ILA, the City of Jeffersonville is responsible for maintaining Lancassange Creek Proper, and informed them that the agreement could be found on our website.

Mr. Herdt requested the Secretary/Treasurer's Report. The Baracuda and Cisco renewals for the computer system have been added to the list of current contracts and renewal dates.

Two invoices from Centrality were presented for review. One was for the annual Dell Server Warranty. It has been determined that this warranty is not needed as a replacement for this equipment would cost about the same as two years of warranty. The second is for a firewall renewal. The Board advised Mrs. Burton to hold on to these bills and not pay them until necessity is determined.

Mrs. Burton will be attending a Budget Workshop/Training in Madison, IN on June 19, 2017.

Pre-Budget requirements have been submitted as required through Gateway. This was a list of yes/no questions about the District.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. Jennifer Hostetler has reached her 6 months of service as the Lab Tech and is doing well. Mr. Ingram suggested a \$.50 increase per hour. Mr. Johnson moved to accept the recommendation for wage increase, motion carried 3-0.

Mr. Ingram stated that Foreman, Mr. Swinney reported that Mr. Hupp, Mr. Eric Smith and Mr. Jeffrey Smith have all been working hard to step up their progress on outside operations and suggested a \$.25 increase per hour for the three employees. Mr. Storz moved to accept the recommendation for wage increases, motion carried 3-0.

Mr. Storz mentioned that the water bill was high again which may indicate another water leak. Mr. Ingram will be investigating the plant to try and pinpoint the leak.

Mr. Ingram sent the new Employee Policy to Highway Press to have bound copies made for each employee.

Mr. Storz asked for a hard copy of the newest Humana Bill and the quote that was received for the renewal.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

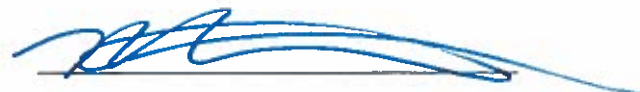
Respectfully Submitted,



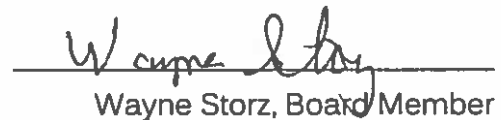
Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on May 17, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member