



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
June 28, 2017  
6:00pm

The June 28, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Wayne Storz – Board Member  
Keith Ingram – Superintendent  
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on June 14, 2017 were approved by motion with a 2-0 vote. The minutes were signed as submitted.

Guest- Mr. Pete Harding was present to discuss his review on the OPCD computer system. Mr. Harding believes there is at least one drive that needs to be replaced. If the drive were to fail, OPCD would lose the entire system. Any IT equipment will need to be purchased by OPCD and Mr. Harding can then install as needed. Mr. Harding verbally agreed to provide IT services to OPCD at a rate of \$75.00 per hour. Mrs. Burton suggested that a written agreement be submitted and also informed Mr. Harding that according to the SBA exam currently being performed, OPCD would need to have a background check ran since the computer system holds confidential records.

*Mr. Herdt requested old business.* Mr. Gillenwater had informed Mr. Ingram about a municipality lawsuit being filed against IDEM regarding phosphorus testing due to a conflict with the EPA Regulations.

The projects that Cristiani has submitted proposals for will be completed within the next few months.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* The DMR / MRO for May have been submitted electronically. There was a 99% removal of Suspended Solids and 98% for CBOD. There were no violations during the month of May.

Recent storms passing through the district resulted in a loss of power at the Capitol Hills and Pebble Creek List Stations. Bypass pumping was set up at Pebble Creek Station and a portable generator was used at Capitol Hills Station. Both lift stations were returned to normal operations by close of business on the same day.

On Friday the 16<sup>th</sup> Bailey Safety conducted training on "Hot Weather Safety, Animals and Poisonous Plants", all OPCD personnel participated in the training.

Proposals submitted by Cristiani Excavating were signed for the following projects to be completed within the next few months:

3 Island View Drive – Stormwater outfall repair (failed pipe and erosion along buried pipe)

Aberdeen Place – Piping rear drainage, adding yard boxes and headwall (major erosion along rear easement due to steep elevation)

Blueberry Way – Piping rear and roadside drainage to nearest drainage ditch (silted in drainage area, standing water poor drainage elevation)

There is also a small job that involves a road cut on Apache.

Joint Local Government Drainage Projects: Mr. Bell submitted an estimate for the replacement cost of culverts. The pricing is based on driveway type as listed below:

Concrete Driveway  
\$653.00 each

Asphalt Driveway  
\$455.00 each

A more detailed estimate was available for review at the meeting.

The prices listed are for materials only. The Board requested additional information as to how many driveways, will erosion cloth be needed, and are there any other hidden fees or charges?

*Mr. Herdt requested the Secretary/Treasurer's Report.* The 2017 List of Freeholders from the Clark County Auditor has been reviewed. There were 9 vacant lots that were absorbed into adjoining property parcel number (since both lots were owned by the same individual. Those were taken off the master list and 4 properties were added.

The State Board of Accounts is performing a Field Examination of financial records from 2012-2016. No issues have been noted at this time. SBA no longer performs an entrance interview, an exit interview will be performed once the exam is completed.

Mrs. Burton has been working on the Newsletter. Mr. Ingram is reviewing the document and it will be emailed to directors prior to sending to printers.

Tax distributions have been received through direct deposit for the following accounts:

Sewer General: \$911,939.49

Drainage Fund: \$70,608.67

FOL Special Benefit: \$7,860.41

CIF Fund: \$67,936.43

TOTAL: \$1,058,345.00

Mrs. Burton attended a workshop refresher class on the budget process. The class was held at the Ivy Tech Madison Campus on June 19, 2017.

Mr. Johnson had requested the Director's pay be ready at this meeting. Checks were included in the Payroll transactions.

Mrs. Burton suggested that the Board begin to get some ideas on what they are anticipating for the 2018 budget.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

*Mr. Herdt requested any new business.* Mr. Ingram reported that the new conveyor system purchase order was approved.

Mr. Ingram is waiting on Jeremy to respond regarding the control room computer. Mr. Ingram will attempt to contact Jeremy again.

A water leak repair was performed by OPCD staff on June 28, 2017. The outside personnel will continue to look for other leaks around the plant for the next few days.

Mrs. Burton has attempted to include the pictures from Riverside Elementary on the website to no avail. Mrs. Burton will email the pictures to Mr. Herdt to be added.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

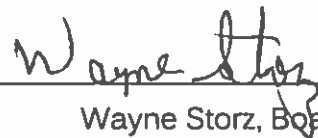
We the undersigned, have examined the minutes of the Regular Board Meeting held on June 28, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member