



Board of Directors
Regular Business Meeting
June 14, 2017
6:00pm

The June 14, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman (ABSENT)
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on May 17, 2017 were approved by motion with a 2-0 vote. The minutes were signed as submitted.

GUEST: Mr. Pete Harding was present at the request of Mr. Storz regarding IT services. Discussion was held on IT Services, no decisions were made. Mr. Harding will be visiting the office to look at what equipment is currently being used and to provide a quote for services.

Mr. Johnson requested old business. Old Business was handled within the department reports.

Mr. Johnson requested the Wastewater and Stormwater Reports. On Thursday the 18th, 25 copies of the updated Employ Policy were ordered from Highway Press and were distributed to all personnel during the week of May 22nd. Personnel have been given a minimum of two week to review the undated document before it will be reviewed as a group.

Mr. Storz approved payables and signed checks on May 31st. As this was not a meeting date, Mr. Ingram requested that Mr. Storz be paid for his service outside a normal meeting. Motion approved by 2-0 vote.

During the week of May 16th the ammonia levels in the final effluent began to drastically rise. A suspected toxic event may have possibly occurred and had a negative impact on the biology in the oxidation ditch. To counteract the event, the amount of bacteria added daily was increased and a concentrated nitrification liquid was ordered from Bio-Systems and added to the basin. The ammonia levels quickly returned to an acceptable level.

Clarifier #2 was taken down for inspection on May 23rd. An imbalance of the sludge blanket prompted the inspection, the clarifiers normally maintain an equal depth of sludge. The equipment was found to be in acceptable operating condition and was returned to service. The return rate for that clarifier was increased and has helped with returning the clarifiers to a balanced state.

OPCD personnel have installed the new guide rails and control panel for the skimming pit. However the recommended Barnes pump for that application has not performed as expected. Straeffler Pump has been contacted and will be recommending replacement pumps that are compatible with the original equipment.

The drive units on both Alar Vac's have been stopping. Troubleshooting the situation, it was found that an uneven cake could affect the current draw and be responsible for the issue. All operational personnel have been instructed to better observe the liquid level in the tank to ensure a more even cake on the drums.

Delta Services was called in to check out an occurring issue at Capitol Hills Station. All components in the control cabinet checked out fine and seemed to be in order. However the run time for both starting units exceeded 10,000 hours and may be responsible for the issues.

On June 7th New Hope Service contacted the office and informed me that they intend to construct 5 more duplexes in the Aberdeen Woods development. Taps have been purchased for all 5 lots.

On May 17th all personnel participated in Blood Borne Pathogen training. Operational personnel using respirators were fit tested the same day. There were no issues with the fit testing.

Storm-water Department. On Thursday May 25th, OPCD hosted the May SWAC meeting. Topics of conversation were the upcoming inspections and drainage projects throughout the participating MS4 communities.

OPCD personnel are continuing to perform mowing and brush removal throughout the district as the weather permits. Mr. Ingram has discussed the possibility of using goats to address the vegetation control in the Fields of Lancassange with Mr. Huckaby. It is a common practice in areas where is more difficult for people to safely work but the concern would be the increase of E-coli being introduced into Lancassange Creek from that drainage ditch. The Board agreed this method should be researched further as an option.

Mr. Ingram contacted Chris Jackson with Cristiani about the project at 3 Island View. The project should be completed within the next 3 to 4 weeks. Mr. Ingram will be contacting the property owner in regards to the tree that is adjacent to the eroded area.

All projects that have been issued purchase orders have been completed. Mr. Ingram will be reviewing the list of outstanding projects to determine the order of importance and move forward with the next series of projects.

On June 6th Mr. Ingram met with Mr. Bell and Mr. Miles to discuss improvements to the road side drainage in the Play Land Park and Beechwood Road area. Mr. Ingram passed along the intent of the board of directors to assist by offsetting the cost of materials associated with repairing or replacing failed culverts provided the City of Jeffersonville is performing the repairs. Mr. Bell is working on an estimated proposal for the different types of driveways throughout the proposed area.

Mr. Johnson requested the Secretary/Treasurer's Report. Bank Statements have been balanced through May, 2017

Mr. Storz and Mrs. Burton signed checks on 5/31/2017.

The State Board of Accounts will be performing a Field Exam on financial records from 2012 to 2016. The exam will begin on June 19, 2017.

Mr. Storz made a motion to approve all submitted claims, motion carried 2-0.

Mr. Johnson requested any new business. Mrs. Burton and Mrs. Hostetler will be working on the newsletter. Items to include: anticipated work in the district that has been planned by OPCD and will have labor assistance from the City.

Mr. Ingram reported that vehicle upgrades will cost approximately \$60,000, the Control PLC around \$25,000, and sewer rehabilitation will be around \$45,000.

Mrs. Burton has been having difficulties getting the picture onto the website. The File will be sent to Mr. Herdt.

Mr. Ingram checked the area next to the Allison Lane Condo's and found no obstructions.

Mr. Ingram spoke with Jeremy, Delta Electric, regarding up to date quotes for the control room computer upgrade. Mr. Johnson suggested this be done soon before problems arise.

Mr. Ingram is waiting on information as to when the conveyors will be upgraded.

Mr. Storz mentioned that it seems there is another water leak on the plant according to the Watson Water bill. Mr. Ingram responded that he felt it would be nearly impossible to locate the leak without spending too much time and money.

Mr. Johnson asked if the control switch had been switched out, Mr. Ingram reported that it would take two months to get the switch changed over.

Mrs. Burton will be reviewing the entire list of freeholders and comparing to last year's report to verify everything is updated properly.

The List of Current Contracts will be updated and a copy will be available at the next meeting.

Since no other business was to come before the Board at this time, Mr. Johnson adjourned the meeting.

Respectfully Submitted,




Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on June 14, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

ABSENT

Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member